



**City Council Meeting**  
**City of Greenacres, Florida**  
Monday, May 18, 2026 at 6:00 PM  
City Hall Council Chambers | 5800 Melaleuca Lane

## Agenda

### **Mayor and City Council**

Chuck Shaw, Mayor  
John Tharp, Deputy Mayor  
Peter Noble, Councilmember District II  
Judith Dugo, Councilmember, District III  
Susy Diaz, Councilmember, District IV  
Elisa Leheny, Councilmember, District V

### **Administration**

Andrea McCue, City Manager  
Christy Goddeau, City Attorney  
Glen J. Torcivia, City Attorney  
Quintella Moorer, City Clerk

### **Call to Order and Roll Call**

### **Pledge of Allegiance**

### **Agenda Approval**

### **Comments From the Public for Agenda Items Only**

### **Special Business**

1. **Proclamation:** Greenacres 100th Year Anniversary. - Palm Beach County Commissioner Joel Flores, District 3.
2. **Presentation:** Greenacres Centennial Celebration Float recognition. - Mr. Michael Piesco.
3. **Proclamation:** National EMS Week, May 17-23, 2026. - Chief Phillip Konz, Fire Rescue.
4. **Presentation:** Property Fraud. - Clerk of the Circuit Court and Comptroller Mike Caruso, Palm Beach County.

### **Consent Agenda**

5. **Official City Council Meeting Minutes:** City Council Meeting Minutes, May 4, 2026. - Quintella L. Moorer, City Clerk.
6. **Resolution 2026-20:** Authorizing the FY 2026/27 State of Florida Statewide School Readiness Provider Contract between The Early Learning Coalition of Palm Beach County and the City of Greenacres for the Youth Programs Department; authorizing the Mayor to execute the contract and City Officials, to effectuate implementation of the terms of the contract; and providing for an effective date. - Jowie Mohammed, Director of Youth Programs.

7. **Resolution 2026-21:** Authorizing the FY 2026/27 Children's Services Council (CSC) Scholarship Provider Contract between the Early Learning Coalition of Palm Beach County and the City of Greenacres for the Youth Programs Department; authorizing the Mayor to execute the contract and City Officials to effectuate implementation of the terms of the contract; and providing for an effective date. - Jowie Mohammed, Director of Youth Programs.
8. **Resolution 2026-22:** Approving the Memorandum of Understanding (MOU) between the Solid Waste Authority of Palm Beach County (SWA) and the City of Greenacres to apply jointly for the authorization and use of Debris Management site; authorizing the Mayor to execute the MOU and the City Officials to effectuate implementation of the terms of the MOU; and providing for an effective date. - Carlos Cedeño, Director of Public Works.

### **Regular Agenda**

9. **PUBLIC HEARING: Ordinance 2026-02: Second Reading:** Amending the City of Greenacres Budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Director of Finance.

### **Discussion Items - None**

### **Comments From the Public on Non-Agenda Items**

### **City Manager's Report**

10. Community Recreation Services Report.
11. Development and Neighborhood Services Report.
12. Finance Report.
13. Fire Rescue Report.
14. Information Technology Report.
15. Palm Beach County Sheriff's Office D16 Report.
16. Purchasing Report.
17. Public Works Report.
18. Youth Programs Report.

### **City Attorney's Report**

### **Mayor and City Council Report**

### **Adjournment**

## Meeting Records Request

Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record.

## Notice of Council Meetings and Agendas

The first and third Monday of each month are regular meeting dates for the City Council; special or workshop meetings may be called, whenever necessary. Council Agendas are posted on the City's website on the Friday prior to each Council meeting. A copy of the meeting audio and the complete agenda may be requested by [sending an email](#) or calling at 561-642-2006.

## Americans with Disabilities Act

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with 3 days advance notice of any meeting, by contacting City Clerk Quintella Moorer at Greenacres City Hall, 5800 Melaleuca Lane, Greenacres, Florida. Phone No. 561-642-2006. Hearing Assistance: If any person wishes to use a Listen Aid Hearing Device, please contact the City Clerk prior to any meeting held in the Council Chambers.



## Item Summary

**Meeting Date:** May 18, 2026

**From:**

**Subject:** **Proclamation:** Greenacres 100th Year Anniversary. - Palm Beach County Commissioner Joel Flores, District 3.

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### Background

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### Analysis

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### Financial Information

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### Legal

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### Staff Recommendation

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**Attachments:**

None



## Item Summary

**Meeting Date:** May 18, 2026

**From:**

**Subject:** **Presentation:** Greenacres Centennial Celebration Float recognition.  
- Mr. Michael Piesco.

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### Background

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### Analysis

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### Financial Information

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### Legal

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### Staff Recommendation

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**Attachments:**

None



## Item Summary

**Meeting Date:** May 18, 2026

**From:**

**Subject:** **Proclamation:** National EMS Week, May 17-23, 2026. - Chief Phillip Konz, Fire Rescue.

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### Background

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### Analysis

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### Financial Information

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### Legal

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### Staff Recommendation

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**Attachments:**

None



## Item Summary

**Meeting Date:** May 18, 2026

**From:**

**Subject:** **Presentation:** Property Fraud. - Clerk of the Circuit Court and Comptroller Mike Caruso, Palm Beach County.

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### Background

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### Analysis

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### Financial Information

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### Legal

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### Staff Recommendation

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**Attachments:**

None



## Item Summary

**Meeting Date:** May 18, 2026

**From:**

**Subject:** Official City Council Meeting Minutes: City Council Meeting Minutes, May 4, 2026. - Quintella L. Moorer, City Clerk.

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### Background

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### Analysis

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### Financial Information

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### Legal

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### Staff Recommendation

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**Attachments:**

1. 5-4-2026 Council Meeting Minutes



**City Council Meeting**  
**City of Greenacres, Florida**  
Monday, May 4, 2026 at 6:00 PM  
City Hall Council Chambers | 5800 Melaleuca Lane

## Minutes

### **Mayor and City Council**

Chuck Shaw, Mayor  
John Tharp, Deputy Mayor  
Peter Noble, Councilmember District II  
Judith Dugo, Councilmember, District III  
Susy Diaz, Councilmember, District IV  
Elisa Leheny, Councilmember, District V

### **Administration**

Andrea McCue, City Manager  
Christy Goddeau, City Attorney  
Glen J. Torcivia, City Attorney  
Quintella Moorer, City Clerk

### **Call to Order and Roll Call**

Mayor Shaw called the meeting to order at 6:00 PM. Councilmember Peter Noble was absent. All other Councilmembers were present.

### **Pledge of Allegiance**

### **Agenda Approval**

Motion made by Deputy Mayor Tharp, Seconded by Councilmember Diaz to Approve the Agenda.

Voting Yea: Deputy Mayor Tharp, Councilmember Dugo, Councilmember Diaz, Councilmember Leheny.

### **Comments From the Public for Agenda Items Only**

None.

### **Special Business**

1. **Presentation:** Fire Rescue New Recruit Video. - Chief Phillip Konz, Fire Rescue. A short video was shown to the Council.

2. **Proclamation:** Teen Mental Health & Trauma - Informed Care Awareness Month and Mental Health Awareness Month, May 2026. - Kenya Chaney Madison, Kaleidoscope Solutions & Co.; Benjamin Dexter II, Youth Programs Assistant Director; and Katherine Murphy, CEO of NAMI, Palm Beach County. Councilmember Leheny read the proclamation by title. Ms. Murphy, Ms. Madison, Mr. Dexter and local students thanked the Council for their recognition. The students prepared a poem for the Council and public describing the feelings of mental health issues. Photos were taken.
  
3. **Proclamation:** National Small Business Week, May 3 - 9, 2026. - Raul Fernandez, Greenacres Dryclean and Alterations; Chris Arbour, Greenacres Bowl; and Dr. Charlton Q. Butts, OD, Greenacres Eye Associates. Councilmember Dugo read the proclamation by title. Dr. Butt and Dr. Harris thanked the Council for their recognition and were honored to be a part of the city. Mr. Fernandez thanked the Council and welcomed everyone to his location. Mr. Arbour thanked the Council and was proud to be a long-standing business in the city. Photos were taken.
  
4. **Proclamation:** Economic Development Week May 4 - 8, 2026. - Dr. Philip C. Harris, Economic Development Director. Deputy Mayor Tharp read the proclamation by title. Dr. Harris thanked the Council, staff and the residents. He was thankful for the recognition. All of the Palm Beach County Economic Development Business Council stood for a photo.

### **Consent Agenda**

5. **Official City Council Meeting Minutes:** City Council Meeting Minutes, April 20, 2026. - Quintella L. Moorer, City Clerk.
  
6. **Resolution 2026-14:** Ratifying the Collective Bargaining Agreements between the City of Greenacres and the Professional Firefighters/Paramedics of Palm Beach County, Local 2928 IAFF, Inc., for both Rank and File and Supervisory Units for the period of October 1, 2026, through September 30, 2029; and authorizing the appropriate City Officials to effectuate the terms of the agreement. - Suzanne Skidmore, Director of Human Resources and Risk Management.
  
7. **Appointment to serve on the Planning and Zoning Board:** Appointment for Linda Szramiak to serve a three (3) year term. - Andrea McCue, City Manager.

8. **Ratification and Appointment to the Education Advisory Committee:**  
Ratification for Cassius Johnson to serve another two (2) year term and appointment for Jimmy Lee Peterkin Jr. to serve a two (2) year term. - Andrea McCue, City Manager.
9. **Educational Scholarship Ratification:** - Susy Diaz, Councilmember and Education Advisory Committee Member.  
Motion made by Councilmember Dugo, Seconded by Councilmember Leheny to Approve the Consent Agenda.  
Voting Yea: Deputy Mayor Tharp, Councilmember Dugo, Councilmember Diaz, Councilmember Leheny.

### **Regular Agenda**

10. **Ordinance 2026-02: First Reading:** Amending the City of Greenacres' Budget for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Director of Finance.  
Ms. Beiriger stated a budget adjustment was required for the acquisition of five (5) parcels of real property. Staff recommended approval.  
Motion made by Councilmember Dugo, Seconded by Councilmember Diaz to approve Ordinance 2026-02 on First Reading.  
Voting Yea: Deputy Mayor Tharp, Councilmember Dugo, Councilmember Diaz, Councilmember Leheny.

### **Discussion Items - None.**

### **Comments From the Public on Non-Agenda Items**

Ms. Angilena Henriksen, a resident, requested the Council provide some clarity on the city's building permit processes. She mentioned that since the process had changed, she was advised the cost would change because of new software.

### **City Manager's Report**

Ms. McCue reminded the Council of upcoming city events. She also recommended Council submit any applicants for the Charter Review committee.

### **City Attorney's Report**

No report.

**Mayor and City Council Report**

*Deputy Mayor Tharp*; complimented the Tai Chi event.

*Councilmember Dugo*: thanked the Firefighters.

*Councilmember Diaz*: thanked the Community Recreation Services department for their hard work and reminded all to observe Mental Health daily. She also thanked the staff for organizing the League of Cities Luncheon.

*Councilmember Leheny*: stated Arbor Day was great, and she thanked the Public Works Department.

*Mayor Shaw*: thanked everyone for helping a loved one get home when lost. He recommended using Project Life Saver for assistance.

**Adjournment**

6:40PM.

\_\_\_\_\_  
**Chuck Shaw**  
Mayor

\_\_\_\_\_  
**Quintella Moorer, MMC**  
City Clerk

Date Approved: \_\_\_\_\_



## Item Summary

**Meeting Date:** May 18, 2026

**From:** Jowie Mohammed, Director

**Subject:** **Resolution 2026-20:** Authorizing the FY 2026/27 State of Florida Statewide School Readiness Provider Contract between The Early Learning Coalition of Palm Beach County and the City of Greenacres for the Youth Programs Department; authorizing the Mayor to execute the contract and City Officials, to effectuate implementation of the terms of the contract; and providing for an effective date. - Jowie Mohammed, Director of Youth Programs.

## Background

The Early Learning Coalition (ELC) of Palm Beach County receives funding from federal and state agencies for childcare and after-school services. The Children's Services Council (CSC) matches federal/state funding provided to ELC for CSC's contracts that were previously funded and who comply with licensing requirements.

## Analysis

The FY 2026/2027 CSC Scholarship Provider Contract with the Early Learning Coalition will provide monthly reimbursement to licensed after-school providers that comply with state requirements, effective July 1, 2026, through June 30, 2027.

## Financial Information

The C.A.R.E.S. Program is a licensed, inclusive, nationally accredited after school program through the Center on Accreditation (COA). Monthly reimbursement for the 12-month period will be remitted electronically based upon the pre-determined per child/per day rate for Gold Seal Designation of \$27.28 (for 6 hours or more) and \$18.91 (for 6 hours or less).

## Legal

N/A

## **Staff Recommendation**

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Approval of Resolution No. 2026-20 authorizing the execution of the FY 26/27 School Readiness Statewide Provider Contract with the Early Learning Coalition of Palm Beach County, Inc.

### **Attachments:**

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1. Res. 2026-20 School Readiness Statewide Provider Contract
2. CITY OF GREENACRES SR CONTRACT 26-27 (1)

**RESOLUTION NO. 2026-20**

**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AUTHORIZING THE FY 2026/27 STATE OF FLORIDA STATEWIDE SCHOOL READINESS PROVIDER CONTRACT, BETWEEN THE EARLY LEARNING COALITION OF PALM BEACH COUNTY AND THE CITY OF GREENACRES FOR THE YOUTH PROGRAMS DEPARTMENT; AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT AND CITY OFFICIALS TO EFFECTUATE IMPLEMENTATION OF THE TERMS OF THE CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City of Greenacres C.A.R.E.S. (elementary age) Afterschool and Camp Program was established in 1995 to provide an affordable, beneficial structured program with planned activities and enrichment opportunities for the youth in the Greenacres area; and

**WHEREAS**, the City desires to enter into the Statewide School Readiness Provider Contract with the Early Learning Coalition of Palm Beach County, Inc. for monthly reimbursement for afterschool and camp services effective July 1, 2026, through June 30, 2027; and

**WHEREAS**, the City agrees that it is in the best interest of the community to enter into a new Statewide School Readiness Provider Contract for qualifying elementary age children, for a daily rate for Gold Seal Designation of \$27.28 for full-time and \$18.91 for part-time care, with the Early Learning Coalition effective July 1, 2026, through June 30, 2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**Section 1.** The City Council grants authorization to the Mayor to execute the Statewide School Readiness Provider Contract with the Early Learning Coalition of Palm Beach County and the City of Greenacres, which is attached hereto as Exhibit "A" and incorporated herein, for on-going referrals

and monthly reimbursement for afterschool and camp services, for qualifying children authorized by the Early Learning Coalition.

**Section 2.** The City Council also grants authorization to the appropriate City Officials to effectuate the implementation of the terms of the FY 2026/27 Statewide School Readiness Provider Contract.

**Section 3.** This resolution shall be effective upon its adoption.

**RESOLVED AND ADOPTED this 18th of day of May 2026**

\_\_\_\_\_  
**Chuck Shaw, Mayor**

\_\_\_\_\_  
*Voted:*  
**John Tharp, Deputy Mayor**

**Attest:**

\_\_\_\_\_  
**Quintella Moorer, City Clerk**

\_\_\_\_\_  
*Voted:*  
**Peter Noble, Council Member, District II**

\_\_\_\_\_  
*Voted:*  
**Judith Dugo, Council Member, District III**

\_\_\_\_\_  
*Voted:*  
**Susy Diaz, Council Member, District IV**

\_\_\_\_\_  
*Voted:*  
**Elisa Leheny, Council Member, District V**

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia, City Attorney**



**STATE OF FLORIDA  
STATEWIDE SCHOOL READINESS PROVIDER  
CONTRACT FORM DEL-SR 20**

**I. PARTIES AND TERMS OF CONTRACT**

1. **Parties.** This Contract is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between the Early Learning Coalition of \_\_\_\_\_ (herein referred to as “COALITION”), and \_\_\_\_\_ doing business as (if applicable), \_\_\_\_\_ (herein referred to as “PROVIDER”), with its principal offices located at \_\_\_\_\_ and its provider physical site address (if the single site provider physical site address is different from principal office address) located at \_\_\_\_\_.

a. **Multiple Public School Locations.** If PROVIDER is a school district executing a single Contract on behalf of multiple public school School Readiness (SR) Program PROVIDERS, a list of their names and their physical addresses are included in Exhibit 1: PROVIDER Location List. Thereafter, PROVIDER must include each location listed in Exhibit 1.

b. **Multiple Private Locations.** If PROVIDER is executing a single Contract on behalf of multiple private SR PROVIDER sites within COALITION’S service area, a list of their names and their physical addresses are included in Exhibit 1: PROVIDER Location List. Thereafter, PROVIDER must include each location listed in Exhibit 1.

c. **Identification Number.** Insert PROVIDER’S EIN or SSN here:  
\_\_\_\_\_

PROVIDER’S EIN (Employer Identification Number) or SSN (Social Security Number) is requested in accordance with ss. 119.071(5)(a)2. and 119.092, F.S., for use in the records and data systems of the Division of Early Learning and COALITION. Submission of PROVIDER’S EIN or SSN is mandatory. PROVIDER’S EIN or SSN will be used for processing payments to PROVIDER as an SR PROVIDER, for reporting those payments for federal tax purposes, and for routine identification. If PROVIDER completes Exhibit 1 listing multiple locations with multiple EIN numbers, this paragraph may be left blank.

2. **Purpose.** This Contract is designed to inform PROVIDER of the requirements of participation in the SR Program. Payment is not conveyed to PROVIDER through this Contract. Instead, PROVIDER must agree to comply with the terms and conditions of this Contract to be eligible to participate in the SR Program. This Contract is to engage an eligible PROVIDER to provide SR services to eligible SR children. PROVIDER will receive payment based on Legislative appropriations and the Division’s Child Attendance and PROVIDER Reimbursement (Rule 6M-4.500, Florida Administrative Code (F.A.C.)), and Reimbursement During Emergency Closures (Rule 6M-4.501, F.A.C.) rules.

3. **Term.** This Contract begins on \_\_\_\_\_ of the fiscal year (20\_\_) or on the date on which the Contract is signed and dated by the last party required to sign the Contract, whichever occurs last, and the Contract ends on June 30<sup>th</sup> of the fiscal year 20\_\_.
4. **Payment Limitations.** PROVIDER will neither receive nor be entitled to payment for SR Program services performed before this Contract is fully executed by both parties or after expiration of the Contract.
5. **Applicable Law.** PROVIDER and COALITION agree that the following, including any revisions made after the execution of this Contract, are the provisions governing the SR Program and that PROVIDER and COALITION will be bound by the same:
  - 42 U.S.C. § 9858, et seq.;
  - 45 C.F.R. Part 98;
  - 45 C.F.R. Part 99;
  - Chapter 1002, Florida Statutes, Part VI;
  - Chapter 6M-4, Florida Administrative Code; and
  - Chapter 6M-9, Florida Administrative Code.
6. **Not Transferrable.** This Contract is not transferrable or assignable to another entity. A change in ownership requires execution of a new contract. In the event of a change of ownership, sale, sale of assets, conveyance of ownership, or other transfer of ownership interest, PROVIDER must notify the COALITION no later than thirty (30) calendar days prior to the transfer of ownership.

## II. PROVIDER ELIGIBILITY

### 7. General Eligibility

- a. **PROVIDER Type.** To be eligible to deliver the SR Program, PROVIDER must be one of the PROVIDER types identified in section (s.) 1002.88(1)(a), F.S., and listed below.

Check the box to indicate PROVIDER's type:

- A child care facility licensed under s. 402.305, F.S. (Form DEL-SR 20L is hereby incorporated by reference and must be completed as an authorized attachment to this Contract.)
- A family day care home licensed or registered under s. 402.313, F.S. (Form DEL-SR 20L is hereby incorporated by reference and must be completed as an authorized attachment to this Contract.)
- A large family child care home licensed under s. 402.3131, F.S.-(Form DEL-SR 20L is hereby incorporated by reference and must be completed as an authorized attachment to this Contract.)
- A public school or nonpublic school exempt from licensure under s. 402.3025, F.S. (Form DEL-SR 20LE is hereby incorporated by reference and must be completed as

an authorized attachment to this Contract.)

- A faith-based child care PROVIDER exempt from licensure under s. 402.316, F.S. (Form DEL-SR 20LE is hereby incorporated by reference and must be completed as an authorized attachment to this Contract.)
  - A before-school or after-school program described in s. 402.305(1)(c), F.S.
    - For a licensed before-school or after-school program described in s. 402.305(1)(c), F.S., Form DEL-SR 20L must be completed as an authorized attachment to this Contract.
    - For a license exempt before-school or after-school program described in s. 402.305(1)(c), F.S., Form DEL-SR 20LE must be completed as an authorized attachment to this Contract.
  - An informal child care PROVIDER to the extent authorized in the state's Child Care and Development Fund Plan approved by the United States Department of Health and Human Services pursuant to 45 C.F.R. s. 98.18. (Form DEL-SR 20FFN is hereby incorporated by reference and must be completed as an authorized attachment to this Contract.)
  - A child development program operated and certified by the Department of Defense that is accredited by a national accrediting body and operates on a military installation.
- b. Eligibility pursuant to s. 1002.91(5), F.S.** PROVIDER represents that PROVIDER, or an owner, officer, or board director thereof, has not been convicted of, found guilty of, or pled guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., within the last five (5) years and is not acting as the beneficial owner for someone who has been convicted of, found guilty of, or pled guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S.
- c. Eligibility pursuant to s. 1002.91(7), F.S.** PROVIDER represents that PROVIDER is not on the United States Department of Agriculture National Disqualified List nor does PROVIDER share an officer or board director with a PROVIDER that is on the United States Department of Agriculture National Disqualified List.
- d. Eligibility pursuant to the successful completion of terms of existing Quality Improvement Plan, corrective action plan or probation.** PROVIDER represents that PROVIDER agrees to successfully complete previous Quality Improvement Plan, corrective action, or terms of probation due to noncompliance determinations from a prior Contract, as applicable, for the duration of this Contract. PROVIDER also represents that currently PROVIDER, or an owner, officer, or board director thereof, has not had its eligibility to provide SR services revoked. For multi-site PROVIDERS, such as corporate chains or school districts, eligibility revocation is per site and not all locations unless specifically determined otherwise by COALITION pursuant to criteria referenced in paragraph 72 of this Contract.

**e. Eligibility pursuant to ss. 1002.82(2)(i) and 1002.88(1), F.S.** PROVIDER represents that PROVIDER must have a pre-contractual and annual inspection conducted by the Department of Children and Families or, as applicable, the local licensing agency, or United States Department of Defense to ensure compliance with health and safety standards and checklist(s) established pursuant to Rule 6M-4.620, F.A.C., to be eligible to deliver the SR Program.

**f. Eligibility pursuant to s. 1002.82(2)(n), F.S.** PROVIDER acknowledges that PROVIDER must have a program assessment score that meets the contract minimum threshold or be implementing a current Quality Improvement Plan in accordance with Rules 6M-4.740, F.A.C. If PROVIDER has multiple sites, the program assessment specifics for each site is listed in Exhibit 1.

PROVIDER's composite program assessment score: \_\_\_\_\_.

COALITION has determined PROVIDER is exempt from the program assessment requirement pursuant to Rule 6M-4.740, F.A.C.

Yes       No

PROVIDER waives the PROVIDER's exemption and agrees to comply with the requirements of Rule 6M-4.740, F.A.C.

Yes       No       N/A

PROVIDER was previously subject to the requirements of Rule 6M-4.740, F.A.C., but currently meets one of the exemption criteria for program assessment.

Yes       No       N/A

**g. Eligibility pursuant to s. 448.095(2), F.S.** PROVIDER acknowledges that PROVIDER must register with and use the E-Verify system to verify the work authorization status of all newly hired employees. PROVIDER represents that it does not employ, contract with, or subcontract with an unauthorized alien, and will provide an affidavit affirming this prior to the effective date of the Contract. PROVIDER further acknowledges that violation of s. 448.09(1), F.S., may result in termination of this Contract.

## **8. Contracted Slots Eligibility**

**a.** COALITION participates in the Contracted Slots Program.

Yes       No

**b.** To participate in the Contracted Slots Program, PROVIDER must have no Class I licensing violations and no more than three of the same Class II licensing violations as cited by the Department of Children and Families, local licensing agency, or United States Department of Defense, as applicable, within a two-year period and meet the criteria established in the COALITION's SR Plan, pursuant to Rule 6M-9.115, F.A.C.

- c. COALITION has determined that PROVIDER is eligible to participate in the Contracted Slots Program.

Yes

No

N/A

9. **School Readiness Plus Program Eligibility.** To participate in the SR Plus Program, PROVIDER agrees to comply with s. 1002.935, F.S., and Rule 6M-9.200, F.A.C.

### III. PROVIDER RESPONSIBILITIES AND SCOPE OF WORK

10. **Child Enrollment.** PROVIDER agrees to enroll eligible children for the SR Program only with authorization from COALITION, which will be provided in the form of a child care certificate from the single statewide information system. PROVIDER also understands that it will not be reimbursed for services provided to a child beyond the first or last date of attendance described in Rule 6M-4.500, F.A.C., or if the child's eligibility is terminated prior to the end date. As described in s. 1002.87(2), F.S., PROVIDER also agrees to serve children enrolled into its SR Program according to the services and location established by COALITION on the child care certificate indicating authorized hours of care. If PROVIDER has multiple locations, PROVIDER must notify and obtain approval from COALITION prior to changing the location where the child will be served.
11. **Child Care.** PROVIDER agrees to provide child care and to supervise enrolled children at the care level designated by the child care certificate received from COALITION. Pursuant to 45 C.F.R. s. 98.2, child care services is defined as the care given to an eligible child by an eligible child care PROVIDER. PROVIDER will comply with all applicable state and federal laws, regulations, and other standards and requirements in providing child care services under this Contract.
12. **Instruction and Activities.** In accordance with s. 1002.88(1)(b), F.S., PROVIDER agrees to offer instruction and activities to enhance the age-appropriate progress of each child in attaining the child development standards established by the *Florida Early Learning and Developmental Standards: Birth to Kindergarten*, Form OEL-SR 15, adopted by the Division of Early Learning in Rule 6M-4.700, F.A.C.
13. **General Health and Safety.**
- a. PROVIDER agrees to provide a healthy and safe environment for children in care pursuant to s. 1002.88(1) F.S., Rule 6M-4.620, F.A.C, and all forms adopted by reference, as applicable, and as verified pursuant to s. 402.311, F.S. Health and Safety requirements are specifically addressed in the administration of the Child Care and Development Fund pursuant to 45 C.F.R. Part 98 and in each provider type attachment.
  - b. **Supervision.** PROVIDER agrees to provide minimum staff-to-children ratio by PROVIDER type at all times and direct supervision to ensure the health and safety of children in care pursuant to Rule 6M-4.620, F.A.C.
  - c. **Background Screening.** PROVIDER agrees to background screening for the operator, program personnel, volunteers, and substitutes pursuant to ss. 402.305 and 402.3055, F.S., and Rule 6M-4.620, F.A.C.

**14. Program Assessments and Quality Improvement Plans.**

- a. PROVIDER agrees to comply with program assessment requirements defined in Rule 6M-4.740, F.A.C.
- b. Quality Improvement Plan. If PROVIDER is required to complete a Quality Improvement Plan during the contract period in accordance with Rule 6M-4.740, F.A.C., PROVIDER agrees to the PROVIDER responsibilities outlined in Exhibit 3 of this Contract. COALITION must notify PROVIDER in writing if it is required to complete a Quality Improvement Plan. The notice must identify the specific requirement(s) that PROVIDER is required to complete and set a deadline for completion of the Quality Improvement Plan. If PROVIDER has multiple sites, the requirement to complete a Quality Improvement Plan is designated in Exhibit 1 of this Contract.
- c. COALITION has determined that PROVIDER is required to participate in a Quality Improvement Plan.  

Yes                       No
- d. PROVIDER’s program assessment results and Quality Improvement Plans may be shared with other coalitions and REDLANDS CHRISTIAN MIGRANT ASSOCIATION (RCMA) that have an executed and current SR contract with PROVIDER for the purposes of minimizing the administrative burden on the coalitions and RCMA and PROVIDER.

**15. Smoke-Free Environment.** In accordance with Title IV Part C of Public Law 107-110 (No Child Left Behind) and the “Pro-Children Act of 2001,” no child care facility shall permit smoking within any indoor facility (or portion of such facility) operated by PROVIDER to provide routine child care or early childhood development services to children. This does not apply to any portion of such facility that is used for a private residence. Individuals in violation are subject to a \$1,000 fine, administrative compliance, or both.

**16. Curricula.** In accordance with s. 1002.88(1)(f), F.S., PROVIDER agrees to use the following state-approved curriculum or curricula in the provision of the SR Program:

\_\_\_\_\_  
edition or date: \_\_\_\_\_.

If PROVIDER is using different curricula at different PROVIDER sites listed in Exhibit 1, PROVIDER must complete the column in Exhibit 1 indicating the name of the curriculum or curricula being used at each site. If PROVIDER is offering school-age programs exclusively, PROVIDER may insert “Not Applicable” in the space provided. This requirement is not applicable to licensed providers who only offer before- or after-school programs that include 4 year-olds.

**17. Character Development Program.** In accordance with s. 1002.88(1)(g), F.S., PROVIDER agrees to implement the following character development program to develop basic values, if not included in PROVIDER’s curricula: \_\_\_\_\_

\_\_\_\_\_.

edition or date: \_\_\_\_\_.

If PROVIDER does not use a professionally published character development program and it is not included in the approved curriculum PROVIDER uses, describe the program here:  
\_\_\_\_\_.

If PROVIDER is using a different program at different PROVIDER sites listed in Exhibit 1, PROVIDER must complete the column in Exhibit 1 indicating the name of the character development program being used at each site. If PROVIDER is offering school-age programs exclusively, PROVIDER may insert "Not Applicable" in the space provided.

- 18. Developmental Screenings.** In accordance with s. 1002.88(1)(i), F.S., and Rule 6M-4.720, F.A.C., PROVIDER must collaborate with COALITION to complete initial screening for each child, age six (6) weeks to sixty (60) months, within forty-five (45) calendar days after the child's first or subsequent enrollment in the SR Program to identify a child who may need intervention practices. PROVIDER acknowledges that COALITION is responsible for initiating intervention practices in accordance with Rule 6M-4.720, F.A.C. PROVIDER and COALITION acknowledge that, pursuant to s. 1002.84(5), F.S., screening shall not be a requirement of entry into the SR Program and shall be only given with parental consent.
- 19. Prohibited Forms of Discipline.** In accordance with s. 1002.88(1)(j), F.S., PROVIDER agrees to implement minimum standards for child discipline practices that are age-appropriate and consistent with the requirements in s. 402.305(12), F.S. Such standards must provide that children not be subjected to discipline that is severe, humiliating or frightening. The discipline must not be associated with food, rest, or toileting. Spanking or any other form of physical punishment is prohibited. Children may not be denied active play as a consequence of misbehavior.
- 20. Child Immunizations and Health Screenings.** In accordance with s. 1002.88(1)(k), F.S., within thirty (30) calendar days of enrolling a child, PROVIDER agrees to obtain and retain information from the parent regarding the child's age-appropriate immunizations, physical development, and other health requirements as indicated on the Student Health Examination, Form DH 3040, and Florida Certification of Immunization, Form Part A-1, B, or C DH 680, or the Religious Exemption from Immunization, Form DH 681.
- 21. Program Operation.** In accordance with s. 1002.88(1)(l), F.S., if PROVIDER offers before-school or after-school programs, PROVIDER agrees those programs must meet or exceed the requirements of s. 402.305(5), (6), and (7), F.S. In accordance with s. 1002.88(1)(r), F.S., and as identified in Exhibit 5 of this Contract, PROVIDER agrees to operate on a full-time and part-time basis and provide extended-day and extended-year services to the maximum extent possible without compromising the quality of the program to meet the needs of parents who work.
- 22. Workers' Compensation and Reemployment Assistance.** In accordance with s. 1002.88(1)(o), F.S., PROVIDER agrees to obtain and maintain any required workers' compensation insurance under Chapter 440, F.S., and any required reemployment assistance or unemployment compensation coverage under Chapter 443, F.S.

23. **Sign-In/Sign-Out Process.** PROVIDER agrees to maintain daily attendance documentation, including a documented “sign-in/sign-out” process in accordance with Rule 6M-4.500, F.A.C., that accurately documents attendance and absences. PROVIDER agrees to retain the attendance documentation in accordance with COALITION’s records retention requirement established under s. 1002.84(10), F.S.
24. **Child Absences.** In accordance with s. 1002.87(8), F.S., PROVIDER agrees to notify COALITION in writing if a child enrolled is absent for five (5) consecutive days with no contact from the parent by the close of the fifth (5<sup>th</sup>) day. In accordance with ss. 1002.81(5) and 1002.87(7), F.S., if the need for care cannot be re-established, then COALITION will notify PROVIDER and the parent that SR funding will be discontinued in accordance with Rule 6M-4.200, F.A.C.
25. **Rilya Wilson Act and At-Risk Children.** PROVIDER agrees to abide by the provisions of the “Rilya Wilson Act” (s. 39.604, F.S.) for each at-risk child under the age of school entry who is enrolled in the SR Program.
26. **Parental Choice.** PROVIDER agrees that the parent has the right to choose the provider of child care services for his/her children. In the event the parent chooses to change to a different SR provider, it is within the parent’s rights to do so, except as limited by s. 1002.84(9), F.S., and as described in paragraph 56.b.
27. **Parental Access.** PROVIDER agrees to afford authorized parents unlimited access to their children in SR Programs during normal hours of PROVIDER’s operation and whenever the children are in the care of PROVIDER. Access may be subject to appropriate safety procedures.
28. **Single Statewide Information System.** PROVIDER agrees to utilize the single statewide information system as referenced in s. 1002.82(2)(q), F.S., as available, to submit information and updates regarding the SR Program. PROVIDER must register and execute this Contract on the Provider Services Portal found on <http://PROVIDERservices.floridaearlylearning.com>.
29. **Child Care Resource and Referral.** PROVIDER agrees to participate in the annual update process coordinated by each Child Care Resource and Referral organization as described in Rule 6M-9.300, F.A.C.
30. **Direct Deposit.** PROVIDER agrees to provide information necessary to facilitate direct deposit to receive SR reimbursement for services rendered. PROVIDER agrees to provide alternative reimbursement arrangements if PROVIDER chooses to opt out of direct deposit; however, the reimbursement may be delayed up to twenty-one (21) calendar days should the PROVIDER choose to opt out.
31. **Contracted Slots.** If applicable, does PROVIDER, pursuant to paragraph 8, elect to participate in the Contracted Slots Program? By selecting “Yes”, PROVIDER agrees to the provider responsibilities outlined in Exhibit 4 of this Contract.

Yes       No

32. **Orientation.** PROVIDER agrees to participate in an annual SR Program orientation conducted by COALITION prior to the execution of this Contract.

33. **Child Assessment.** If applicable, PROVIDER agrees to conduct child assessments using a reliable assessor, as defined by the child assessment tool, that meet the criteria described in s. 1002.82(2)(k), F.S., at least three (3) times per year and submit valid and reliable data to the single statewide information system. PROVIDER agrees to conduct child assessments in accordance with Rule 6M-4.500, F.A.C., using the assessment tool specified by the department. If PROVIDER selects to conduct child assessments, PROVIDER understands the requirements of the rule must be met to receive the child assessment differential.

Yes       No

If PROVIDER has multiple sites listed in Exhibit 1, PROVIDER must complete the column in Exhibit 1 indicating if PROVIDER conducts child assessments at each site.

*(Remainder of this page intentionally left blank.)*

### 34. Deliverables

Deliverable	Tasks and Activities	Due Date	Payment
1. One month of child care services	Child enrollment activities per the requirements in section III.10.	Monthly	Per the level of service: established by the child care certificate provided to PROVIDER by COALITION; at the rates specified in Exhibit 5: Provider Reimbursement Rates; and documented through an approved monthly attendance report
	Instruction and activities per the requirements in section III.12.		
	Health and safety activities per the requirements in section III.13.		
	Use of curriculum per the requirements in section III.16.		
	Character development activities per the requirements in section III.17.		
2. Monthly attendance report	Monthly attendance report submitted by PROVIDER to COALITION per the requirements in section VII.58.	Monthly by the day indicated in section VII.58.	N/A
3. Proof of developmental screening	<p>If applicable:</p> <p>Developmental screenings for each child age six (6) weeks to sixty (60) months per the requirements in section III.18.</p> <p>Subsequent screenings conducted annually at redetermination.</p> <p>PROVIDER must enter the data into the single statewide information system (SSIS).</p> <p>PROVIDER must provide in writing the screening results with concerns for each child to the child's parent.</p>	<p>Within forty-five (45) days after the child's first or subsequent enrollment in the SR Program</p> <p>Annually</p> <p>In accordance with Rule 6M- 4.720, F.A.C.</p>	N/A

#### IV. COALITION RESPONSIBILITIES

35. **Training and Technical Assistance.** COALITION will notify PROVIDER of the availability of training, technical assistance, and other targeted assistance in support of the provision of quality SR services and of the annual SR Program orientation required by paragraph 32.
36. **Developmental and Subsequent Screenings.** In the event the single statewide information system is non-operational, COALITION must give notification to PROVIDER of each child that must be screened in accordance with 6M-4.720, F.A.C. COALITION will have staff available to explain screening results if requested by a parent.
37. **Child Eligibility.** COALITION has the responsibility for determining the eligibility of children enrolling in the SR Program. COALITION will issue forms that make up a child care certificate (also known as a payment certificate), as described in s. 1002.82(8)(b) and (c), F.S., to the parent of each eligible child who enrolls in the SR Program.
38. **Limitations on Authority.** COALITION may not impose any requirement on PROVIDER that exceeds the authority provided under Part VI of Chapter 1002, F.S., or rules adopted pursuant to Part VI of Chapter 1002, F.S.; or require PROVIDER to administer a child assessment.

#### V. MONITORING, AUDITING AND ACCESS

39. **Monitoring.**
  - a. COALITION will monitor PROVIDER for compliance with this Contract and the provisions governing the SR Program listed in paragraph 5, in accordance with s. 1002.85(2)(g), F.S. PROVIDER will be monitored in accordance with COALITION's monitoring plan or in response to a parental complaint using the Form DEL-SR 20M, incorporated by Rule 6M-4.630, F.A.C.
  - b. PROVIDER monitoring results may be shared with other coalitions that have an executed and current SR contract with PROVIDER for the purposes of minimizing the administrative burden on the coalitions and PROVIDER.
40. **Physical Access.** PROVIDER agrees to allow the Division of Early Learning, the Department of Children and Families or Local Licensing Agency, if applicable, and COALITION staff or sub-contractors immediate access to the facilities and spaces used to offer the SR Program during normal business hours, except as otherwise restricted by government facilities.
41. **Records Access.** PROVIDER agrees to allow COALITION staff or sub-contractors, the Department of Children and Families or Local Licensing Agency, if applicable, the Division of Early Learning, or the United States Department of Health and Human Services to inspect and copy records pertaining to the SR Program during normal business hours and upon request by any of the listed entities. Records that are stored off-site shall be provided within seventy-two (72) hours.

## VI. MAINTENANCE OF RECORDS, DATA AND CONFIDENTIALITY

42. **Record Confidentiality.** PROVIDER agrees to protect the confidentiality of child and family records. PROVIDER agrees to have all staff complete confidentiality agreements and have processes in place to protect the privacy of child and family information. Confidentiality agreements will be maintained by PROVIDER and provided to COALITION upon request. Information associated with the SR Program must only be made available in accordance with the restrictions of s. 1002.97, F.S. For the purposes of records of children enrolled in the SR Program, this Contract is considered an interagency agreement for the purpose of implementing the SR Program as described in s. 1002.97(3)(g), F.S. Accordingly, to the extent that PROVIDER receives SR records to carry out its official functions, PROVIDER must maintain and protect the data as required in s. 1002.97, F.S., and as explained below. Individuals and organizations eligible to receive records include PROVIDER, the parent, COALITION, Division of Early Learning, and other entities identified in s. 1002.97, F.S.
43. **Record Maintenance.** PROVIDER agrees to maintain records, including sign in and sign out documentation, enrollment and attendance certification, documentation to support excused absences, and proof of parent copayments for children funded by the SR Program. The records must be maintained for audit purposes for a period of five (5) years from the date of the last reimbursement request for that fiscal year or until the resolution of any audit findings or any litigation related to this Contract, whichever occurs last. PROVIDER may maintain records in an electronic medium and, if PROVIDER does so, then PROVIDER shall back up records on a regular basis to safeguard against loss.
44. **Record Transfer on Termination.** In the event that PROVIDER permanently ceases to offer the SR Program before the conclusion of the retention period for SR records as described in paragraph 43, whether as a result of unilateral or mutual termination of PROVIDER's eligibility to offer the SR Program or as a result of PROVIDER ceasing to do business, PROVIDER must transfer all SR records required to be maintained under paragraph 43 to COALITION no later than the close of business on the day PROVIDER ceases to offer the SR Program. Failure to remit all SR Program records required to be maintained will result in COALITION withholding final payment until the requirements of this paragraph are met.

## VII. COMPENSATION AND FUNDING

45. **Method of Payment.** PROVIDER reimbursement for eligible children will be based on the child care certificate (also known as a payment certificate) issued by COALITION and presented by a parent, and using the procedures outlined herein.
46. **Reimbursement Rates Established.** PROVIDER agrees to accept the approved provider reimbursement rate identified in Exhibit 5 of this Contract. PROVIDER is paid based on budget availability, at the approved provider reimbursement rate less any parent copayments assessed by COALITION as reflected on the child care certificate.
47. **Gold Seal Rate.** PROVIDER agrees to provide documentation of its Gold Seal Quality Care designation. Gold Seal providers will receive the Gold Seal Rate for all care levels which have received a Gold Seal Quality Care designation pursuant to s. 1002.945(6), F.S., and Rule 6M-4.500, F.A.C., as identified in Exhibit 5 of this Contract.

48. **Quality Performance Incentive Rate.** If PROVIDER is not on a Quality Improvement Plan, PROVIDER will receive a Quality Performance Incentive Rate pursuant to s. 1002.82(2)(o), F.S., and Rule 6M-4.500, F.A.C., as identified in Exhibit 5 of this Contract.
49. **Child Assessment Rate.** Eligible providers that agree to conduct child assessments pursuant to paragraph 33 of this contract will receive a Child Assessment Rate pursuant to s. 1002.82(2)(o), F.S., and Rule 6M-4.500, F.A.C., as identified in Exhibit 5 of this Contract.
50. **Contracted Slots Rate.** Eligible providers, pursuant to paragraph 8 of this Contract, will receive the Contracted Slots Rate pursuant to Rule 6M-4.500, F.A.C., as identified in Exhibit 5 of this Contract, if applicable.
51. **Special Needs Rate.** PROVIDER may receive a Special Needs Rate identified in Exhibit 5 when providing services to a child with an identified special need in accordance with Rule 6M-4.500, F.A.C.
52. **Registration Fees.** If PROVIDER indicates in Exhibit 5 of this Contract that it charges a registration fee, COALITION shall pay PROVIDER a registration fee for each child enrolled in the SR Program in accordance with Rule 6M-4.500, F.A.C.
53. **Rate Changes and Limitations.** If any information submitted by PROVIDER in Exhibit 5 of this Contract changes, PROVIDER must notify COALITION, in writing, of the change fourteen (14) days prior to the change. COALITION may amend PROVIDER's reimbursement rate based on the information submitted by PROVIDER or any of the factors identified in this paragraph. COALITION must notify PROVIDER, in writing, of any change in reimbursement rate at least thirty (30) calendar days before the change is implemented.
54. **Rates and Fees for Parents.** PROVIDER acknowledges that it is prohibited from charging parents receiving SR services higher rates than those charged to private pay parents. In addition to the parent copayment assessed by COALITION, PROVIDER must provide the parent with a list of any fees it charges and, if applicable, written notice of the difference between the private pay rate and SR reimbursement rate, prior to the parent enrolling his/her child in PROVIDER's SR Program. PROVIDER is prohibited from charging any fees other than the parent copayment or those fees provided to the parent on the fee list described in this paragraph.
55. **Military Subsidies.** PROVIDER agrees that it will notify COALITION if it receives military subsidy payments through or from the Child Care Aware of America<sup>®</sup> (formally NACCRRRA) or any legal successor organizations on behalf of any child enrolled in PROVIDER's SR Program. PROVIDER understands that its SR reimbursement rate may be changed as a result of receipt of such military subsidy payments. If PROVIDER fails to report receipt of such military subsidy payments, PROVIDER will be subject to fraud investigation for violation of the requirements of the SR Program.
56. **Copayment.** As required by s. 1002.84(9), F.S., PROVIDER must collect the assessed parent copayment from the parent in accordance with Rule 6M-4.400, F.A.C. COALITION

will deduct assessed parent copayments from PROVIDER's monthly reimbursement.

- c. Copayment Amount.** The amount of the copayment that must be collected is included on the child care certificate. If an assessed parent copayment is changed by COALITION, COALITION will send PROVIDER written notice of the change. Only copayment changes from COALITION are valid.
  - b. Copayment Documentation.** PROVIDER must give the parent a receipt for each copayment made by the parent and retain receipt records for all copayments. Upon request, PROVIDER must provide a current accounting and copy of copayment receipt records to COALITION. COALITION will use this documentation to determine the eligibility of parents who seek to transfer their children to another child care provider.
- 57. Holiday Schedule.** PROVIDER agrees to follow the holiday schedule approved by COALITION for PROVIDER's program, which includes up to \_\_\_\_\_ days per year as set forth in Exhibit 6: Holiday Schedule and understands that these are the only holidays for which PROVIDER will receive reimbursement. Pursuant to Rule 6M-4.500, F.A.C., reimbursement may be made for up to thirteen (13) recognized holidays per year to include an optional staff training day. PROVIDER must use at least one day for staff training when thirteen (13) holidays are selected.
- 58. Attendance Documentation.** PROVIDER agrees to document daily attendance and submit monthly attendance reports for payment. PROVIDER agrees to submit all required attendance records to COALITION on or before the third (3<sup>rd</sup>) business day of each month. If the due date falls on a holiday, PROVIDER agrees to submit all required attendance records to COALITION on the preceding business day. Records submitted late will be processed and paid in the next open payment cycle.
- 59. Reimbursement Summary Review.** PROVIDER agrees to review the reimbursement summary provided with the monthly reimbursement statement. PROVIDER agrees to report to COALITION any discrepancy, overpayment, or underpayment in accordance with Rule 6M-4.500, F.A.C.
- 60. Emergency Temporary Closure.** PROVIDER agrees that all requests for compensation for temporary closures beyond PROVIDER's control will be handled in accordance with Rule 6M-4.501, F.A.C.
- 61. Disallowed Costs.** PROVIDER understands that expenditures submitted for reimbursement will be disallowed if PROVIDER does not adhere to the provisions governing the SR Program as described in paragraph 5 or the SR Plus Program in paragraph 9. Any disallowed expenditure may be deducted from any future reimbursement. PROVIDER agrees to return to COALITION any funds received as a result of error or overpayment or disallowed cost. If PROVIDER ceases to offer the SR Program before the payment is fully recovered, PROVIDER agrees to return the funds it was overpaid. If PROVIDER fails to return the funds it was overpaid, PROVIDER will be subject to collection efforts and restitution.
- 62. Reconciliation.** PROVIDER agrees that, if the reconciliation of services and payments reveals that PROVIDER received payments in excess of the amount owed to PROVIDER, COALITION will offset the overpayment against the final payment owed to PROVIDER for the program year and any future payments issued to PROVIDER for early learning

programs. If PROVIDER ceases to offer early learning programs before the repayment is fully offset, PROVIDER agrees to return the funds. If PROVIDER fails to return the funds it was overpaid, PROVIDER will be subject to collection efforts and restitution.

63. **Head Start Agencies.** If PROVIDER is a Head Start Agency, PROVIDER understands that, in accordance with federal law, PROVIDER's Head Start programs must be "in addition to, and not in substitution for, comparable services previously provided without Federal assistance." (42 U.S.C., s. 9835(c))
64. **Title 20 Schools.** If PROVIDER receives federal funds under Title 20, United States Code, ss. 6311-6322, PROVIDER understands that, in accordance with federal law, PROVIDER may use "Federal funds to supplement, [but] not [to] supplant non-Federal funds." (20 U.S.C., s. 6314(a)(3)(B))

### VIII. FINANCIAL CONSEQUENCES

65. **Financial Consequences.** As a result of PROVIDER's failure to provide the minimum level of services required by this Contract, COALITION must temporarily withhold reimbursement, disallow all or part of services not in compliance with the terms of this Contract or terminate the Contract.

### IX. NONDISCRIMINATION

66. **Discrimination Prohibited.** PROVIDER agrees not to discriminate against children, families, and staff on the basis of race, national origin, ethnic background, sex, religious affiliation, or disability. PROVIDER will comply with the terms of 45 C.F.R. § 98.49 regarding non-discrimination against staff persons on the basis of religion.

### X. NONCOMPLIANCE, PROBATION AND TERMINATION

67. **Noncompliance Determination.**
  - a. **Corrective Action Notice.** If COALITION determines PROVIDER has failed to comply with the provisions governing the SR Program as described in paragraph 5, or the requirements of this Contract, and COALITION concludes that corrective action will resolve the failure to comply, COALITION must notify PROVIDER in writing. ("Corrective action" means implementation of specific action(s) designed to correct the failure to meet a specific requirement.) The notice must: (i) identify the specific requirement(s) that PROVIDER failed to meet; (ii) describe how PROVIDER failed to meet each requirement; (iii) provide a detailed description of any required corrective action; (iv) set a deadline for completion of the corrective action; and (v) state that PROVIDER may request a review of the determination as described in paragraph 77.

Upon determining PROVIDER has satisfactorily completed the corrective action, COALITION must notify PROVIDER in writing. If PROVIDER has not satisfactorily implemented its corrective actions by the end of this contract, PROVIDER will still be held accountable for implementing the remainder of the corrective actions accepted under the previous contract if PROVIDER remains eligible to deliver the SR Program and executes a new contract with COALITION.

- b. Probation.** If COALITION concludes that PROVIDER has received a corrective action notice for the same violation two or more times or has had multiple corrective action plans within the contract year or if the corrective action plan is not completed within the prescribed timelines, PROVIDER will be placed on probation for a period up to six (6) months. Probation may include one or more of the following conditions: training or staff development; monitoring; or technical assistance by COALITION or submission of documentation related to the violation. COALITION must notify PROVIDER in writing of the terms and duration of the probation, including required timelines. The terms of the probation must correlate to the basis of the corrective action. If PROVIDER has not satisfactorily completed the terms of its probation by the end of this contract, PROVIDER will still be held accountable for the terms of the probation of the previous contract if PROVIDER remains eligible to deliver the SR Program and executes a new contract with COALITION.

#### **68. Termination for Cause.**

- a. Basis of Termination for Cause.** PROVIDER agrees that COALITION has the right to terminate this Contract for cause at any time. The following are grounds for termination for cause: (a) action, or lack of action, which threatens the health, safety or welfare of children or citation for a Class I violation by the Department of Children and Families or local licensing agency, as applicable; (b) the material failure to comply with one or more of the terms of this Contract, including, but not limited to, failure to verify all new hires' work authorization status using E-Verify as described in paragraph 7, failure to implement the Quality Improvement Plan, corrective action, or comply with the terms of probation as described in paragraph 67; (c) the refusal to accept any notice described under this Contract which COALITION is required to send to PROVIDER; or (d) reasonable or probable cause for COALITION to suspect that fraud has been committed by PROVIDER as described in paragraph 76.

- b. Notice of Termination for Cause.** To terminate PROVIDER for cause, COALITION must send a written notice of termination for cause to PROVIDER. Such notice must be sent with proof of delivery at least five (5) business days before termination. The notice must state the date of, and the specific basis for, termination. Finally, the notice must state that PROVIDER may request a review of the determination as described in paragraph 77. Notwithstanding PROVIDER's refusal of delivery of the notice, this Contract will be terminated on the date identified in the notice. COALITION must document any refusal of delivery.

- 69. Emergency Termination.** COALITION must immediately terminate this Contract on an emergency basis upon notification by the Department of Children and Families or local licensing agency or United States Department of Defense of actions or inactions of PROVIDER that pose an immediate and serious danger to the health, safety, or welfare of children. COALITION will terminate this Contract on an emergency basis by sending PROVIDER written notice of emergency termination at least twenty-four (24) hours prior to termination. The written notice must specifically state the basis of COALITION's determination. Finally, the notice must state that PROVIDER may request a review of the determination as described in paragraph 77.

- 70. Termination for Health and Safety Violations.** PROVIDER agrees that COALITION has

the right to terminate this Contract based on health and safety violations, verified by the Department of Children and Families or, if applicable, the Local Licensing Agency or United States Department of Defense, in accordance with ss. 1002.82 and 1002.84, F.S., and Rule 6M-4.620, F.A.C., and applicable adopted forms. This is considered termination for cause and is subject to the notice requirements of paragraph 68(b).

**71. Termination and Revocation of Eligibility for Program Assessment.**

- a. PROVIDER agrees that COALITION will terminate this Contract if PROVIDER refuses to participate in program assessment requirements, refuses to participate in a Quality Improvement Plan, or fails to maintain the Contract Minimum Threshold on the program assessment, in accordance with Rule 6M-4.740, F.A.C., for a period of up to five (5) years, unless COALITION has determined PROVIDER essential to meeting local child care capacity needs based on the community assessment approved in COALITION's SR Plan required by Rule 6M-9.115, F.A.C. Termination under this paragraph is subject to the notification requirements of Rule 6M-4.740, F.A.C.
- b. In determining whether to revoke PROVIDER's eligibility and the duration of the revocation, COALITION will consider the following factors: the severity of PROVIDER's actions leading to the termination of the Contract; the health, safety, and welfare of children enrolled at PROVIDER; the financial impact of PROVIDER's actions; the impact that the revocation would have upon the local community; consistency with COALITION's actions against other providers for similar violations of the Contract or program requirements; the length of time that PROVIDER provided services under the Contract with COALITION; and whether PROVIDER had previously violated the terms of this Contract and prior contracts with COALITION. COALITION must provide notice of its intent to revoke PROVIDER's eligibility at the same time it provides written notice of intent to terminate the Contract to PROVIDER.

**72. Revocation of Eligibility.**

- a. In accordance with s. 1002.88(2), F.S., if PROVIDER's Contract is terminated under paragraphs 68, 69, or 70, COALITION may revoke PROVIDER's eligibility to deliver the SR Program for a period of five (5) years. The only statutorily authorized period of revocation is five (5) years (s. 1002.88(2), F.S.). In determining whether to revoke PROVIDER's eligibility, COALITION will consider the following factors: the severity of PROVIDER's actions leading to the termination of the Contract, the health, safety, and welfare of children enrolled at PROVIDER; the financial impact of PROVIDER's actions, the impact that the revocation would have upon the local community; consistency with COALITION's actions against other providers for similar violations of the Contract or program requirements; the length of time that PROVIDER provided services under Contract with COALITION; and whether PROVIDER had previously violated the terms of this Contract and prior contracts with COALITION. COALITION must provide notice of its intent to revoke PROVIDER's eligibility at the same time it provides written notice of intent to terminate the contract to PROVIDER. For multi-site providers, such as corporate chains or school districts, SR Program ineligibility is per site and may not apply to all locations unless specifically determined otherwise by COALITION.
- b. PROVIDER agrees that in the event this Contract is terminated under the provisions of

paragraphs 68, 69, 70 or 71, and PROVIDER's eligibility is not revoked for a period of five (5) years under paragraph 72(a), the parties may not enter into another contract for SR services for the remainder of the contract term of this Contract.

- 73. Termination of Contract by Provider.** PROVIDER and COALITION may agree to terminate this Contract by mutual consent or PROVIDER may unilaterally terminate this Contract at will. Written notice of termination must be given at least thirty (30) calendar days before the termination date for COALITION to make alternative arrangements for uninterrupted services for children served under this Contract. If sufficient notice of termination is not provided, COALITION may refuse to issue the final reimbursement payment to PROVIDER. If PROVIDER unilaterally terminates this Contract during the pendency of an inquiry due to suspected noncompliance with part VI of Chapter 1002, Florida Statutes, and Chapters 6M-4 and 6M-9, Florida Administrative Code, COALITION may revoke PROVIDER's eligibility to offer the SR Program for a period of five (5) years in accordance with s. 1002.88(2), F.S., if the noncompliance is upheld by COALITION's review committee.
- 74. Legislative Appropriation.** Any obligation for payment under this Contract is contingent upon an appropriation by the Florida Legislature. If funds required to finance this Contract are unavailable, COALITION must terminate this Contract after providing written notice, with proof of delivery, at least twenty-four (24) hours before termination of this Contract. In the event of termination of this Contract under this paragraph, PROVIDER must be paid for the documented SR hours completed prior to termination of this Contract.
- 75. Eligible Child Care provider.** To receive state or federal funds under this Contract, PROVIDER must be an eligible child care provider as defined under 45 C.F.R. § 98.2. Failure to maintain status as an eligible child care provider will be considered an immediate and serious danger to the health, safety, or welfare of children, which is grounds for emergency termination of this Contract as described in paragraph 69. PROVIDER certifies that each location at which PROVIDER offers the SR Program is an eligible child care provider. PROVIDER agrees to notify COALITION immediately if it ceases to be an eligible child care provider.
- 76. Fraud.**
- a. Payment Certificate Fraud Investigation.** In accordance with s. 1002.82(8)(d), F.S., if it is determined that PROVIDER has given any cash or other consideration to the beneficiary in return for receiving a payment certificate, COALITION or its fiscal agent shall refer the matter to the Department of Financial Services pursuant to s. 414.411, F.S., for investigation.
  - b. Suspension or Termination for Suspected Fraud.** In accordance with s. 1002.91(4), F.S., COALITION may suspend or terminate PROVIDER from participation in the SR Program when it has reasonable cause to believe that PROVIDER has committed fraud. PROVIDER may request a review of COALITION's determination to suspend PROVIDER as described in paragraph 76. This review shall be limited to a determination of whether COALITION has reasonable belief that fraud occurred. If suspended, PROVIDER shall remain suspended until the completion of any investigation by the Division of Early Learning, the Department of Financial Services, or any other state or federal agency, and any subsequent prosecution or other legal

proceeding.

- c. Termination for Fraud.** In accordance with s. 1002.91(5), F.S., if PROVIDER, or an owner, officer, or board director thereof, is convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., or is acting as the beneficial owner for someone who has been convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., COALITION shall refrain from contracting with, or using the services of, PROVIDER for a period of five (5) years. In addition, COALITION shall refrain from contracting with, or using the services of, any provider that shares an officer or board director with a provider that is convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S. for a period of five (5) years.
  - d. Termination for National Disqualification.** In accordance with s. 1002.91(7), F.S., if PROVIDER is placed on the United States Department of Agriculture National Disqualified List, COALITION must terminate this Contract for cause. In addition, if PROVIDER shares an officer or board director with a provider that is on the United States Department of Agriculture National Disqualified List, COALITION must terminate this Contract for cause.
77. **Due Process Procedures.** PROVIDER may request a review of determinations made by COALITION under this Contract. Reviews will be conducted in accordance with Exhibit 7: Due Process Procedures. While a request for a review is being examined, PROVIDER is not required to implement corrective action. In accordance with s. 1002.82(2)(m), F.S., PROVIDER may not offer any SR services while a request for a review regarding termination of PROVIDER's SR Contract is being examined.
78. **Severability of PROVIDER Location.** If PROVIDER has executed this Contract on behalf of multiple locations and one or more of the locations is terminated pursuant to Section X of this Contract, in lieu of re-executing a new contract for the remaining locations, COALITION may modify Exhibit 1 to indicate which location(s) previously part of this Contract have been removed by submitting an amendment on Form DEL-SR 20A. This Contract shall remain in full force and effect as to all other locations on Exhibit 1 that have not been stricken.
79. **Litigation and Venue.** If PROVIDER believes that this Contract has been inappropriately terminated, or in the event of a breach of this Contract, any available remedies may be pursued in a court of competent jurisdiction. COALITION and PROVIDER agree that any litigation related to the Contract that is brought by COALITION or PROVIDER will be brought in a county within COALITION's geographical service area.

## **XI. DISASTER RECOVERY**

80. **Suspension for Disaster Recovery.** COALITION may suspend PROVIDER from participation in the SR Program when PROVIDER is temporarily closed to recover from damage due to a disaster beyond its control. COALITION must transfer enrolled children to an eligible provider during the temporary closure. PROVIDER will remain suspended until completion of any inspection by the Department of Children and Families is verified

by COALITION.

## XII. NOTIFICATION

- 81. Information Change Notification.** PROVIDER agrees that it will comply with each of the following notification requirements:
- a. **Providing notice to COALITION** of changes in contact or program information within fourteen (14) calendar days.
  - b. **Providing notice to COALITION** of a request for an additional program assessment in accordance with Rule 6M-4.740. PROVIDER acknowledges additional assessments are at PROVIDER's expense. The cost of the additional program assessment charged by COALITION is: \_\_\_\_\_.
  - c. **Providing notice to COALITION** of temporary emergency closure by the close of business the first day that the closing occurs. Providing notice to COALITION of subsequent reopening of the SR Program within two (2) business days of reopening.
  - d. **Providing notice to COALITION** of permanent business closings or changes in business location or ownership at least thirty (30) calendar days prior to changes.
  - e. **Provide notice to the COALITION** of dismissal of children, including documentation specifying reasons for dismissal, within fourteen (14) calendar days prior to termination or within five (5) calendar days after termination.
- 82. Child Care Resource and Referral (CCR&R) Participation.** PROVIDER agrees to update program and business information annually using the single statewide information system for inclusion in the Child Care Resource and Referral Network as required by Rule 6M-9.300(8), F.A.C. PROVIDER agrees to provide COALITION with up-to-date business and contact (including emergency contact) information on an ongoing basis throughout the contract year using the single statewide information system.
- 83. Unusual Incident Notification.** PROVIDER agrees to report unusual incidents to COALITION by no later than the close of business on the next business day of the unusual incident and to submit a written report to COALITION within three (3) business days from the date of the incident. For licensed providers, sending a copy of the incident report submitted for DCF to COALITION will constitute compliance with this paragraph. An unusual incident is any significant event involving the health and safety of children under PROVIDER's care. Examples of unusual incidents include: accusations of abuse or neglect against PROVIDER or PROVIDER's staff; the injury of a child which requires professional medical attention at PROVIDER's site or written notification from the child's parent that the child received professional medical attention; and when PROVIDER receives notice of litigation where PROVIDER is a named party or defendant and which relates to the PROVIDER's operation at any location at which SR services are being provided.
- 84. Notification of Disqualification or Public Assistance Fraud.**
- a. PROVIDER must notify COALITION within five (5) calendar days if PROVIDER is placed on the United States Department of Agriculture National Disqualified List or if PROVIDER shares an officer or board director with a provider that is on the United

States Department of Agriculture National Disqualified List.

- b. PROVIDER must notify COALITION within five (5) calendar days if PROVIDER, or an owner, officer, or board director thereof, is convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., or is acting as the beneficial owner for someone who has been convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S.

**85. Contact Persons.**

- a. **Coalition Contact.** The representative for COALITION for the purposes of this Contract is \_\_\_\_\_ who can be contacted at \_\_\_\_\_ or by email at \_\_\_\_\_.
- b. **Provider Contact.** The representative for PROVIDER for the purposes of this Contract is \_\_\_\_\_ who can be contacted at \_\_\_\_\_ or by email at \_\_\_\_\_.
- c. **Contact Change.** If either party designates different representatives after execution of this Contract, notice of the name and contact information of the new representative will be rendered in writing to the other party within ten (10) calendar days of change.

**XIII. INDEMNIFICATION**

- 86. **Indemnification.** PROVIDER will be fully liable for and indemnify, defend and hold harmless COALITION, the Division of Early Learning, and all of their officers, directors, agents, contractors, subcontractors, and employees from and against any and all third-party claims, suits, actions, damages, judgments, and costs that arise whether in law or in equity, from any of PROVIDER's agents, subcontractors or employees' acts, actions, neglect, or omission during the performance or operations under this Contract or any subsequent modification thereof. This includes attorney's fees and costs. This indemnification holds whether liability is direct or indirect and whether damage is to any person or real or personal tangible or intangible property. If PROVIDER is a state agency, or subdivision thereof, as defined in s. 768.28(2), this paragraph is limited to the extent permitted by s. 768.28, F.S. If PROVIDER is a child development program that is accredited by a national accrediting body and operates on a military installation that is certified by the United States Department of Defense, PROVIDER may demonstrate liability coverage by affirming that it is subject to the Federal Tort Claims Act, 28 U.S.C. ss. 2671 et seq.

**XIV. SEVERABILITY**

- 87. **Severability.** If any provision of this Contract is held to be unenforceable by a court of competent jurisdiction, the remaining terms and conditions remain in full force and effect.

**XV. AMENDMENTS**

- 88. **Only Authorized Amendments.** No attachments or supplements to this Contract are authorized or permitted, except those specifically incorporated by reference in this form, including Exhibit 1: Provider Location List; Exhibit 2: Required Documentation; Exhibit

3: Quality Improvement Plan Selection; Exhibit 4: Contracted Slots Program; Exhibit 5: Provider Reimbursement Rates; Exhibit 6: Holiday Schedule; Exhibit 7: Due Process Procedures; and Form DEL-SR 20L, Form DEL-SR 20LE, or Form DEL-SR 20FFN, as described in paragraph 7. No amendments to this Contract are authorized or permitted, except for those amendments made with the execution of Form DEL-SR 20A (School Readiness Provider Contract Amendments).

*(Remainder of this page intentionally left blank.)*

**XVI. EXECUTION OF CONTRACT**

In accordance with s. 1002.88(1)(q), F.S., PROVIDER has caused this Contract to be executed as of the date set forth in Paragraph 1. By signing below, PROVIDER hereby certifies that PROVIDER has read and understood this Contract. PROVIDER certifies that all information provided is true and correct and agrees that noncompliance with the requirements of the SR Program, including, but not limited to, the requirements of this Contract, and all Exhibits and authorized attachments, will result in corrective action, withholding of funds, or termination of this Contract at the discretion of COALITION, in accordance with Section X.

**Warranty of Authority.** Each person signing this Contract warrants that he or she is duly authorized to do so and to bind the respective party to the Contract.

<b>Signature of President/Vice President/ Secretary/Officer/Owner/Principal/Other Authorized Representative</b> <input type="checkbox"/> By Electronic Signature	<b>Print Name</b>
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<b>Title</b>	<b>Date</b>
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<b>PROVIDER's Additional Signatory (If required by PROVIDER)</b> <input type="checkbox"/> By Electronic Signature	<b>Print Name</b>
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<b>Title</b>	<b>Date</b>
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COALITION has caused this Contract to be executed as of the date set forth in paragraph 1.

<b>Signature of Authorized COALITION Representative</b> <input type="checkbox"/> By Electronic Signature	<b>Print Name</b>
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<b>Title</b>	<b>Date</b>
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*\* Electronic signature: By providing this electronic signature, I attest that I understand that electronic signatures are legally binding and have the same meaning as handwritten signatures. I confirm that internal controls have been maintained, and that policies and procedures were properly followed to ensure the authenticity of the electronic signature.*

## Exhibit 1: Provider Location List

**Provider Name:** \_\_\_\_\_

If PROVIDER is executing this Contract on behalf of one physical location, mark this Exhibit “Not Applicable” in the box below.

Not Applicable.

If PROVIDER is a school district executing a single Contract on behalf of multiple public school SR Program providers or if PROVIDER is executing a single Contract on behalf of multiple private SR sites within COALITION’s service area, PROVIDER must complete a Provider Location List in a table format with the following rows:

- A.** Location Number (optional)
- B.** Location Legal Name
- C.** Doing Business As Name (if applicable)
- D.** Physical Address
- E.** Employer Identification Number (EIN)
- F.** Composite Program Assessment Score
- G.** Curriculum (Date/Edition)
- H.** Character Development (Date/Edition)
- I.** Conducts Child Assessments (Yes/No)
- J.** Site Exempt From Program Assessment (Yes/No)
- K.** Site Previously Subject to Program Assessment but Currently Meets Exemption Criteria for Program Assessment (Yes/No)
- L.** Site Waived Program Assessment Exemptions (Yes/No)
- M.** Site on a Quality Improvement Plan due to contract minimum threshold waiver (Yes/No)

Official Use Only (for COALITION use).

COALITION will only contract with locations that are eligible to offer the SR Program.

## Exhibit 2: Required Documentation

Provider Name: \_\_\_\_\_

PROVIDER must mark the appropriate box in each section below. In addition, if PROVIDER is executing this Contract on behalf of multiple public schools or private provider sites, PROVIDER must mark the documentation with the corresponding Location Number from Exhibit 1.

### 1. Gold Seal Rates

- PROVIDER has provided a copy of documentation with appropriate age designation related to its Gold Seal status, if applicable, to COALITION with this Contract.
- PROVIDER does not possess a Gold Seal Quality Care designation.

### 2. Documentation of Eligible Child Care PROVIDER

- PROVIDER has provided a copy of its Certificate of Licensure which includes a DCF identification number.
- PROVIDER has provided a copy of its determination letter from DCF which includes a DCF exemption number and explains the nature of the exemption.
- PROVIDER is a public school and has provided a copy of documentation showing its school district and public school number.
- PROVIDER is a charter school and has provided a copy of its charter which includes preschool-aged children as a service population and documentation showing its school district and school number.
- PROVIDER is an accredited child care program operating on a military installation and has provided a copy of its United States Department of Defense certification.

### 3. Specialized Program Type

- PROVIDER offers the Head Start program.
- PROVIDER offers the Early Head Start program.
- PROVIDER offers the Migrant Head Start program.
- PROVIDER does not offer the Head Start program.

### 4. Additional Documentation

- PROVIDER has provided a copy of its IRS W-9 Form (Request for Taxpayer Identification Number).
- PROVIDER has provided a copy of its certificate of accreditation.
- PROVIDER has provided evidence of liability insurance.
- PROVIDER has provided an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien for the current contract year.
- PROVIDER has provided evidence of worker's compensation insurance, if applicable.
- PROVIDER has provided a delegation of signature authority.
- PROVIDER has provided a current Sunbiz document identifying the office, director, or authorized person(s), if applicable.

### Exhibit 3: Quality Improvement Plan Selection

**Provider Name:** \_\_\_\_\_

**1. Definitions**

- a. “Classroom” means any well-defined room in which care is provided or classes are held, or a room arranged with materials and equipment and set up as a learning space with intent to implement a plan of activities for the SR School Readiness Program. The classroom provides a space where learning can take place uninterrupted by outside distractions. If floor to ceiling walls are not present, the classroom walls must be defined by stable barriers, and must adhere to the requirements for such barriers as established in Forms DEL-SR 6200A and DEL-SR 6200B, incorporated by reference in Rule 6M-4.620, F.A.C. Any classroom that is eligible to receive a SR child enrollment at any time is considered under this definition. Any classroom that serves children in the SR Program for less than two (2) consecutive hours a day is not considered a classroom under this definition.
- b. “Certified Coaching” means at least twenty (20) hours certified by a State College/University or from a nationally recognized early learning coaching program with three (3) years of experience in an early learning environment.

**2. Quality Improvement Plan (QIP) Strategy Selection**

COALITION will select and require at least one but no more than two of the following continuous Quality Improvement Plan strategies in which each selected personnel is required to participate.

Selection	Strategy	Description (summary)
<input type="checkbox"/>  _____ PROVIDER Initials	CLASS Group Coaching (CGC) / Interactions Essentials Training	Each selected instructor/director will complete either the CGC/Interactions Essentials PreK 24-hour course or the CGC/Interactions Essentials Infant/Toddler 24-hour course provided by COALITION’s or its delegate’s Specialist.
<input type="checkbox"/>  _____ PROVIDER Initials	Early Childhood Training System (ECTS) Courses	Each selected instructor/director will successfully complete an Early Childhood Training System course of at least a twenty (20) hour duration facilitated by COALITION. Course options include taking an online course alone, with TA coaching support and/or as a member of a COALITION-sponsored Community of Practice.

Selection	Strategy	Description (summary)
<input type="checkbox"/> <hr/> PROVIDER Initials	Professional Learning	Each selected instructor/director must register in the Florida Early Childhood Professional Development Registry, generate a professional development plan in the registry, and complete the required progression along the career pathway.
<input type="checkbox"/> <hr/> PROVIDER Initials	Certified Coaching Visits	Each selected classroom will participate in twenty (20) hours of certified coaching provided by COALITION or its delegate.
<input type="checkbox"/> <hr/> PROVIDER Initials	20-hours of IACET- or DEL-approved training	Each selected instructor/director will register for and successfully complete twenty (20) hours of International Association for Continuing Education & Training (IACET) approved training (or other DEL-approved CEU training) provided by COALITION or its delegate.
<input type="checkbox"/> <hr/> PROVIDER Initials	COALITION approved strategy	Description included in the QIP notice.

**3. Completion Requirements**

To maintain compliance with the QIP, PROVIDER’s selected instructors/directors must successfully complete each deliverable by the due date provided by the QIP Notice. In the event of turnover, the QIP notice must be amended to reflect the current personnel.

**4. Selected Strategy Requirements**

PROVIDER agrees to and is responsible for performing the tasks, meeting the deliverables, and submitting the evidence of completion for the QIP strategy components selected by COALITION in Section 2. QIP Strategy Selection, in accordance with the QIP notice provided by COALITION.

Note: PROVIDER is only responsible for performing those tasks and activities below that are related to the QIP strategies and optional resources checked and confirmed by PROVIDER’s initials in Section 2. QIP Strategy Selection.

**a. CGC/Interactions Essentials Training**

If COALITION has selected CGC/Interactions Essentials training for PROVIDER:

- i.** PROVIDER agrees to purchase a CGC/Interactions Essentials kit for each selected instructor/director. COALITION will provide PROVIDER with information about where it can purchase kits. The kits are not re-usable or shareable and must be purchased new each contract year.
- ii.** PROVIDER must require selected instructors/directors to complete CGC/Interactions Essentials training. PROVIDER must schedule CGC/Interactions Essentials trainings with COALITION and schedule time for selected instructors/directors to participate in the training provided by COALITION or its delegate.
- iii.** CGC/Interactions Essentials Infant/Toddler or PreK training consists of twenty-four (24) total hours of instruction provided to selected instructors/directors by a COALITION provided/delegated CGC/Interactions Essentials specialist and an additional twelve (12) hours of self-study during the project term.
- iv.** CGC/Interactions Essentials trainings take place over several sessions and may span over weeks/months.

**b. Early Childhood Training System Courses (ECTS)**

If COALITION has selected Early Childhood Training System courses for PROVIDER:

- i.** PROVIDER's selected instructors/directors are required to complete and pass two (2) ECTS online courses by the due dates identified within the QIP notice.
- ii.** Each ECTS course has a specific start and end date. Courses are facilitated by ECTS staff.
- iii.** COALITION will notify PROVIDER regarding the approved ECTS courses; including course registration, and course start and end dates.
- iv.** Prior to the course registration deadline, PROVIDER will receive course registration codes from COALITION based on the selected instructor's /director's classroom care level (infant, toddler, or preschool).
- v.** To confirm registration, PROVIDER must upload a screenshot from the ECTS for each selected instructor/director in the DEL-defined system indicating all instructors/directors have registered for training.
- vi.** Instructors/directors not registered by the course deadlines will not be able to participate in training and will result in PROVIDER being considered out of compliance with this QIP.
- vii.** Selected instructors/directors must, by the due date listed in the QIP notice, upload into the DEL-defined system a certificate from the ECTS system as evidence of completion for each course completed during the required timeframe of this QIP.

**c. Professional Learning**

If COALITION has selected Professional Learning for PROVIDER:

- i.** Each of PROVIDER's selected instructors/directors must:
  - 1)** Log in to the Florida Early Childhood Professional Development Registry (Registry), create a registry account, and provide the required documentation and credentials necessary for determining professional development pathway

placement.

- 2) Generate a Professional Development (PD) Plan in the registry reflecting the next appropriate steps based on the instructor's/director's pathway tier qualifications. Each plan will be unique depending on the instructor's/director's current qualifications and training/credentials.

See <https://childcaretraining.myflfamilies.com/studentsite/admin/signin>.

- ii. To be eligible for this strategy, a practitioner must have completed all of the Career Pathways Foundational Child Care Training & Core Training as adopted in Rule 6M-4.735. PROVIDER's instructors/directors must indicate on the PD Plan the training/credential/degree they will make progress toward completing. PROVIDER must upload into the DEL-defined system the completed PD plans for each instructor/director participating in professional development.
- iii. PROVIDER's instructors/directors must register and begin classes/trainings as their PD plans reflect.
- iv. PROVIDER's instructors/directors must upload into the DEL-defined system an attestation of progress for their chosen credential/certification/degree/specialization, per the QIP notice.
- v. Attestation must indicate minimum level of progress on the instructor's/director's chosen pathway on official letterhead or other official documentation from the credential/certification/degree/specialization or training provider.
- vi. PROVIDER must upload documentation that demonstrates that each selected instructor/director made the required progress for the deliverable period in their professional development plan, unless exempt.
- vii. Instructors/directors must achieve the following progress as it correlates to their appropriate pathway tier:

<b>Option 1</b>	<b>Staff Credential Option</b>	<b>Career Pathway Designation</b>
Deliverable 1	- Create/update a registry account - Generate a PD plan - Upload proof of staff credential program registration	<b>Career Pathway EC/SA Educator I</b>
Deliverable 2	- Upload attestation signed by program instructor and practitioner of program participation at halfway point of program	
Deliverable 3	- Upload official program certificate upon program completion	
<b>Option 2</b>	<b>Infield Associate Degree</b>	<b>Career Pathway EC/SA Educator II</b>
Deliverable 1	- Create/update a registry account - Generate a PD plan - Upload proof of program or course registration	
Deliverable 2	- Upload current course schedule to include practitioner contact information or attestation signed by program instructor and practitioner	

Deliverable 3	- Upload transcript showing at least six (6) hours of college course requirements completed in timeframe of project year.	
<b>Option 3</b>	<b>Formal EC Degree Option</b>	
Deliverable 1	- Create/update a registry account - Generate a PD plan - Upload proof of program or course registration	<b>Career Pathway EC/SA Educator III</b>
Deliverable 2	- Upload current course schedule to include practitioner contact information or attestation signed by program instructor and practitioner	
Deliverable 3	- Upload transcript showing at least six (6) hours of college course requirements completed in timeframe of project year.	
<b>Option 4</b>	<b>Specialization</b>	<b>N/A</b>
Deliverable 1	- Create/update a registry account - Generate a PD plan - Upload proof of program or course registration	
Deliverable 2	- Upload proof of program or course registration	
Deliverable 3	- Upload proof of completion of specialization requirements.	

**d. Participate in Certified Coaching Visit(s) from COALITION or Contracted Third-Party Vendor**

If COALITION has selected Certified Coaching Visits for PROVIDER:

- i.** PROVIDER agrees to coordinate with COALITION to develop a coaching visitation schedule totaling at least twenty (20) hours per selected classroom.
- ii.** Once the coaching visitation schedule is developed, COALITION will notify PROVIDER regarding coaching visitation times and dates. Notification must include date and time of coaching visit, coaching topic related to the visit, and estimated duration of visit.
- iii.** Coaching topics may include teacher-child interactions, behavior management, classroom organization and management, child assessment, and other topics related to early childhood and approved by DEL.
- iv.** Selected instructors/directors must meet with certified coaches per the schedule developed and agreed to by both parties.
- v.** If the coaching model requires, PROVIDER must make arrangements or provide a substitute instructor that will allow the selected instructor/director to meet face-to-face with the coach outside of the classroom.
- vi.** PROVIDER must attest where indicated in the DEL-defined system that each selected classroom completed the required coaching hours as indicated in the QIP notice.

**e. 20-hour IACET- or DEL-approved Training**

If COALITION has selected 20-hour IACET- or DEL-approved Training (training) for PROVIDER:

- i. PROVIDER agrees to coordinate with COALITION to register for training.
- ii. Once the training schedule is developed, COALITION will notify PROVIDER regarding training dates and times.
- iii. Each of the PROVIDER's selected instructors/directors must complete the training requirements specified for the deliverable in the QIP Notice.
- iv. PROVIDER must upload certificates of completion where indicated in the DEL-defined system documenting that each selected instructor/director completed the required training hours for the deliverable period. The QIP Notice must identify the specific training module for each deliverable.

**5. Notification of Change in Provider's Personnel**

If instructor/director turnover occurs during the term of the QIP or instructors/directors fail to complete the required timeframes, PROVIDER must notify COALITION in writing within two (2) days of the deliverable due date passing. PROVIDER must notify COALITION of any changes in staff, any resulting change in classroom status (opening or closing), and any changes to instructor classroom assignment within five (5) business days of the changes occurring.

**6. Coalition Responsibilities**

**a.** For the strategy or strategies selected by COALITION in Section 2. QIP Strategy Selection, COALITION will perform tasks below related to those selected strategies:

- i. Provide or arrange for CGC/Interactions Essentials training for PROVIDER's selected instructors/directors appropriate to the care levels of their assigned classrooms.
- ii. Validate PROVIDER's required staff professional learning progression for each deliverable.
- iii. Schedule and provide certified coaching visits to each of PROVIDER's classrooms focusing on improving PROVIDER's CLASS observation scores at the times and places scheduled. Topics appropriate for coaching may include teacher-child interactions, behavior management, classroom organization and management, child assessment, and other topics related to early childhood education.
- iv. Schedule and provide or arrange for IACET- or DEL-approved training to selected instructors/directors at the times and places in the agreed-to training schedule.
- v. Communicate in writing to PROVIDER the ECTS course one and course two registration information and course start and end dates.

**b.** COALITION agrees to:

- i. Validate the evidence of completion that PROVIDER has uploaded into the DEL-defined system for the strategies selected for the PROVIDER.
- ii. Communicate and follow up with PROVIDER regarding project timelines, timeliness, and any missing deliverables documentation.
- iii. Monitor any QIP deliverables submitted by PROVIDER.
- iv. Be available to meet with PROVIDER's staff as needed to keep PROVIDER informed about ongoing QIP activities.

## Exhibit 4: Contracted Slots Program

Provider Name: \_\_\_\_\_

### A. Participation Requirements

#### 1. Provider Responsibilities

##### The PROVIDER must:

- a. Maintain status of current SR provider in good standing and in compliance with the terms and conditions of this Contract.
- b. Provide services to participating children in accordance with this Contract and s. 1002.82(2)(p), F.S.
- c. Report vacancies within five (5) business days of the first undocumented absence.

### B. Compensation and Funding

#### 1. Method of Payment

PROVIDER reimbursement for children participating in Contracted Slots Program will be in accordance with this Contract, Section VII., paragraph 51.

#### 2. Reimbursement Rates Established

PROVIDER agrees to accept the Contracted Slots reimbursement rates established by COALITION and identified within Exhibit 5 for the participating number of children.

- a. For all scheduled days during this contract period for each child enrollment, regardless of whether the child is in attendance or not.
- b. At the Contracted Slots Differential Daily Rates established in Exhibit 5 in addition to the reimbursement rates established within the SR provider Contract for the children identified as participating in Contracted Slots for days paid in accordance with the SR attendance rules.
- c. At the Contracted Slots Full-Time Daily Rates established in Exhibit 5 for unexcused absences and vacancy days, up to a maximum of sixty (60) consecutive calendar days for an absent child in a Contracted Slot, at the reimbursement rate for the care level of the child enrolled in the Contracted Slot prior to the vacancy/absence.

#### 3. Restriction to Care Levels

- a. Contracted Slots must only be filled with children ages birth through five years old.
- b. The SR child selected to receive a transferred Contracted Slot within the conditions of Section B, subparagraph 4.a. may be from a different care level than the child prior to the vacancy (restricted to ages birth through five years old).

#### 4. Vacancies and Loss/Transfer of Contracted Slots

- a. Upon notification of a vacancy, COALITION must immediately take all actions necessary to fill the vacant Contracted Slot with another SR child (from COALITION's wait list or existing child) as quickly as possible. If the Contracted Slot is not filled after sixty (60) consecutive calendar days, COALITION may transfer the Contracted Slot to another eligible provider. If PROVIDER has no remaining Contracted Slots under this Contract after a transfer has occurred, this will result in termination of the Contracted Slots Program.

- b. PROVIDER will lose the Contracted Slots payment for the total number of children identified in this exhibit if it does not continue to meet terms and conditions of this exhibit. This will result in termination of PROVIDER's contracted slots eligibility, and the balance of the PROVIDER's Contracted Slots will be transferred to another eligible provider.

**5. Number of Contracted Slots.**

COALITION and PROVIDER will agree upon the number of contracted slots. The total number of contracted slots is \_\_\_\_\_.

- Number of contracted slots for Infants:
- Number of contracted slots for Toddlers:
- Number of contracted slots for 2-year-olds:
- Number of contracted slots for 3-year-olds:
- Number of contracted slots for 4-year-olds:
- Number of contracted slots for 5-year-olds:

**6. Rates and Fees for Parents**

PROVIDER is prohibited from charging the differential between PROVIDER's private pay rate and the Contracted Slots reimbursement rates established in Exhibit 5. PROVIDER is prohibited from charging any fees to parents/families other than the parent co-payment or late fees.

**Exhibit 5: Provider Reimbursement Rates**

**Provider Name:** \_\_\_\_\_

**Provider Operational Hours:** \_\_\_\_\_

PROVIDER must mark whether it has a Gold Seal Quality Care designation. PROVIDER must mark whether it requires the parent to pay the differential between the reimbursement rate and the private pay rate. Finally, PROVIDER must complete the table below marked “To be completed by PROVIDER.” COALITION will complete the remainder of the Exhibit.

Does PROVIDER have a Gold Seal designation for children ages birth - 5?     Yes     No

Does PROVIDER have a Gold Seal designation for school-aged children?     Yes     No

**Provider’s Care Levels Served**  
(To be completed by PROVIDER)  
Check all that apply

<b>CARE LEVEL</b>	<b>(INF)</b> <12 MTH	<b>(TOD)</b> 12<24 MTH	<b>(2YR)</b> 24<36 MTH	<b>(PR3)</b> 36<48 MTH	<b>(PR4)</b> 48<60 MTH	<b>(PR5)</b> 60<72 MTH	<b>(SCH)</b> In School
<b>Full-Time</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Part-Time</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Does PROVIDER charge a registration fee?     Yes     No. If yes, please check one box and provide the amount: \$ \_\_\_\_\_

- One time upon enrollment.
- Annual.
- Other - Describe: \_\_\_\_\_

Does PROVIDER require the parent to pay the differential between the approved PROVIDER reimbursement rate and PROVIDER’s private pay rate?     Yes     No

**Coalition Reimbursement Rates**  
(To be completed by COALITION)

<b>CARE LEVEL</b>	<b>(INF)</b> <12 MTH	<b>(TOD)</b> 12<24 MTH	<b>(2YR)</b> 24<36 MTH	<b>(PR3)</b> 36<48 MTH	<b>(PR4)</b> 48<60 MTH	<b>(PR5)</b> 60<72 MTH	<b>(SCH)</b> In School
<b>Full-Time Daily Rates</b>							
<b>Full-Time Gold Seal Daily Rates</b>							
<b>Part-Time Daily Rates</b>							
<b>Part-Time Gold Seal Daily Rates</b>							

Is PROVIDER eligible for a differential?  Yes  No. If yes, check all that apply.

Gold Seal differential

Quality Performance Incentive differential: \_\_\_\_\_%

Child Assessment differential

Contracted Slots differential: \$\_\_\_\_\_

## Approved Provider Reimbursement Rate\* FULL TIME

(To be completed by COALITION)

	Care Code	INF	TOD	2YR	PR3	PR4	PR5	SCH
	Care Level	<12 Months	12 <24 Months	24 <36 Months	36 <48 Months	48 <60 Months	60 <72 Months	In School
1	Care Levels Served	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Coalition Reimbursement Rate without Gold Seal							
3	Gold Seal Differential (Row 2 × percentage)							
4	QPI Differential (Row 2 × tier percentage)							N/A
5	Local QI Level Differential (Row 2 × tier percentage)							
6	Total Differential Amount (Row 3 + 4 + 5)							
7	Total Amount (Row 2 + 6)							
8	Contracted Slots Differential (per child flagged for contracted slots)							N/A
9	Child Assessment Differential (per eligible child - Row 2 × tier percentage)							N/A

*\*\*Special needs rate will be negotiated up to twenty (20) percent above the established coalition reimbursement rate for infant care pursuant to Rule 6M-4.500, F.A.C. The negotiated rate will be based on the level of care needed for an individual child.*

## Approved Provider Reimbursement Rate\* PART TIME

(To be completed by COALITION)

	Care Code	INF	TOD	2YR	PR3	PR4	PR5	SCH
	Care Level	<12 Months	12 <24 Months	24 <36 Months	36 <48 Months	48 <60 Months	60 <72 Months	In School
1	Care Levels Served	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Approved Provider Reimbursement Rate without Gold Seal							
3	Gold Seal Differential (Row 2 × percentage)							
4	QPI Differential Rate (Row 2 × tier percentage)							N/A
5	Local QI Level Differential (Row 2 × tier percentage)							
6	Total Differential Amount (Row 3 + 4 + 5)							
7	Total Amount (Row 2 + 6)							
8	Contracted Slots Differential (per child flagged for contracted slots)							N/A
9	Child Assessment Differential (per eligible child - Row 2 × tier percentage)							N/A

*\*\*Special needs rate will be negotiated up to twenty (20) percent above the established coalition reimbursement rate for infant care pursuant to Rule 6M-4.500, F.A.C. The negotiated rate will be based on the level of care needed for an individual child.*

\*\*\*VPK Wrap Rates will be calculated per child based on the child's full-time or part-time unit of care and the Provider Reimbursement Rates for full-time or part-time care, whichever is applicable, as indicated in the table above. For an explanation of how the VPK Wrap Rate is calculated by the single statewide information system, reference Table 1 and Table 2 below.

Table 1 displays the units of care used in the single statewide information system.

<b>TABLE 1 – School Readiness Units of Care</b>		
<b>Standard code for unit of care</b>	<b>Description of units of care</b>	<b>Maximum hours</b>
<b>PT</b>	Part-time (3 or more hours but fewer than 6 hours)	<b>6</b>
<b>FT</b>	Full-time (6 or more hours but fewer than 11 hours)	<b>11</b>
<b>FTPT</b>	Full-time and part-time (11 or more hours but fewer than 16 hours)	<b>16</b>
<b>FTFT</b>	Full-time and full-time (16 or more hours)	<b>20</b>

Table 2 describes the steps for calculating the VPK Wrap Rate.

<b>TABLE 2 – Calculation of Wrap-Around Payment Rates</b>	
<b>1. Determine the child's unit of care.</b>	Reference Table 1 for unit of care and maximum hours.
<b>2. Convert the provider's daily rate to an hourly rate.</b>	Daily rate/Maximum hours = Hourly rate
<b>3. Determine the number of payable hours.</b>	Maximum hours – VPK class hours = Payable hours
<b>4. Multiply hourly rate by payable hours.</b>	Hourly rate x payable hours = VPK Wrap Rate

Effective Date of Rates Established in This Exhibit: \_\_\_\_\_



## Exhibit 7: Due Process Procedures

Provider Name: \_\_\_\_\_

1. **Purpose of Exhibit.** Early learning coalitions are responsible for the local implementation of early learning programs funded with state and federal funds, such as the SR Program, Voluntary Prekindergarten Education Program, and SR Plus Program. Providers of such early learning programs may request a review of determinations made by an early learning coalition in accordance with the due process procedures described below.
2. **Request for Review Hearing.** If a provider disputes any action taken by the coalition pursuant to the terms of the Statewide School Readiness Provider Contract, the provider may request a review hearing in writing by sending it to the contact person listed in coalition's action. A review hearing is a "meeting" for the purposes of the Sunshine Law (s. 268.911, F.S.) and will be subject to public notice. During a review hearing, the provider will have a reasonable opportunity to address coalition staff or sub-contractor staff regarding the Coalition's action and to present supporting evidence before a Review Hearing Committee. The provider may have an attorney present at the review hearing to represent or advise it.
  - a. **Content of Request for Review Hearing.** The request for review hearing must state: the name and contact information of an individual authorized to provide information and binding responses on behalf of the provider; the specific action by the coalition that the provider disputes; the specific reasons for the provider's belief; and whether the provider will be represented by an attorney or another individual during the review hearing.
  - b. **Request Time.** The provider's request for a review hearing must be submitted in writing to the coalition within five (5) business days of receipt of notice of the determination which PROVIDER believes to be incorrect.
  - c. **Supporting Documentation.** The provider must send copies of any written documentation supporting the claims of the provider. Examples of relevant documentation may include, but are not limited to, attendance documentation, notarized attestations from parents, documentation from licensing or accrediting bodies, documents demonstrating dates of information submission, and a proposed corrective action plan.
3. **Implementation of Review.** If the coalition receives a request for review hearing from the provider, the coalition must address the request by taking the following steps.
  - a. **Assignment of Review Hearing Committee.** Within three (3) business days of receipt of a request for review hearing, the coalition must assign a Review Hearing Committee to complete the review. The Review Hearing Committee must be composed of at least three (3) but no more than five (5) members of Coalition Board. The Chair of the Coalition Board will appoint the Review Hearing Committee and will name the chair of the committee. At least one of the members must be a mandatory member as set forth in s. 1002.83(4), F.S., and at least one other member must be one of the provider representative members. If all attempts have been made by the coalition to schedule among the selected Review Hearing Committee members potential dates for the hearing and neither provider representative from the Coalition Board is available, then the requirement for a provider representative will be waived for this hearing and the minutes

of the Review Hearing Committee will document that the Coalition made every attempt to have a provider representative member included but was unable to do so for this hearing.

- b. Response to Request for Review Hearing.** Within five (5) business days of receipt of the request for review hearing, the coalition must respond to the provider in writing, return receipt requested. The notice must include at least three (3) proposed dates and times for the review hearing which must be within forty-five (45) days of the date of receipt of the request for review hearing. The notice must also state that the review hearing may be conducted in person at a location designated by the coalition or via any method of telecommunications, if the public is given reasonable access to observe and participate. Finally, the notice must state whether all the coalition staff or sub-contractor staff whom the provider wishes to have present during the hearing will be made available. If any individual who the provider requested to have present is not available, the coalition must make available an individual who is qualified to address the subjects the provider wished the individual to address.
- c. Date and Location Selection.** Within five (5) business days of receipt of the response to a request for review hearing, the provider must inform the coalition of the date and time which it selects for the review hearing and whether the provider will attend the meeting in person or via a method of telecommunication. Within five (5) business days of receipt of the response to a request for review hearing, if the provider is unable to attend any of the proposed dates and times for the review hearing, the provider must submit written notice which states the specific reasons that the provider is unable to attend and must contact the coalition to select a mutually agreed upon date for the review hearing. If the provider does not inform the Coalition of the date and time within the required time period, then the process is considered complete and the request is denied.
- d. Conducting the Review Hearing.** The Review Hearing Committee must assess the claim(s) PROVIDER made in its request for review by examining all information and documentation submitted by the provider. The provider must be given a reasonable opportunity to question COALITION staff or sub-contractor staff regarding the determinations of the coalition and to present evidence before the Review Hearing Committee. The coalition will also be provided a reasonable opportunity to submit evidence to rebut any claims made by the provider.
- e. Review Hearing Committee Decision.** Following completion of the presentation by the provider and the coalition, the Review Hearing Committee will vote regarding each of the provider's claims. The decision of the Review Hearing Committee is final. In its deliberations, the Review Hearing Committee must determine:

  - i.** If the determination made by the coalition was correct, in whole or in part, or incorrect.
  - ii.** If no part of the determination made by the coalition was correct, then the provider is not required to take further action.
  - iii.** If any part of the determination made by the coalition is correct, the Committee must identify the portion(s) determined to be correct and, as applicable, decide:

- 1) If corrective action is necessary, that the provider must take corrective action regarding the part(s) which the Review Hearing Committee determines to be correct; and the revised deadlines for completion of the corrective action(s); or
- 2) If the provider's SR Contract or eligibility to offer the SR Program will be terminated, the date of termination.

**f. Notice of Review Hearing Conclusion.** The Chair of the Review Hearing Committee must ensure a written notice of the review hearing conclusion is prepared. The written notice must state the outcome of the Review Hearing Committee's vote regarding each of PROVIDER's claims. In addition, the notice must specifically state the reasons supporting the Review Hearing Committee's conclusions. The dates for either corrective action to be completed or termination of eligibility to offer the SR or Voluntary Prekindergarten Program must be included in the notice. The Chair of the Review Hearing Committee must approve the notice and ensure it is made public within ten (10) business days of the conclusion of the review hearing.



**STATE OF FLORIDA  
STATEWIDE SCHOOL READINESS PROVIDER CONTRACT  
LICENSED PROVIDER RESPONSIBILITIES  
FORM DEL-SR 20L**

## I. PARTIES AND PROVIDER TYPE

1. **Parties.** This document is executed as an attachment to the Contract made and entered into the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between the Early Learning Coalition of \_\_\_\_\_ (herein referred to as “COALITION”), and \_\_\_\_\_ (herein referred to as “PROVIDER”).
2. **Provider Type.** To be eligible to deliver the School Readiness Program, PROVIDER must be one of the provider types identified in section s.1002.88(1)(a), Florida Statutes (F.S.). This form is designed for use by licensed providers. PROVIDER must check the box to indicate PROVIDER’s type:
  - A child care facility licensed under s. 402.305, F.S.
  - A family day care home licensed or registered under s. 402.313, F.S.
  - A large family child care home licensed under s. 402.3131, F.S.
  - A before-school or after-school program described in s. 402.305(1)(c), F.S., which has elected to be licensed.
  - A child development program on a military installation that is certified by the United States Department of Defense.

## II. LICENSED PROVIDER RESPONSIBILITIES

1. **Health and Safety.**
  - a. In accordance with s. 1002.88(1)(c), F.S., PROVIDER agrees to offer basic health and safety of its premises and facilities and compliance with requirements for age-appropriate immunizations of children enrolled in the School Readiness Program. PROVIDER’s compliance with ss. 402.305, 402.3131, 402.313, F.S., or the United States Department of Defense Instructions 6060.2 and 1402.05 satisfies this requirement.
  - b. In accordance with s. 1002.88(1)(c), F.S., PROVIDER agrees to comply with the health and safety standards and checklist(s) established pursuant to s. 1002.82, F.S., and Rule 6M-4.620, F.A.C., and verified by the Department of Children and Families or, if applicable, a local licensing agency or the United States Department of Defense.
  - c. In accordance with s. 1002.88(1)(e), F.S., PROVIDER agrees to employ child care personnel, as defined in s. 402.302(3), F.S., who have satisfied the screening requirements of Chapter 402 and fulfilled the training requirements of the Division of Early Learning pursuant to Rule 6M-4.620, F.A.C.

2. **Group Size and Staff to Children Ratio.** In accordance with s. 1002.88(1)(d), F.S., PROVIDER agrees to maintain the required group size and staff-to-child ratio in accordance with ss. 402.305(4), 402.302(8), or 402.302(11), F.S., as verified pursuant to s. 402.311, F.S.
3. **Insurance.**
  - a. **General liability insurance.** In accordance with s. 1002.88(1)(m), F.S., PROVIDER agrees to maintain general liability insurance and provide COALITION with written evidence of general liability insurance coverage, including coverage for transportation of children if School Readiness Program children are transported by PROVIDER. PROVIDER must obtain and retain an insurance policy that provides a minimum of \$100,000 of coverage per occurrence and a minimum of \$300,000 general aggregate coverage. PROVIDER must add COALITION as a named certificate holder and as an additional insured. PROVIDER must provide COALITION with a minimum of ten (10) calendar days' advance written notice of cancellation of or changes to coverage. The general liability insurance required by this paragraph must remain in full force and effect for the entire period of this Contract.
  - b. **Limitations on indemnification.** In accordance with s. 1002.88(1)(p), F.S., if PROVIDER is a state agency or a subdivision thereof, as defined in s. 768.28(2), F.S., PROVIDER agrees to notify COALITION of any additional liability coverage maintained by PROVIDER in addition to that otherwise established under s. 768.28, F.S. PROVIDER shall indemnify COALITION to the extent permitted by s. 768.28, F.S. If PROVIDER is an accredited child development program on a military installation certified by the United States Department of Defense, PROVIDER may demonstrate liability coverage by affirming that it is subject to the Federal Tort Claims Act, 28 U.S.C. ss. 2671 et seq.
4. **Substitute Instructors.** In accordance with s. 1002.83(15), F.S., COALITION may request a list of all individuals currently eligible to act as a substitute teacher from a school district. PROVIDER may employ individuals listed as substitute instructors for the purpose of offering the School Readiness Program, the Voluntary Prekindergarten Education Program, and all other legally operating child care programs.



## Item Summary

**Meeting Date:** May 18, 2026

**From:** Jowie Mohammed, Director

**Subject:** **Resolution 2026-21:** Authorizing the FY 2026/27 Children's Services Council (CSC) Scholarship Provider Contract between the Early Learning Coalition of Palm Beach County and the City of Greenacres for the Youth Programs Department; authorizing the Mayor to execute the contract and City Officials to effectuate implementation of the terms of the contract; and providing for an effective date. - Jowie Mohammed, Director of Youth Programs.

## Background

The Early Learning Coalition (ELC) of Palm Beach County receives funding from federal and state agencies for childcare and afterschool services. The Children's Services Council (CSC) matches federal/state funding provided to ELC for CSC's contracts that were previously funded and who comply with licensing requirements.

## Analysis

The FY 2026/2027 CSC Scholarship Provider Contract with the Early Learning Coalition will provide monthly reimbursement to licensed afterschool providers that comply with state requirements, effective July 1, 2026, through June 30, 2027.

## Financial Information

## Legal

## Staff Recommendation

Approval of Resolution No. 2026-21 authorizing the execution of the FY 26/27 CSC Scholarship Provider Contract with the Early Learning Coalition of Palm Beach County,

Inc.

**Attachments:**

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1. CITY OF GREENACRES CSC Provider Agreement 2026-2027
2. Res. 2026-21 CSC Scholarship Provider Contract

# CSC PROVIDER CONTRACT FISCAL YEAR 2026/2027



This Contract is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Early Learning Coalition of Palm Beach County (herein referred to as "COALITION"), and \_\_\_\_\_ (herein referred to as "PROVIDER"), with its principal offices located at \_\_\_\_\_.

In consideration of the mutual terms, conditions, promises, covenants and payments set forth, the Coalition and the Provider agree to as follows:

## 1. SCOPE OF SERVICES

**1.1. Purpose** - Provider agrees to comply with the terms and conditions of this Contract in order to be eligible to participate in the Children's Services Council of Palm Beach (CSCPBC) Scholarship Program. This contract is to engage an eligible provider to provide Scholarship services to eligible Scholarship Children. The provider will receive payment based on the CSCPBC eligibility guide.

**1.2. School Readiness** -The Provider agrees to comply with the specific terms and conditions of the State of Florida Statewide School Readiness Provider Contract and State of Florida Statewide School Readiness Provider Contract Licensed Provider Responsibilities ("Contracts") and any addendums to the Contracts. The Contracts and their respective terms and conditions are hereby incorporated herein and specifically made a part of this CSCPBC Contract. The Contracts are specifically referenced below:

1. State of Florida Statewide School Readiness Provider Contract (Form DEL-SR 20)
2. State of Florida Statewide School Readiness Provider Contract Licensed Provider Responsibilities (Form DEL-SR-20L) or State of Florida Statewide School Readiness Provider Contract Licensed Exempt Provider Responsibilities (Form DEL-SR 20LE)

**1.3 Afterschool Program Requirements** - In addition to the laws, rules and requirements, referenced in the **School Readiness** section 1.2 above, the Provider agrees to the following Scholarship Program Requirements, as applicable:

**Provider is operating as (Initial all that apply):**

**Member of Prime Time Afterschool Quality Improvement System (QIS) (All Sections Apply)**

**Not a member of Prime Time Afterschool Quality Improvement System (QIS), serving children funded with Scholarship Program, ( Only Section 1.4 does not apply)**

## 1.4 Prime Time Afterschool QIS Provider Requirements

- a. Be an active participant in Prime Time Palm Beach County's QIS (Quality Improvement System).
- b. Remain active in Prime Time's QIS. Active Participation in Prime Time's QIS is defined by: completion of annual external assessments; quarterly progress checks documented by a Prime Time Quality Advisor; full participation in Parts I and II of self-assessment; completion of a Program Improvement Plan within 90 days of external assessments and a signed MOA annually between Prime Time Palm Beach County and the PROVIDER.

## 1.5 CSC STAR Award Salary Supplement Provider Requirements

To be eligible for the STAR Award, providers must contract for School Readiness, Early Head Start or Head Start or Title I and serve children ages birth to five (5) years old. Participating providers agree to complete the following requirements within the Early Childhood Registry of Palm Beach County.

- a. Maintain the site's staff roster within the Registry Website on a regular basis when personnel are onboarded to or separated from the provider.
- b. Complete the program's Benefits and Staffing Survey within the Registry Website bi-annually (September and March).

## 2. MAINTENANCE OF RECORDS, DATA AND CONFIDENTIALITY

**2.1 Developmental Screenings** - PROVIDER acknowledges that PROVIDER is responsible for conducting developmental screenings for each child aged six weeks to sixty (60) months. PROVIDER must collaborate with COALITION to complete initial screening for each child, aged six weeks to sixty (60) months, within forty-five (45) days after the child's first or subsequent enrollment, to identify a child who may need individualized support. PROVIDER acknowledges that COALITION is responsible for initiating individualized services, including but not limited to providing referrals, based on child screening results. Records relating to any screening or assessment coordinated or administered by the Provider, including but not limited to developmental screenings, shall be maintained for six (6) years after the date the child is last enrolled with the Provider. **\*\* (Not applicable for School Age Children)**

**Subsequent Screenings** - PROVIDER acknowledges that PROVIDER is responsible for subsequent screenings. Subsequent screening will be conducted at a minimum twice a year per CSCPBC ASQ Process Guide and only with parental consent. **\*\* (Not applicable for School Age Children)**

**2.2 Record Maintenance** - PROVIDER agrees to maintain records, including sign in and sign out documentation, enrollment and attendance certification, documentation to support excused absences and proof of parent co-payments for children funded by the CSC Scholarship program. The records must be maintained for audit purposes for a period of **six (6) years** from the date of the last reimbursement request for that fiscal year or until the resolution of any audit findings or any litigation related to this Contract, whichever occurs last. PROVIDER may maintain records in an electronic medium and if the PROVIDER does so, then the PROVIDER shall back up records on a regular basis to safeguard against loss.

**2.3 Confidentiality** - Provider agrees to the confidentiality of child and family records. The Provider shall not use or disclose any information concerning a client served under the Contract for any purpose not in conformity with federal and state laws and regulations except with the written consent of the client or his/her responsible parent or guardian, or when authorized by law. Provider agrees to have all staff complete confidentiality agreements and have processes in place to protect the privacy of child and family information. Confidentiality agreements will be maintained by the Provider and provided to the Coalition upon request. Individuals and organizations eligible to receive records to include the Provider, the Parent, the Coalition and the Children Services Council of Palm Beach County. The Provider agrees to establish and maintain reasonable procedures and controls for safeguarding records so that no information contained in the Provider's records or obtained from others carrying out the terms of the Contract, shall be used by or disclosed by the Provider, its agents, officers or employees, except as provided by law. It shall be the responsibility of the Provider to take all reasonable steps necessary to implement promptly such procedures and controls in order to protect the privacy of a client receiving services under a program provided hereunder and in order to ensure the maintenance of confidentiality for any medical or other information pertaining to such client.

## 3 TERM AND TIME OF PERFORMANCE

**3.1 Effective date** - The term of this Contract shall begin on **July 1, 2026**, or the date on which the last party has signed the Contract, whichever is later.

**3.2 Ending date** - This Contract shall end on **June 30, 2027**, unless the Contract is terminated earlier as provided per the School Readiness Contract per section 1.1

#### 4. COMPENSATION

- 4.1 Method of Payment** - The Provider will be reimbursed for eligible child attendance based on the terms outlined in section VII. **Compensation and Funding** per the School Readiness Contract noted in section 1.2 above.
- 4.2 Reimbursement Summary Review** - Provider agrees to review the reimbursement summary provided with the monthly reimbursement statement. Provider agrees to report to Coalition any discrepancy, overpayment, or underpayment within sixty (60) calendar days of transmission of the reimbursement summary. For the attendance month of September 2026 PROVIDER agrees to report to Coalition any discrepancy, overpayment, or underpayment by October 23, 2026. Any discrepancy reported after this date will not be processed and paid.

#### 5. Monitoring

- 5.1** COALITION will monitor PROVIDER for compliance with this Contract. PROVIDER will be monitored in accordance with the COALITION monitoring plan, or in response to a parental complaint.
- 5.2 Physical Access** - PROVIDER agrees to allow the Children's Services Council, the Department of Children and Families or Local Licensing Agency, if applicable, and COALITION staff or sub- contractors immediate access to the facilities and spaces used to offer the Scholarship Program during normal business hours, except as otherwise restricted by government facilities.
- 5.3 Records Access** - PROVIDER agrees to allow COALITION staff or sub-contractors, the Department of Children and Families or Local Licensing Agency, if applicable, the Children's Services Council to inspect and copy records pertaining to the Scholarship Program during normal business hours and upon request by COALITION, the Department of Children and Families, or Local Licensing Agency, if applicable, the Children's Services council. Records that are stored off-site shall be provided within seventy-two (72) hours.

#### 6. Termination for Cause

- 6.1 Basis of Termination for Cause** - PROVIDER agrees that COALITION has the right to terminate this Contract for cause at any time. The following are grounds for termination for cause:
- a. Action, or lack of action, which threatens the health, safety or welfare of children; or citation for a Class I violation by the Department of Children and Families or local licensing agency, as applicable.
  - b. The material failure to comply with one or more of the terms of this Contract, including, but not limited to, failure to implement corrective action or comply with the terms of probation as described in **Section X. Noncompliance, Probation and Termination Paragraph: Termination for Cause** of the School Readiness Contract referenced in Section 1.2 above; failure to implement the Quality Improvement Plan; (c) The refusal to accept any notice described under this Contract which COALITION is required to send to PROVIDER; or (d) Reasonable or probable cause for COALITION to suspect that fraud has been committed by PROVIDER as described in paragraph 75 of the School Readiness Contract referenced in Section 1.2 above.
- 6.2 Notice of Termination for Cause** - In order to terminate PROVIDER for cause, COALITION must send a written notice of termination for cause to PROVIDER. Such notice must be sent, with proof of delivery, at least five (5) business days before termination. The notice must state the date of, and the specific basis for, termination. Finally, the notice must state that PROVIDER may request a review of the determination as described in **Section X. Noncompliance, Probation and Termination Paragraph: Termination for Cause** in the School Readiness Contract referenced in section 1.2 above. Notwithstanding PROVIDER's refusal of delivery of the notice, this Contract shall be terminated on the date identified in the notice. COALITION shall document any refusal of delivery.
- 6.3 Emergency Termination** - COALITION must immediately terminate this Contract on an emergency basis upon notification by the Department of Children and Families (DCF) or local licensing agency of actions or inactions of a PROVIDER that pose an immediate danger to the health, safety, or welfare of children. COALITION will terminate this Contract on an emergency basis by sending PROVIDER written notice of emergency termination at least twenty-four (24) hours prior to termination. The written notice must specifically state the basis of COALITION's determination. Finally, the notice must state that PROVIDER may request a review of the determination as described in the School Readiness contract referenced in Section 1.2 above.

**6.4 Termination for Health and Safety Violations** - PROVIDER agrees that COALITION has the right to terminate this Contract based on Health and Safety violations, verified by the Department of Children and Families or Local Licensing Agency, if applicable, in accordance with ss. 1002.82 and 1002.84, F.S., and Rule 6M-4.620, F.A.C., and applicable adopted forms. This is considered termination for cause and is subject to the notice requirements of paragraph 6.2.

**6.5 Termination and Revocation for Program Assessment** – PROVIDER agrees that COALITION will terminate this Contract if PROVIDER refuses to participate in program assessment requirements, refuses to participate in a Quality Improvement Plan, or fails to maintain the School Readiness Contract Minimum Threshold on the program assessment, in accordance with rule 6M-4.470, F.A.C. for a period of up to five (5) years, unless COALITION has determined PROVIDER essential to meeting local child care capacity needs based on the COALITION’s community assessment. Termination under this paragraph is subject to the notification requirements of 6M-4.470, F.A.C. The COALITION must follow the determination process as described in **Section X. Noncompliance, Probation and Termination Paragraph Termination and Revocation of Program Assessment** related to revoking provider eligibility.

**7. EXECUTION OF CONTRACT**

Provider has caused this contract to be executed as of the date set forth in the top paragraph of this contract. By signing below the Provider hereby certifies that Provider has read and understood this contract, and the School Readiness terms and conditions referenced in Section 1.2. Provider certifies that all information provided is true and correct and agrees that noncompliance with the requirements of the School Readiness program and the Scholarship program, including but not limited to the requirements of this contract and all terms incorporated by reference, shall result in corrective action, withholding of funds or termination of this contract at the discretion of the Coalition in accordance with Section 6.

**Warranty of Authority.** Each person signing this contract warrants that he or she is duly authorized to do so and bind the respective party to the contract.

**FOR THE PROVIDER:**

\_\_\_\_\_  
**Signature of President/Vice President/  
Secretary/Officer/Owner/Principal/or Other  
Authorized Representative**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Provider’s Additional Signatory (if required  
by PROVIDER)**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

**FOR THE COALITION:**

\_\_\_\_\_  
**Signature of Coalition Representative**

Warren Eldridge  
\_\_\_\_\_  
**Print Name**

Chief Executive Officer  
\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

**RESOLUTION NO. 2026-21**

**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AUTHORIZING THE FY 2026/27 CHILDREN'S SERVICES COUNCIL (CSC) SCHOLARSHIP PROVIDER CONTRACT, BETWEEN THE EARLY LEARNING COALITION OF PALM BEACH COUNTY AND THE CITY OF GREENACRES FOR THE YOUTH PROGRAMS DEPARTMENT; AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT AND CITY OFFICIALS TO EFFECTUATE IMPLEMENTATION OF THE TERMS OF THE CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City of Greenacres C.A.R.E.S. (elementary age) Afterschool and Camp Program was established in 1995 to provide an affordable, beneficial structured program with planned activities and enrichment opportunities for the youth in the Greenacres area; and

**WHEREAS**, the City desires to enter into the CSC Scholarship Provider Contract with the Early Learning Coalition of Palm Beach County, Inc. for monthly reimbursement for afterschool and camp services effective July 1, 2026 through June 30, 2027; and

**WHEREAS**, the City agrees that it is in the best interest of the community to enter into a new CSC Scholarship Provider Contract for qualifying elementary age children, for a daily rate for Gold Seal Designation of \$27.28 for full-time and \$18.91 for part-time care, with the Early Learning Coalition effective July 1, 2026, through June 30, 2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**Section 1.** The City Council grants authorization to the Mayor to execute the CSC Scholarship Provider Contract with the Early Learning Coalition of Palm Beach County and the City of Greenacres, which is attached hereto as Exhibit "A" and incorporated herein, for on-going referrals and

monthly reimbursement for afterschool and camp services, for qualifying children authorized by the Early Learning Coalition.

**Section 2.** The City Council also grants authorization to the appropriate City Officials to effectuate the implementation of the terms of the FY 2026/27 CSC Scholarship Provider Contract.

**Section 3.** This resolution shall be effective upon its adoption.

**RESOLVED AND ADOPTED this 18th of day of May 2026**

\_\_\_\_\_  
**Chuck Shaw, Mayor**

\_\_\_\_\_  
*Voted:*  
**John Tharp, Deputy Mayor**

**Attest:**

\_\_\_\_\_  
**Quintella Moorer, City Clerk**

\_\_\_\_\_  
*Voted:*  
**Peter Noble, Council Member, District II**

\_\_\_\_\_  
*Voted:*  
**Judith Dugo, Council Member, District III**

\_\_\_\_\_  
*Voted:*  
**Susy Diaz, Council Member, District IV**

\_\_\_\_\_  
*Voted:*  
**Elisa Leheny, Council Member, District V**

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia, City Attorney**



## Item Summary

**Meeting Date:** May 18, 2026

**From:** Carlos Cedeno , PW Director

**Subject:** **Resolution 2026-22:** Approving the Memorandum of Understanding (MOU) between the Solid Waste Authority of Palm Beach County (SWA) and the City of Greenacres to apply jointly for the authorization and use of Debris Management site; authorizing the Mayor to execute the MOU and the City Officials to effectuate implementation of the terms of the MOU; and providing for an effective date. - Carlos Cedeño, Director of Public Works.

### Background

Effective June 26, 2025, Chapter 403, Section 7071 of the Florida Statute was amended to include a new provision of the management of storm-generated debris, solid waste generated as a result of a storm event that is the subject of an emergency order which is issued by the Florida Department of Environment (FDEP). The provision states:

*(8)(a) Each county and municipality shall apply to the FDEP for authorization of at least one debris management site as described in subsection (2) and shall annually seek pre-authorization for any previously approved debris management sites, as allowed by the department.*

*(b) A municipality may jointly apply for authorization of a debris management site with a county or at least one adjacent municipality, if the parties develop and approve a memorandum of understanding. Such memorandum must clearly outline the capacity of the debris management site and location of the site relative to each party. The memorandum of understanding must be approved annually as part of the preauthorization process described in paragraph (a).*

### Analysis

As the City prepares for the 2026 hurricane season, FDEP recommends that Municipalities that have not yet sought pre-authorization for a debris management site do so as soon as possible to ensure preparedness ahead of any emergency or storm event. The FDEP also recommends that Municipalities submit pre-authorization requests for any previously approved debris management sites effective July 1, 2026. This will allow FDEP to complete site reviews in advance of hurricane season.

### **Financial Information**

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The MOU does not have a financial impact on the City.

### **Legal**

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The Resolution has been prepared in accord with the applicable City Code requirements.

### **Staff Recommendation**

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*Approval of Resolution 2026-22 MOU between the City and the SWA to apply jointly for the authorization and use of a debris management site.*

### **Attachments:**

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1. Res 2026-22 MOU Exhibit 1
2. Res. 2026-22 MOU between the City and SWA to apply jointly for the authorization and use of a debris management site

**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU) is entered into on the \_\_\_\_\_ day of \_\_\_\_\_

In \_\_\_\_\_ ( herein referred to as the “Effective Date” ) by and between:

The Solid Waste Authority of Palm Beach County (Authority)

Name of Municipality \_\_\_\_\_

Parties may be referenced individually as “Party” and collectively as “Parties.”

**PURPOSE AND INTENT**

The purpose of this MOU is to establish a path for municipalities who wish to partner with the Authority to satisfy the requirement created by the passage of SB 180 Emergencies effective July 1, 2026. Specifically, by entering into this MOU it is the intent of the Parties to apply jointly for the authorization and use of a debris management site.

**ROLES AND RESPONSIBILITIES**

In the event of a storm or similar natural disaster the Parties agree to work cooperatively for the purpose of debris management and for the use of debris management sites operated by the Authority. These sites are specifically identified and shown on Exhibit 1, which is attached hereto and incorporated herein. The terms and conditions of the use of such sites, upon authorization, are outlined in the Interlocal Agreement previously executed by the Parties for this purpose and dated (\_\_\_\_\_).

**TERM AND TERMINATION**

This MOU becomes effective on the date it is signed by both [all} Parties. It remains in force unless explicitly terminated, in writing , by either Party or mutually by the Parties upon 30 calendar days’ notice.

The undersigned Parties acknowledge and agree to this MOU for the purposes set forth herein.

**SIGNATURES**

**WITNESSES:**

\_\_\_\_\_  
\_\_\_\_\_

**SOLID WASTE AUTHORITY OF  
PALM BEACH COUNTY**

By: \_\_\_\_\_  
Ramana Kari, Executive Director

**APPROVAL AS TO LEGAL  
SUFFICIENCY**

By: \_\_\_\_\_  
Michael W. Jones Esq.  
General Counsel

**APPROVE TO TERMS AND  
CONDITIONS**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

**MUNICIPALITY:**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

**CITY ATTORNEY'S OFFICE  
Approved as to form and legality**

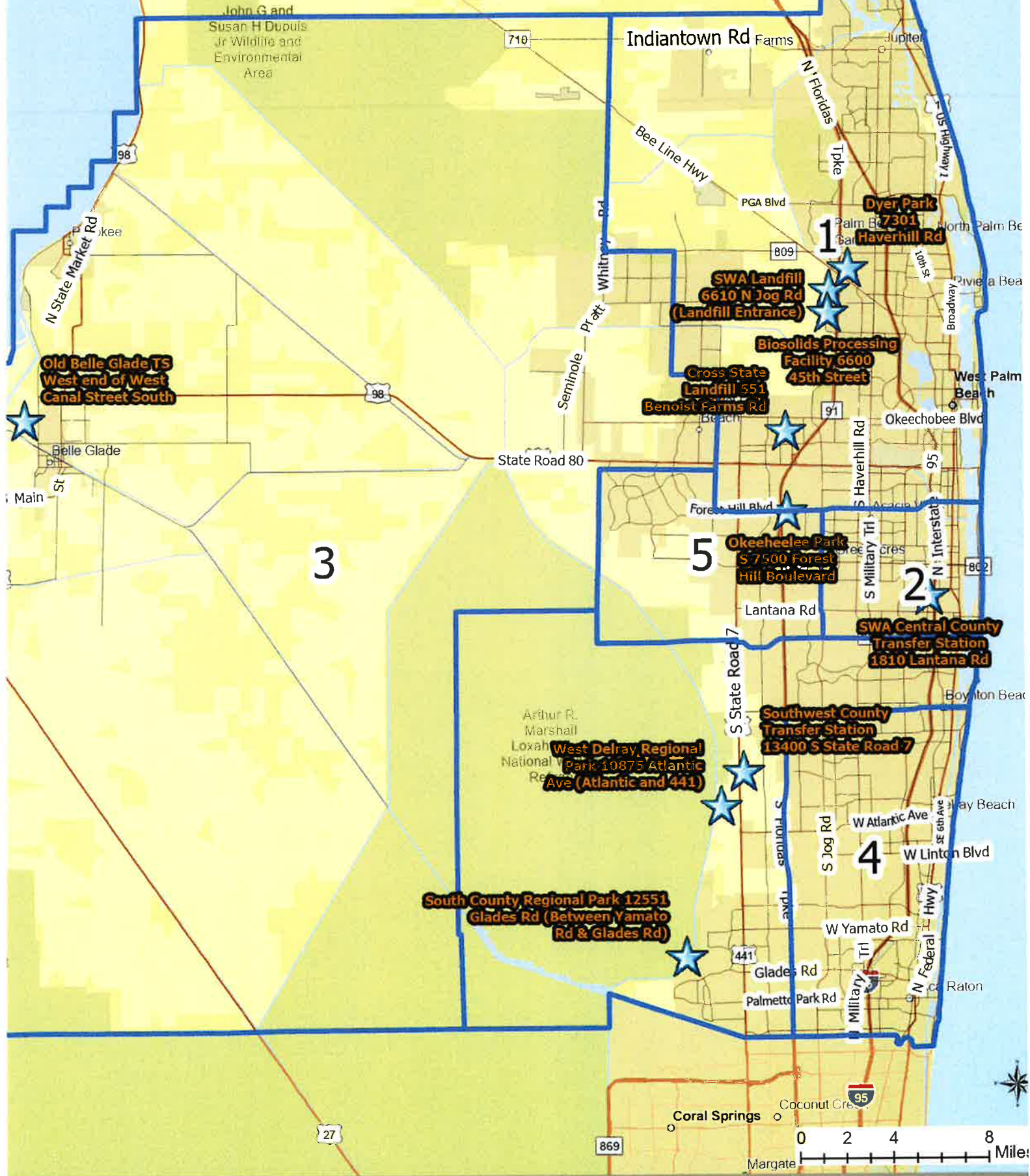
By: \_\_\_\_\_

**Debris Zones & Disaster Debris  
Management Sites - 2026**

- 1. Dyer Park**  
Approx. 20-acres | Approx. 600,000 cy  
7301 Haverhill Road  
West Palm Beach, Florida 33412
- 2. SWA Landfill (Landfill Entrance)**  
Approx. 4-acres | Approx. 120,000 cy  
6610 N. Jog Road  
West Palm Beach, Florida 33412
- 3. Biosolids Processing Facility**  
Approx. 3-acres | Approx. 90,000 cy  
6600 45<sup>th</sup> Street  
West Palm Beach, Florida 33412
- 4. Cross State Landfill**  
Approx. 7-acres | Approx. 210,000 cy  
551 Benoist Farms Road  
West Palm Beach, Florida 33402
- 5. Okeehelée Park S.**  
Approx. 2-acres | Approx. 60,000 cy  
7500 Forest Hill Boulevard  
West Palm Beach, Florida 33413
- 6. SWA Central County Transfer Station**  
Approx. 5-acres | Approx. 150,000 cy  
1810 Lantana Road  
Lantana, Florida 33462
- 7. Southwest County Transfer Station**  
Approx. 23-acres | Approx. 60,000 cy  
13400 S. State Road 7  
West Delray Beach, Florida 33446
- 8. West Delray Regional Park (Atlantic & 441)**  
Approx. 4.5-acres | Approx. 135,000 cy  
10875 Atlantic Avenue  
Delray Beach, Florida 33446
- 9. South County Regional Park (Between Yamato Rd. & Glades Rd.)**  
Approx. 5-acres | Approx. 150,000 cy  
12551 Glades Road  
Boca Raton, Florida 33498
- 10. Belle Glade Transfer Station**  
Approx. 2-acres | Approx. 60,000 cy  
West End of West Canal Street S.  
Belle Glade, Florida 33430

# Debris Zones & Disaster Debris Management Sites

## 2026



# Pre-Authorized Public Temporary Debris Management Sites

Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, a

## RESOLUTION NO. 2026-22

**A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, APPROVING THE MEMORANUM OF UNDERSTANDING (MOU) BETWEEN THE SOLID WASTE AUTHORITY OF PALM BEACH COUNTY (SWA) AND THE CITY OF GREENACRES TO APPLY JOINTLY FOR THE AUTHORIZATION AND USE OF A DEBRIS MANAGEMENT SITE; AUTHORIZING THE MAYOR TO EXECUTE THE MOU AND CITY OFFICIALS TO EFFECTUATE IMPLEMENTATION OF THE TERMS OF THE MOU; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the purpose of this Memorandum of Understanding (MOU) is to establish a path for municipalities who wish to partner with the Solid Waste Authority of Palm Beach County to satisfy the requirement created by the passage of *Senate Bill 180 Emergencies* effective July 1, 2026; and

**WHEREAS**, the Florida Department of Environmental Protection recommends that Counties and Municipalities seek pre-authorization for debris management sites as soon as possible to ensure preparedness ahead of any emergency or storm event; and

**WHEREAS**, by entering into this MOU, it is the intent of the City of Greenacres and the Solid Waste Authority of Palm Beach County to apply jointly for the authorization and use of a debris management site; and

**WHEREAS**, in the event of a storm or similar natural disaster the Parties agree to work cooperatively for the purpose of debris management and for the use of debris management sites operated by the SWA; and

**WHEREAS**, the City Council agrees that is in the best interest of the residents by entering into this MOU between the City of Greenacres and the Solid Waste Authority of Palm Beach County.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:**

**Section 1.** The City Council approves the Memorandum of Understanding (MOU) between the City of Greenacres and the Solid Waste Authority of Palm Beach County, which is attached hereto as Exhibit "A" and incorporated herein.

**Section 2.** The City Council grants authorization to the Mayor to execute the MOU and to the appropriate City Officials to effectuate the implementation of the terms of the MOU.

**Section 3.** This Resolution shall be effective upon its adoption.

**RESOLVED AND ADOPTED this 18th of day of May, 2026**

\_\_\_\_\_  
**Chuck Shaw, Mayor**

\_\_\_\_\_  
*Voted:*  
**John Tharp, Deputy Mayor**

**Attest:**

\_\_\_\_\_  
**Quintella Moorer, City Clerk**

\_\_\_\_\_  
*Voted:*  
**Peter Noble, Council Member, District II**

\_\_\_\_\_  
*Voted:*  
**Judith Dugo, Council Member, District III**

\_\_\_\_\_  
*Voted:*  
**Susy Diaz, Council Member, District IV**

\_\_\_\_\_  
*Voted:*  
**Elisa Leheny, Council Member, District V**

**Approved as to Form and Legal Sufficiency:**

\_\_\_\_\_  
**Glen J. Torcivia, City Attorney**



## Item Summary

**Meeting Date:** May 18, 2026

**From:** Teri Beiriger, Director

**Subject:** **PUBLIC HEARING: Ordinance 2026-02: Second Reading:**  
Amending the City of Greenacres Budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. - Teri Beiriger, Director of Finance.

## Background

Council Policy No. 6 requires City Council action to authorize budget adjustments between cost centers, departments, and funds. A budget adjustment is required to account for the acquisition of five (5) parcels of real property generally located at 5200 Haverhill, Canal 14 Rd, 5234 S Haverhill Rd, 4900 52<sup>nd</sup> Ct N. land. This affects the general fund (001) only. The City obtained an appraisal which established that the purchase price is fair and reasonable. The general fund will require an adjustment of the fund balance in the amount of \$1,821,042 for the closing price of the property.

## Analysis

Ordinance 2026-02 is to authorize the budget adjustment for the total amount of \$1,821,042, that documents the movement of the funds from the general funds balance to cover the unbudgeted item.

## Financial Information

The proposed ordinance decreases the general fund balance by \$1,821,042 and increases the general fund expenditure by \$1,821,042 in FY 2026.

## Legal

The proposed Budget Amendment has been prepared in accordance with the applicable State Statues and City Code Requirements.

### **Staff Recommendation**

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Approval of Ordinance 2026-02.

### **Attachments:**

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1. Ord. 2026-02 FY 2026 2nd Budget Adj ord general funds 2nd read (1)
2. Ord. 2026-22 FY 2026 2nd Budget Adj land purchase memo 2nd read

**ORDINANCE NO. 2026-02**

**AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING THE CITY OF GREENACRES' BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026, INCLUSIVE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Greenacres, Florida adopted a budget for the 2025/2026 Fiscal Year; and

**WHEREAS**, the City Council has determined that an amendment needs to be made to the previously adopted Fiscal Year Budget; and

**WHEREAS**, the City Council deems approval of this Ordinance to be in the best interest of the residents and citizens of the City of Greenacres.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GREENACRES, FLORIDA, AS FOLLOWS:**

**Section 1.** The City Council hereby amends the revenues and expenditures in the general fund (001) fund, and the balances listed in attached Exhibit "A" by and adopts such amendments to the Budget of the City of Greenacres for the Fiscal Year October 1, 2025, through September 30, 2026, inclusive.

**Section 2. Repeal of Conflicting Ordinances.**

All ordinances or parts thereof or parts of the Code conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

**Section 3. Severability.**

If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

**Section 4. Effective Date.**

The provisions of this Ordinance shall become effective upon adoption.

**Passed on the first reading this 4th day of May 2026.**

**PASSED AND ADOPTED on the second reading this 18<sup>TH</sup> day of May, 2026.**

*Voted:*

\_\_\_\_\_  
**Chuck Shaw, Mayor**

\_\_\_\_\_  
**John Tharp, Deputy Mayor**

**Attest:**

*Voted:*

\_\_\_\_\_  
**Quintella Moorer, City Clerk**

\_\_\_\_\_  
**Peter Noble, Council Member, *District II***

*Voted:*

\_\_\_\_\_  
**Judith Dugo, Council Member, *District III***

*Voted:*

\_\_\_\_\_  
**Susy Diaz, Council Member, District IV**

*Voted:*

\_\_\_\_\_  
**Elisa Leheny, Council Member, *District V***

**Approved as to Form and Legal Sufficiency:**

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**Glen J. Torcivia**, City Attorney

FYE 9/30/2026  
Exhibit "A"

**Fund 001 General Fund**

Increase (Decrease)

**Expense**

**Land/ROW Acquisitions**

Five (5) parcels off Haverhill                      001-30-31-61-3                      \$1,821,042

**Total Expense                      \$1,821,042**

**001 General Fund Change in Fund Balance ( \$1,821,042)**



## ITEM SUMMARY

**MEETING DATE:** May 18, 2026

**FROM:** Teri Lea Beiriger, Director of Finance

**SUBJECT:** Ord. No. 2026-02 Budget Adjustment Acquisition of Property– General Fund

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### BACKGROUND

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Council Policy No. 6 requires City Council action to authorize budget adjustments between cost centers, departments, and funds. A budget adjustment is required to account for the acquisition of five (5) parcels of real property generally located at 5200 Haverhill, Canal 14 Rd, 5234 S Haverhill Rd, 4900 52<sup>nd</sup> Ct N. land. This affects the general fund (001) only.

The City obtained an appraisal which established that the purchase price is fair and reasonable. The general fund will require an adjustment from fund balance in the amount of \$1,821,042 for the closing price of the property.

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### ANAYSIS

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Ordinance 2026-02 is to authorize the budget adjustment for the total amount of \$1,821,042, that documents the movement of the funds from the general funds balance to cover the unbudgeted item.

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### FINANCIAL INFORMATION

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The proposed ordinance decreases the general fund balance by \$1,821,042 and increases the general fund expenditure by \$1,821,042 in FY 2026.

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### LEGAL

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The proposed Budget Amendment has been prepared in accordance with the applicable State Statues and City Code Requirements

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### STAFF RECOMMENDATION

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Approval of Ordinance 2026-02.



**Department Report**

**Meeting Date:** May 18, 2026  
**From:** Marise Aviles, admin  
**Subject:** Community Recreation Services Report.

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**Background**

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**Analysis**

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**Financial Information**

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**Legal**

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**Staff Recommendation**

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**Attachments:**

1. April Department Report



## Department Report

**MEETING DATE:** May 18, 2026  
**FROM:** Michele Thompson, Director, Community & Recreation Services  
**SUBJECT:** Community & Recreation Services Dept. – April Report

### ADMINISTRATION

PERFORMANCE MEASUREMENT	THIS PERIOD	FY 2026 TO DATE	FY 2026 BUDGET
No. of Contracts Executed/Renewed	1	3	4
No. of Collaborative Partnerships/Opportunities	12	61	50
No. of Vendor/Independent Contractor Agreements	5	60	61
No. of Educational Scholarship Applications R'cd	22	25	25
No. of Community Events Coordinated	1	8	14
No. of Event Participants	4,500	17,564	36,000
No. of Little Free Libraries (LFL) *Replacement Units / #Story Walk Boards	#2	30/2	30/2
No. of Business Sponsorships	1	6	20
No. of Schools/Attendance for "Read for the Record"	-	10/1,025	18/1,500

### FACILITY RENTALS

FACILITY RENTALS	THIS PERIOD	FY 2026 TO DATE	FY 2026 BUDGET
Fields/Concession Stands	93	426	750
Pavilions	18	166	500
Center Facility	73 <sup>1</sup>	332 <sup>1</sup>	750
Monthly Center Attendance	2,760	21,606	52,000

**141<sup>1</sup>** Additional Free Rentals: **58** Gym: Open Gym/YP/Ballroom/PW/OAP; **8** Banquet Hall: Ballroom/PBSO/World Tai Chi Day/YP/League of Cities; **19** Room 1; OAP, League of Cities; **5** Room 2: Spotlights/AARP/ESOL; **0** Room 3; **11** Room 4: ESOL, HOA Meeting, League of Cities; **40** Freedom Park: Youth Soccer League

**TOTAL DEPARTMENT REVENUE**

<b>FACILITY RENTALS REVENUE</b>	<b>THIS PERIOD</b>	<b>FY 2026 TO DATE</b>	<b>FY 2025 PROJECTED</b>
Total Revenue Generated	\$36,050.61	\$278,315.58	\$344,000

**ATHLETICS**

<b>YOUTH ATHLETICS</b>	<b>THIS PERIOD</b>	<b>FY 2026 TO DATE</b>	<b>FY 2026 PROJECTED</b>
FY26 Co-ed Fall Soccer (10/19/25-12/5/25) <ul style="list-style-type: none"> <li>Registration Period 8/1/25 – 9/19/25</li> </ul>	-	255	280
FY26 Co-ed Winter Basketball (12/1/25-3/6/26) <ul style="list-style-type: none"> <li>Registration Period 9/2/25 – 10/30/25</li> </ul>	-	157	160
FY26 Co-ed Spring Soccer (2/23/26-5/15/26) <ul style="list-style-type: none"> <li>Registration Period 1/5/26 – 2/20/26</li> </ul>	4	239	280
Co-ed Basketball Skill Development Program <ul style="list-style-type: none"> <li>8-week session: 4/2/26 - 5/21/26 (Thurs.)</li> <li>Registration Period 2/12/26 - 3/19/26</li> </ul>	10	55	100
Co-ed Summer Basketball Skills Camp <ul style="list-style-type: none"> <li>Camp Week: 7/20/26 – 7/23/26</li> <li>Registration Period 5/18/26/ - 6/30/26</li> </ul>	-	-	40

<b>FOOD DISTRIBUTION</b>	<b>NO. SERVED</b>
Restoration Bridge, Int. – Nov. 12 <sup>th</sup> @ City Hall	1,000
House of Grace – Dec. 20 <sup>th</sup> @ City Hall (w/ toy drive)	467
Restoration Bridge, Int. - May 1 <sup>st</sup> @ Community Center	-

**OLDER ADULT PROGRAMS**

<b>SOCIAL ACTIVITIES</b>	<b>PARTNERS/SPONSORS</b>	<b>NO. OF PARTICIPANTS YTD</b>
Daily Meal Program; Zumba Games/Bingo; Special Events; Educational Sessions Mon. - Fri. (5 x 30)	PBSO; Youth Programs; Area on Aging; WellCare; Health Sun; PR2U; Firebush; Zumba; Humana; Dedicated Senior Medical; Universal Coaching; PBC Nursing Monthly In-kind Services Provided = \$760	1,919

**FY26 EVENTS & SPONSORSHIPS**

<b>EVENTS</b>	<b>SPONSORS/PARTNERS</b>	<b>FY 2026 EXPENSE</b>	<b>FY 2026 ACTUAL</b>	<b>FY2026 ATTENDEES</b>
Trunk or Treat	PBSO	N/A	N/A	4,000
FR Pancake Breakfast w/Santa 12/7/25	GAFR	-	-	800
HIP & 100 <sup>th</sup> Kick-off (Fri & Sat), 12/12-12/13/25	Waste Management The Glasser Family	\$38,055	48,914	7,000
Sundaes with Santa 12/19/25	The Glasser Family	\$3,044	\$2,643	52
Daddy/Daughter Dance 2/7/26	The Glasser Family	\$9,337	\$3,621	95
Sunday Sounds (1 <sup>st</sup> Concert) 2/22/26	The Glasser Family	\$8,048	\$10,000	450
FR Chili Cook-Off 3/1/26	GAFR The Glasser Family	\$7,665	\$7,547	2,500+
Eggs'stravaganza 4/4/26	The Glasser Family; WM Tapatia; State Farm	\$28,196	\$23,544	4,500+
100 <sup>th</sup> Birthday Bash 5/24/26	Burger King; Greenacres Bowl; The Glasser's; Pinecrest Bakery; Auto Nation; WM; Gehring Group; Adolphe Law Group	\$22,377		
Sunday Sounds (2 <sup>nd</sup> Concert) 6/28/26		\$8,048		
Ignite the Night 7/4/26	WM & FPL	\$83,048		
Back-2-School Drive 7/24/26		\$8,292		
Senior Resource Fair 9/27/26		\$500		
Sunday Sounds (3 <sup>rd</sup> Concert) 9/27/26		\$8,048		

**FY26 Event Actuals = Direct + In-direct – Event Sponsors & Revenues**



## Department Report

**MEETING DATE:** May 18, 2026

**FROM:** Denise Malone, AICP, Development & Neighborhood Services Director

**SUBJECT:** April 1, 2026, through April 31, 2026

## Development & Neighborhood Services Department

### **My Government Online Software (MGO)**

Implementation continued for the new MGO software online platform to replace the New World and Energov modules. MGO Permitting and contractor registration modules were tested and are now live and in use joining the MGO business tax receipts and code enforcement modules. The remaining planning and zoning module is anticipated to be active and in use the upcoming couple of months.

## Planning, GIS & Engineering Division

### **NEW CASES**

#### **Warbanks Plaza Master Sign Plan – 3747-3773 South Military Trail (MSP-26-01)**

A request for a Master Sign Plan Amendment (MSP-26-01) for the Warbanks Plaza. (Application under review by Staff.)

#### **Truist Bank (Outparcel River Bridge Centre) - 6702 Forest Hill Blvd**

A Minor Site and Development Plan Amendment for modifications to the landscaping. (Application under review by Staff.)

### **CURRENT PLANNING CASES**

#### **Boatman Landings – 4656 Boatman Street (ANX-25-01, CPA-26-01, ZC-26-01, SP-25-03, MSP-25-04, and PLT-26-01)**

A request for a voluntary Annexation of the subject property from Unincorporated Palm Beach County into the City of Greenacres (ANX-25-02), a Small-Scale Future Land Use Map Amendment changing the Future Land Use designation of the subject property from County MR-5 Residential Medium Density Residential to City Residential Medium Density (RS-MD) (CPA-26-01), a Rezoning of the subject property from County RM-Multifamily Medium Density to City Residential Medium Density (RM-2) (ZC-26-01), a Site and Development Plan (SP-25-03), a Master Sign Plan (MSP-25-04), and a Preliminary Plat (PLT-26-01) to allow the development and subdivision of the ±1.07-acre parcel located at

the southwest corner of Boatman Street and Nyack Lane into a seven (7) unit townhouse development. (Scheduled for the DRC Meeting on April 16, 2026. Completeness Review for Preliminary Plat completed on March 25, 2026, and the applicant has been notified that the application has been deemed incomplete.)

**Buttonwood Plaza Master Sign Plan – 3016-3094 S Jog Road (MSP-24-07)**

A request for a Master Sign Plan (MSP-24-07) for the Buttonwood Plaza. (Resubmittal comments sent on December 23, 2025; courtesy mark-ups sent to applicant January 29, 2026, resubmittal received on March 2, 2026; courtesy mark-ups sent to applicant and meeting held on March 16, 2026; awaiting resubmittal from applicant)

**Greenacres Plaza Master Sign Plan – 3905-3985 S Jog Road (MSP-25-02)**

A request for a Master Sign Plan (MSP-25-02) for Greenacres Plaza. (Staff has been having discussions related to the implementation of the Master Sign Plan and amortizations per the recently approved signage ZTA. Proceeding with drafting withdrawal of the application after multiple attempts to reach out to property owner to inquire of status and remind of City policy for time to resubmit.)

**Greenacres Sunoco and Office/Retail – 3067 S Jog Road (SP-96-05D and MSP-26-02)**

A request for Major Site and Development Plan Amendment (SP-96-05D) and a Master Sign Plan (MSP-26-02) to allow for the construction of a new 6,000 sq ft office/retail building with a 786 sq ft mezzanine. (Completeness letter sent March 11, 2024, resubmittal received September 30, 2024, comments were provided on November 1, 2024. Resubmittal received August 20, 2025. (DRC Meeting held and comments provided October 16, 2025, resubmittal received on January 23, 2026, comments provided February 13, 2026 and discussed with applicant February 27, 2026, resubmitted on April 24, 2026. Scheduled for the May 14, 2026 PZB Meeting.)

**Ice Cream La Bendicion – 560 Jackson Avenue (SP-24-04 and MSP-25-03)**

A request for Site and Development Plan (SP-24-04) and Master Sign Plan (MSP-25-03) approval to construct an 882 sq ft two story building with ice cream/raspado shop on the ground floor and one dwelling unit on the second floor. (Resubmittal received on January 26, 2026, comments provided on February 20, 2026, and meeting held with applicant on March 9, 2026, intends to resubmit in April for May PZB Meeting.)

**Mil Lake Plaza Master Sign Plan – 4507-4639 Lake Worth Road (MSP-24-09)**

A request for a Master Sign Plan (MSP-24-09) for the Mil Lake Plaza. (Resubmittal received on January 27, 2026, spoke with applicant regarding minor tweaks on February 19, 2026, resubmittal received February 20, 2026, approval letter is being drafted.)

**Raising Cane's Restaurant – Mil-Lake Plaza – 3969 S Military Trail (SE-25-01, SP-25-01, & PCD-81-02N)**

A request for Special Exception (SE-25-01), Site and Development Plan Amendment (SP-25-01), and a Master Plan Amendment (PCD-81-02N) for the construction of a 3,153 sq ft drive-through restaurant on the outparcel located at the southeast corner of the Mil-Lake Plaza. (Heard by the DRC on October 16, 2025; DRC Comment Letter #1 issued on November 7, 2025; Resubmittal received on 12/5/2025; DRC Comment Letter #2 issued on January 2, 2026; Extension Request Letter received from the applicant on February 2, 2026; anticipated resubmittal is April 3, 2026; scheduled for the May 14, 2026, PZB Meeting.)

**Symphony Court – 5217 & 5163 S Military Trail (ANX-25-03, CPA-25-04, and ZC-25-04)**

A request for a voluntary annexation (ANX-25-03) of 2 parcels of land totaling 8.91 acres, a Small-Scale Future Land Use Amendment (CPA-25-04) from Palm Beach County Medium Residential 5 to City Residential High Density and a Rezoning (ZC-25-04) from PBC Agricultural Residential to City Residential High. (Completeness Review and PBC Annexation comments provided to applicant on February 9, 2026, awaiting County TPS Letter and applicant’s drainage statement, pending applicant response; tentatively scheduled for the June 11, 2026, PZB Meeting.)

**Temple Beth Tikvah - 4550 S Jog Rod (CPA-25-03, ZC-25-03, & SP-87-02F)**

A request for Small-Scale Future Land Use Amendment (CPA-25-03) from Residential Low Density (RS-LD) to Commercial (CM), a Rezoning from Residential Low Density (RL-3) to General Commercial (CG), and a Minor Site Plan Amendment (SP-87-02F) to provide for the expansion of the existing adult daycare use from 70 participants to 251 participants. (Completeness Review Comment Letter issued on January 14, 2026; Extension Request Letter from the applicant received on February 12, 2026; Extension Request Letter #2 received; anticipated resubmittal is May 1, 2026.)

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**SITE PLAN AMENDMENTS**

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**Buttonwood Plaza EV Charging Stations – (SP-84-05J)**

A request for a Minor Site Plan Amendment to add four (4) electric vehicle (EV) charging stations to the plaza. (Completeness Review Letter sent to applicant on January 29, 2026, pending applicant’s response and resubmittal; updated agent authorization provided on March 11, 2026; Teams Meeting held on April 6, 2026, to go over project with new agents for the project.)

**Culver’s of Greenacres – 6120 Lake Worth Road (SP-99-05B)**

A request for a Minor Site and Development Plan Amendment (SP-99-05B) for modifications including exterior elevations, signage, landscape, parking lot and drive through layout, and a ~60 sq ft increase in floor area. (DRC comments sent to applicant on December 9, 2025; resubmittal received on February 10, 2026; comments were provided March 5, 2026, and a call was setup to walk through the comments. Awaiting resubmittal.)

**Garden Square - 6645 Chickasaw Road (SP-23-03A, BA-26-01, and PLT-26-02)**

A request for a Minor Site and Development Plan Amendment (SP-23-03A) to revise the elevations, an Administrative Variance (BA-26-01) to reduce the required side yard setbacks, and a Preliminary Plat (PLT-26-02) to allow the development and subdivision of the forty-four (44) unit townhouse development. Comments were provided March 13, 2026, and pending applicant response and resubmittal.

**Pep Boys – 4690 Lake Worth Road (SP-84-14C)**

A request for a Minor Site and Development Plan Amendment (SP-84-14C) to update the existing site conditions, including modifications to the exterior façade, updated signage, revisions to the parking lot layout and other improvements to meet Code. (DRC comments sent December 9, 2025; resubmittal received February 17, 2026, comments sent to applicant on March 13, 2025; Resubmittal received on March 19, 2026, minor cleanups worked through with applicant and currently under Staff review.)

**Warbanks Plaza – 3747 S Military Trail – (SP-10-05A)**

A request for a Minor Site Plan Amendment to modify the exterior façade of Warbanks Plaza.  
(Approved on April 22, 2026)

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**ZONING TEXT AMENDMENTS**

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**Discussion on Upcoming City Amendments**

Staff presentation scheduled for May 14, 2026, Planning & Zoning Board meeting to discussing upcoming City initiated Zoning Text Amendments.

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**RESIDENTIAL DEVELOPMENT PROJECTS**

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**Blossom Trail (Nash Trail)**

All Project plans approved. Final Engineering Permit issued, Construction Bond and Contract in place. Master Building Permits have been issued for the Townhouse and Single-Family units. Submittals of individual building permit applications in progress.

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**NON-RESIDENTIAL DEVELOPMENT PROJECTS**

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**Church of God 7<sup>th</sup> Day of Palm Beach – 3535 South Jog Road**

All approvals have expired. Special Exception, site and associated development plans, building and engineering permit applications, and outside agency approvals would be required to be submitted to seek/obtain development approval. Adjacent single-family house has complied, and the code enforcement case closed out. House of Worship site has three (3) Special Magistrate board orders accruing fines at \$250 day/order. Foreclosure proceedings commenced with March 17, 2026 Special Magistrate Hearing.

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**GIS**

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**GIS**

Staff continues to make updates to the publicly available GIS applications on the city website. As maps and apps are updated, the website links will change accordingly.

A digital GIS request form has been developed for city-wide GIS service requests and has been added to the intranet homepage. Additionally, IT has assisted the GIS team in creating an intranet page for GIS for city staff to easily access commonly used GIS maps, applications, and information on upcoming events. The link to the GIS intranet page can be found under the “Visit Our Departments” section.

The GIS team has continued meeting with departments for the GIS needs assessments. As of the end of April, the team has met with Public Works, CRS, City Clerk, and Planning & Engineering. The team will continue to meet with remaining departments through May and likely into June depending on scheduling conflicts and departmental availability.



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## TEMPORARY USE PERMITS

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### **TU-2026-1468 – Blossom Trail Model Home – 5189 Begonia Circle**

A request from DR Horton for a model home at 5189 Begonia Circle within the Blossom Trail Planned Unit Development. (Application under review by Staff.)

### **TU-2026-1469 – Blossom Trail Model Home – 5193 Begonia Circle**

A request from DR Horton for a model home at 5193 Begonia Circle within the Blossom Trail Planned Unit Development. (Application under review by Staff.)

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## LIVE ENTERTAINMENT PERMITS

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**Staff is coordinating with PBSO for reports of any incidents observed and reported for alcohol serving establishments open after 2 am or operating without benefit of a Live Entertainment Permit. Follow-up is being provided and any noncompliance issues addressed with businesses.**

### **LE 2025-2583 – Coco Mambo LLC – 3745 South Military Trail**

A request by Diana Rosales for a Live Entertainment Permit for no more than four (4) nights per week from 7:00 pm to 1:00 am. (LE permit approval on hold; discussion held with applicant on September 3, 2025, regarding Interior and exterior work done without permit; Staff is actively working with the applicant, deadline to submit building permits without additional fees was on September 30, 2025; applicant has been unresponsive; follow up email sent December 11, 2025; Code Case heard at Special Magistrate hearing on January 20, 2026, will begin accruing fines of \$250 per day after 30 days; meeting held with property owner on February 13, 2026.)

### **LE 2025-2959 – El Sabor Latino – 2202 South Jog Road**

A request by El Sabor Latino for a Live Entertainment Permit for daily from 8:00 pm to close of business. (An incomplete application was received on September 23, 2025; the applicant has been unresponsive; follow up emails sent December 11, 2025, December 29, 2025, and February 20, 2026. Coordinating with code enforcement regarding violations.)

### **LE 2024-2729 – El Valle Hondu-Mex Restaurant – 4992 10th Avenue North**

A request by Angela Hernandez for a Live Entertainment Permit for Friday and Saturday's from 9:00 pm to 1:30 am and for scheduled sports games. (DRC meeting was held on September 19, 2024; DRC comments provided on October 31, 2024; meeting held with applicant on November 1, 2024; discussion held with applicant on August 11, 2025, regarding comments issued; follow up emails sent December 11, 2025, and December 29, 2025; discussion held with applicant on January 26, 2026, awaiting applicant's response and resubmittal; follow up email sent on February 20, 2026. Coordinating with code enforcement regarding violations.)

### **LE 2025-2353 – Reggae Jerk of the Palm Beaches LLC – 2178 Jog Road – In Progress**

A request by Robert Leslie on behalf of Reggae Jerk for a Live Entertainment Permit for Friday, Saturday and/or Sunday from 3:00 pm to 11:00 pm and for scheduled special occasions. (Sufficiency comments provided on August 15, 2025; discussion held with applicant on September 29, 2025; follow up emails sent December 11, 2025, December 29, 2025, and February 20, 2026. Owners came in March 30, 2026, reformed of status and they indicated that they will provide the documents shortly.)

**FY 2026 Data:**

<b>CASE APPROVALS ISSUED</b>	<b>CURRENT PERIOD</b>	<b>FYTD 2026</b>	<b>FY 2026 BUDGET</b>
Annexation	0		2
Comprehensive Plan Amendment	0		3
Zoning Changes	0		3
Special Exceptions	0	1	4
Site Plans	0	1	5
Site Plan Amendments	1	3	8
Variances	0	2	3
Zoning Text Amendments	0	2	4
Master Sign Plan	0		5
<b>INSPECTION TYPE</b>	<b>CURRENT PERIOD</b>	<b>FYTD 2026</b>	<b>FY 2026 BUDGET</b>
Landscaping	3	20	80
Zoning	0	7 **	50
Engineering	4	21	50

\* Assumes progress of proposed Developments such that inspections are requested.

\*\* Correction to Zoning count to correct typographical error

**Building Department Report  
(April 1, 2026 – April 30, 2026)**

**1) ADMINISTRATION:**

- a) Researched and completed Eighty-Three (83) lien searches providing open and/or expired permit information.
- b) Researched and completed Twenty-One (21) records requests for historical permits.

**2) PERMITS/INSPECTIONS:**

PERMITS/INSPECTIONS	NEWWORLD (4/1/26 to 4/30/26)	MGO (4/16/26- 4/30/26)	FYTD 2026
New Applications Received / Permits Created	132	94	1440
Applications Approved	91	N/A	775
Applications Canceled	11	N/A	35
Applications Denied	0	N/A	1
Applications Reopened	0	N/A	4
Permits Issued	153	35	1332
Permits Completed	129	6	1107
Permits Canceled	3	0	58
Permits Reopened	17	0	95
Permits Expired	4	0	115
Inspections Performed	300	19	2736
Construction Value of Permits Issued	\$3,849,156.00	134,703.41	\$21,769,579.80
Construction Reinspection Fees	\$450.00	0	134,703.41
Extension/Renewal Fees	\$2,437.38	0	\$2,950.00
CO's Issued	2	0	\$9,139.46
CC's Issued	0	0	12
Temporary CO's Issued	0	0	1

**3) BUSINESS AND CONTRACTOR REGISTRATION:**

(See Attached Summary Reports)

**4) PERMIT APPLICATIONS IN PLAN REVIEW – PRINCIPAL NEW OR REMODEL PROJECTS:**

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT#
SFH	5062 Petunia Way		New SFH	2026-73
SFH	5058 Petunia Way		New SFH	2026-74
SFH	5029 Petunia Way		New SFH	2026--75
Pep Boys	4690 Lake Worth Rd		Interior Renovation	2026-1478
Applebees	6707 Forest Hill Blvd	3,128	Interior Exterior Remodel	2026-0684
SFH	4108 Raulenson Dr	2,400	New SFH	2025-2948
Murphy Oil USA	6270 Forest Hill Blvd	2,824	Convenience Store	2025-2411
SFH	425 Swain Blvd	1,608	New SFH	2025-1959

**5) PROJECTS IN PROGRESS – PRINCIPAL REMODELING/RENOVATION:**

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT #
SFH	5045 Petunia Way		New SFH	2026-0355
SFH	5054 Petunia Way		New SFH	2026-1356
SFH	5057 Petunia Way		New SFH	2026-0978
SFH	5061 Petunia Way		New SFH	2026-0979
SFH	5066 Petunia Way		New SFH	2026-1380
TH	5402 Begonia Cir		New TH	2026-1366
TH	5404 Begonia Cir		New TH	2026-1365
TH	5406 Begonia Cir		New TH	2026-1364

TH	5408 Begonia Cir		New TH	2026-1363
TH	5410 Begonia Cir		New TH	2026-1362
TH	5602 Begonia Cir		New TH	2026-1361
TH	5604 Begonia Cir		New TH	2026-1360
TH	5606 Begonia Cir		New TH	2026-1359
TH	5608 Begonia Cir		New TH	2026-1358
Culvers	6120 Lake Worth Rd		Interior Remodel	2026-1166
Mobile Home	960 Bayivew Rd	1,152	New Mobile Home	2025-2909
SFH	504 Swain Blvd	1,685	New SFH	2025-2270
Walmart	6294 Forest Hill Blvd		Interior Exterior Remodel	2026-0696
Publix Liquor	4805 S Military	1,130	Interior Remodel	2026-0307
Phonexi Mngmt	6135 B Lake Worth Rd		Interior buildout	2026-0784
Blossom Trial	5901 Begonia Cir	3,926	Clubhouse	2025-2421
Heritage Career Institute	4568 Lake Worth Rd		Interior Remodel	2026-0395
Stall Money2414	6424 Lake Worth Rd		Interior Reno	2025-2414
Fire Station	5095 S Haverhill Rd		Bunkhouse Conversion	2025-2360

## 6) PROJECTS IN PROGRESS – PRINCIPAL NEW CONSTRUCTION:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT #
TWH	6202 Begonia Cir		New TWH	2026-0505
TWH	6204 Begonia Cir		New TWH	2026-0504
TWH	6206 Begonia Cir		New TWH	2026-0503

TWH	6208 Begonia Cir		New TWH	2026-0502
TWH	6210 Begonia Cir		New TWH	2026-0501
TWH	6212 Begonia Cir		New TWH	2026-0500
TWH	6214 Begonia Cir		New TWH	2026-0499
TWH	6216 Begonia Cir		New TWH	2026-0498
SFH	5077 Petunia Way		New SFH	2026-0793
SFH	5081 Petunia Way		New SFH	2026-0495
SFH	5085 Petunia Way		New SFH	2026-0496
SFH	5089 Petunia Way		New SFH	2026-0497
SFH	5189 Begonia Cir	2,034	New SFH	2026-0426
SFH	5193 begonia Cir	3,059	New SFH	2026-0427
TWH	5501 Begonia Cir	1,472	New TWH	2026-0490
TWH	5503 Begonia Cir	1,446	New TWH	2026-0491
TWH	5505 Begonia Cir	1,446	New TWH	2026-0492
TWH	5507 Begonia Cir	1,446	New TWH	2026-0493
TWH	5509 Begonia Cir	1,472	New TWH	2026-04494
Santa Catalina Bldg A	3145 S JOG RD	7,325	New Construction Development of Medical Offices	2024-2721
Santa Catalina Bldg B	3197 S JOG RD	7,325	New Construction Development of Medical Offices	2024-2722
SFH	113 Swain Blvd	1,875	New SFH	2025-1166
SFH	117 Swain Blvd	1,875	New SFH	2025-1173
SFH	121 Swain Blvd	2,143	New SFH	2025-1168



### Business Listing Report

Businesses Active Between 4/1/2026 To 4/30/2026  
Generated 5/9/2026

Business Btr's New

BTR Number	BTR Type	Work Type	Business	Licensee	Address	Phone	Ex Email Address	Start of Business	End of Business
BTR-2026-82	Business Tax Receipt	General Service	BLUE LIGHT ABA THERAPY LLC, Odissalida Quijitana	BLUE LIGHT ABA THERAPY LLC, Odissalida Quijitana	2904 S Jog Rd 11, Greenacres FL 33467	(561) 633-8637	melyjorg@gmail.com	4/1/2026	
BTR-2026-83	Business Tax Receipt	Professional/Office	BLUE LIGHT ABA THERAPY LLC, Luisa Georghescu	BLUE LIGHT ABA THERAPY LLC, Luisa Georghescu	2904 S Jog Rd 11, Greenacres FL 33467	(561) 633-8637	melyjorg@gmail.com	4/1/2026	
BTR-2026-84	Rentals	Get help using Microsoft Office.	Carlos Barrios, Carlos Barrios	Carlos Barrios, Carlos Barrios	220-222 Jackson Ave, Greenacres FL 33463	(561) 856-6543	amber@palmbeachcountertops.com	4/2/2026	
BTR-2026-85	Business Tax Receipt	Home Based	B&J PRO MULTISERVICES INC, Byron J Rodriquez	B&J PRO MULTISERVICES INC, Byron J Rodriquez	3713 Nyack Ln, Greenacres FL 33463	(561) 386-6877	Byronrodriquez24@hotmail.com	4/3/2026	
BTR-2026-86	Business Tax Receipt	General Service	Beacon of Hope Academy	Beacon of Hope Academy	6383 10th Ave N A, Greenacres FL 33463	(561) 827-9908	cassandra@beaconofhopeacademy.org	4/6/2026	
BTR-2026-87	Business Tax Receipt	Home Based	M&A DUO CLEANING SERVICES LLC, Maria C	M&A DUO CLEANING SERVICES LLC, Maria C	57 N Stuart Cir, Greenacres FL 33463	(561) 891-3970	maryc40517@gmail.com	4/6/2026	
BTR-2026-88	Business Tax Receipt	Home Based	Phonics in the Sand, Inc	Phonics in the Sand, Inc	317 Knotty Pine Cir A1, Greenacres FL 33463	(561) 346-2405	phonicsinthesand@gmail.com	4/6/2026	
BTR-2026-91	Business Tax Receipt	Home Based	Florida Premier Pest Management	Florida Premier Pest Management, Inc, Raymond	517 Jennings Ave, Greenacres FL 33463	(561) 808-6810	soraymondhans@gmail.com	4/9/2026	
BTR-2026-92	Business Tax Receipt	General Service	Redefined Teaching *HOLD, C BLDG	Redefined Teaching, Jasmin Marselle	4752 S Jog Road, Greenacres FL 33467	(561) 523-9848	info@redefinedteaching.com	4/10/2026	
BTR-2026-93	Rentals	Rental	OFFICIAL COMMENTS - MUST OBTAIN PERMITS R4 RTR PROCFS55*	OFFICIAL COMMENTS - MUST OBTAIN PERMITS R4 RTR PROCFS55*	5090 Bright Galaxy Ln Greenacres FL 33463	(860) 857-7699	kaicarmona@yahoo.com	4/13/2026	
BTR-2026-94	Business Tax Receipt	Home Based	Dystined2Shine LLC	Dystined2Shine, LLC, Yvette Temple	5317 Moon Shadow Lane, Greenacres FL 33463	(561) 246-7695	yvette@dystined2shine.com	4/14/2026	
BTR-2026-95	Business Tax Receipt	General Service	J & J Belfort Multi-Service LLC *HOLD C Notes*	J & J Belfort Multi-Service LLC **HOLD for building permits CO**, John Belfort	6040 lake worth rd, Greenacres FL 33463	(954) 682-6056	Belfortjohn@yahoo.com	4/15/2026	
BTR-2026-96	Business Tax Receipt	Professional/Office	Stepping Stones Behavioral Services Inc	Stepping Stones Behavioral Services Inc, Reina Valdez	5700 Lake Worth Rd 201-A, Greenacres FL 33463	(561) 294-6247	office@steppingstonesbehavioral.com	4/16/2026	
BTR-2026-97	Business Tax Receipt	Home Based	Future Stars Behavioral Services LLC	Future Stars Behavioral Services LLC, Alady	245 Jennings ave, Greenacres FL 33463	(561) 444-6577	futurestarsbehavioralriseservices@gmail.com	4/17/2026	
BTR-2026-98	Business Tax Receipt	Contractor Office	South Florida-Air LLC	South Florida-Air LLC, Wesmer Sainvil	6415 Lake Worth Rd 306, Greenacres FL 33463	(561) 201-9517	southfloridair@gmail.com	4/17/2026	
BTR-2026-99	Business Tax Receipt	Home Based	Spar10 AC	Spar10 AC, Hector Anzon	3062 Fleming Ave B, Greenacres FL 33463	(561) 389-7754	spar10ac@outlook.com	4/17/2026	
BTR-2026-100	Business Tax Receipt	Professional/Office	Mario Theliard MD	PATRICIA ALMEIDA ESTHETICS RN LLC, Mario	5700 Lake Worth Rd 205, Greenacres FL 33463	(561) 718-1912	patriciaaestheticrnm@gmail.com	4/17/2026	
BTR-2026-101	Business Tax Receipt	Home Based	Dystined2Shine, LLC	Dystined2Shine, LLC, Yvette Temple	5317 Moon Shadow Lane, Greenacres FL 33463	(561) 246-7695	yvette@dystined2shine.com	4/17/2026	



### Business Listing Report

Businesses Active Between 4/1/2026 To 4/30/2026  
Generated 5/5/2026

**Business Btr's New**

8TR-2026-102	Business Tax Receipt	General Service	Los Compadres Barber Shop LLC	Los Compadres Barber Shop LLC, Rick Atlies Shiny Fleet Pros LLC, Marlon Orantes Alvarado	41805 Jog Rd #2, Greenacres FL 33463	(786) 991-4447	rickatlies1988@gmail.com	4/23/2026
8TR-2026-103	Business Tax Receipt	Home Based	Shiny Fleet Pros LLC	Shiny Fleet Pros LLC, Marlon Orantes Alvarado	103 Island Way, Greenacres FL 33413	(917) 831-2741	marlon@shiny-fleet.com	4/23/2026
8TR-2026-104	Business Tax Receipt	General Service	Signature Spine & Wellness	Signature Spine & Wellness LLC, David Kidd	5700 Lake Worth Rd 107, Greenacres FL 33463	(561) 371-7671	signaturespineswellness@gmail.com	4/23/2026
8TR-2026-105	Business Tax Receipt	General Service	J&J Belfort Multi Service	J&J Belfort Multi Service, John Belfort	6040 Lake Worth Rd, Greenacres FL 33463	(954) 682-6056	Belfortjohn@yahoo.com	4/23/2026
8TR-2026-106	Business Tax Receipt	General Retail	Bravo Supermarket	Bravo Supermarket, Paulina Flores	5851 Lake Worth Road, Greenacres FL 33463	(561) 639-1193	leite417@yahoo.com	4/23/2026
8TR-2026-108	Rentals	Rental	2769 Pointe Cir	JACQUELINE GONZALEZ	2769 Pointe Cir, Greenacres FL 33413	(561) 317-1350	jackie_osfe@aol.com	4/29/2026



## Business Listing Report

Businesses Active Between 4/1/2026 To 4/30/2026  
Generated 5/5/2026

Business Btr's Renewed

BTR Number	BTR Type	Work Type	Business	Licensee	Address	Phone	Exten sion	Email Address	Start of Business	End of Business
BTR-2026-82	Business Tax Receipt	General Service	BLUE LIGHT ABA THERAPY LLC	BLUE LIGHT ABA THERAPY LLC, Odiseida Quintana	2904 S Jog Rd 11, Greenacres FL 33467	(561) 633-8637		melyjorgi@gmail.com	4/1/2026	
BTR-2026-83	Business Tax Receipt	Professional/Office	BLUE LIGHT ABA THERAPY LLC	BLUE LIGHT ABA THERAPY LLC, Luisa Georquesu	2904 S Jog Rd 11, Greenacres FL 33467	(561) 633-8637		melyjorgi@gmail.com	4/1/2026	
BTR-2026-84	Rentals	Rental	Carlos Barrios 220-222 Jackson	Carlos Barrios, Carlos Barrios	220-222 Jackson Ave, Greenacres FL 33463	(561) 856-6543		amber@palmbeachco.untertops.com	4/2/2026	
BTR-2026-85	Business Tax Receipt	Home Based	B&J PRO MULTISERVICES	B&J PRO MULTISERVICES INC, Byron J Rodriguez	3713 Nyack Ln, Greenacres FL 33463	(561) 386-6877		Byronrodriguez24@hotmail.com	4/3/2026	
BTR-2026-86	Business Tax Receipt	General Service	Beacon of Hope Academy	Beacon of Hope Academy, Cassandra Orozco	6383 10th Ave N A, Greenacres FL 33463	(561) 827-9908		cassandrao@beaconofhopeacademy.org	4/6/2026	
BTR-2026-87	Business Tax Receipt	Home Based	M&A DUO CLEANING SERVICES LLC	M&A DUO CLEANING SERVICES LLC, Maria C	57 N Stuart Cir, Greenacres FL 33463	(561) 891-3970		manyck0517@gmail.com	4/6/2026	
BTR-2026-88	Business Tax Receipt	Home Based	Phonics in the Sand, Inc	Phonics in the Sand, Inc, Elaine Bartlett	317 Knotty Pine Cir A1, Greenacres FL 33463	(561) 346-2405		phonicsinthesand@gmail.com	4/6/2026	
BTR-2026-91	Business Tax Receipt	Home Based	Florida Premier Pest Management	Florida Premier Pest Management, Inc, Raymond F	517 Jennings Ave, Greenacres FL 33463	(561) 808-6810		soraymondhans@gmail.com	4/9/2026	
BTR-2026-92	Business Tax Receipt	General Service	Redefined Teaching *HOLD, C BLDG OFFICIAL	Redefined Teaching, Jasmine Marsaille	4752 S Jog Road, Greenacres FL 33467	(561) 523-9848		info@redefinedteaching.com	4/10/2026	
BTR-2026-93	Rentals	Rental	5090 Bright Galaxy Ln	Robert Carmona	5090 Bright Galaxy Ln, Greenacres FL 33463	(860) 857-7699		kaicarmona@yahoo.com	4/13/2026	
BTR-2026-94	Business Tax Receipt	Home Based	Dystined2Shine LLC	Dystined2Shine, LLC, Yvette Temple	5317 Moon Shadow Lane, Greenacres FL 33463	(561) 246-7695		yvette@dystined2shine.com	4/14/2026	
BTR-2026-95	Business Tax Receipt	General Service	J & J Belfort Multi-Service LLC *HOLD C Notes*	J & J Belfort Multi-Service LLC *HOLD for building	6040 lake worth rd, Greenacres FL 33463	(954) 682-6056		Belfortjohn@yahoo.com	4/15/2026	
BTR-2026-96	Business Tax Receipt	Professional/Office	Stepping Stones Behavioral Services Inc	Stepping Stones Behavioral Services Inc, Reina Valdez	5700 Lake Worth Rd 201-A, Greenacres FL 33463	(561) 294-6247		office@steppingstonesbehavioral.com	4/16/2026	
BTR-2026-97	Business Tax Receipt	Home Based	Future Stars Behavioral Services LLC	Future Stars Behavioral Services LLC, Alhady	245 Jennings ave, Greenacres FL 33463	(561) 444-6577		futurestarsbehavioralriseservices@gmail.com	4/17/2026	
BTR-2026-98	Business Tax Receipt	Contractor Office	South Florida-Air LLC	South Florida-Air LLC, Wesner Sainvil	6415 Lake Worth Rd 306, Greenacres FL 33463	(561) 201-9517		southfloridair@gmail.com	4/17/2026	
BTR-2026-99	Business Tax Receipt	Home Based	Spar10 AC	Spar10 AC, Hector Anzon	3062 Fleming Ave B, Greenacres FL 33463	(561) 389-7754		spar10ac@outlook.com	4/17/2026	
BTR-2026-100	Business Tax Receipt	Professional/Office	Mario Theillard MD	PATRICIA ALMEIDA	5700 Lake Worth Rd 205, Greenacres FL 33463	(561) 718-1912		patriciaestheticsm@gmail.com	4/17/2026	
BTR-2026-101	Business Tax Receipt	Home Based	Dystined2Shine, LLC	ESTHETICS RN LLC, Mario	5317 Moon Shadow Lane, Greenacres FL 33463	(561) 246-7695		yvette@dystined2shine.com	4/17/2026	



### Business Listing Report

Businesses Active Between 4/1/2026 To 4/30/2026  
Generated 5/2/2026

#### Business Btr's Renewed

BTR-2026-102	Business Tax Receipt	General Service	Los Compadres Barber Shop LLC	Los Compadres Barber Shop LLC, Rick Athies	4180S jog Rd # 2, Greenacres FL 33463	(786) 991-4447	rickattles1988@gmail.com	4/23/2026
BTR-2026-103	Business Tax Receipt	Home Based	Shiny Fleet Pros LLC	Shiny Fleet Pros LLC, Marlon Orantes Alvarado	103 Island Way , Greenacres FL 33413	(917) 831-2741	marlon@shiny-fleet.com	4/23/2026
BTR-2026-104	Business Tax Receipt	General Service	Signature Spine & Wellness	Signature Spine & Wellness LLC, David Kidd	5700 Lake Worth Rd 107, Greenacres FL 33463	(561) 371-7671	signaturespinewellness@gmail.com	4/23/2026
BTR-2026-105	Business Tax Receipt	General Service	J&J Belfort Multi Service	J&J Belfort Multi Service, John Belfort	6040 Lake Worth Rd , Greenacres FL 33463	(954) 682-6056	Belfortjohn@yahoo.com	4/23/2026
BTR-2026-108	Rentals	Rental	2769 Pointe Cir	JACQUELINE GONZALEZ	2769 Pointe Cir , Greenacres FL 33413	(561) 317-1350	jackie_osle@aol.com	4/29/2026

**CITY OF GREENACRES**  
**Licensing Revenue Summary Report**

Licensing Revenue Summary Report - Summary  
 From Date: 4/1/2026 - To Date: 4/30/2026

Charge Code	No. of Billing Transactions	No. of Adjustment Transactions	Billed Amount	Adjustments	Net Billed
Contractor Office	1	0	\$58.11	\$0.00	\$58.11
General Service	1	0	\$75.00	\$0.00	\$75.00
Initial Annual Fire Inspection	1	0	\$50.00	\$0.00	\$50.00
Zoning Review Fee	3	0	\$183.11	\$0.00	\$183.11
<b>Contractor Office Totals:</b>	<b>2</b>	<b>0</b>	<b>\$30.99</b>	<b>\$0.00</b>	<b>\$30.99</b>
Food	2	0	\$30.99	\$0.00	\$30.99
Transfer Fee	2	0	\$30.99	\$0.00	\$30.99
<b>Food Totals:</b>	<b>2</b>	<b>0</b>	<b>\$30.99</b>	<b>\$0.00</b>	<b>\$30.99</b>
General Service	2	0	\$58.12	\$0.00	\$58.12
25% Late Fee	1	0	\$25.00	\$0.00	\$25.00
Collection Fee	1	0	\$100.00	\$0.00	\$100.00
Delinquent over 150 Days Fee	1	0	\$69.73	\$0.00	\$69.73
General Retail/General Service/Industrial/Wholesale Annual Fire Inspection - Greater than 500 Sq. Ft.	1	0	\$120.00	\$0.00	\$120.00
General Retail/General Service/Industrial/Wholesale Annual Fire Inspection - Less than 500 Sq. Ft.	2	0	\$120.00	\$0.00	\$120.00
General Service	7	0	\$639.21	\$0.00	\$639.21
Initial Annual Fire Inspection	4	0	\$300.00	\$0.00	\$300.00
Transfer Fee	1	0	\$11.62	\$0.00	\$11.62
Zoning Review Fee	6	0	\$300.00	\$0.00	\$300.00
<b>General Service Totals:</b>	<b>25</b>	<b>0</b>	<b>\$1,623.68</b>	<b>\$0.00</b>	<b>\$1,623.68</b>
Home Based	7	0	\$325.59	\$0.00	\$325.59
Home Based Transfer Fee	1	0	\$8.14	\$0.00	\$8.14
Zoning Review Fee	8	0	\$400.00	\$0.00	\$400.00
<b>Home Based Totals:</b>	<b>16</b>	<b>0</b>	<b>\$733.73</b>	<b>\$0.00</b>	<b>\$733.73</b>
Professional/Office	2	0	\$40.66	\$0.00	\$40.66
25% Late Fee	1	0	\$25.00	\$0.00	\$25.00
Collection Fee	1	0	\$40.61	\$0.00	\$40.61
Cosmetology & Barber	1	0	\$100.00	\$0.00	\$100.00
Delinquent over 150 Days Fee	1	0	\$75.00	\$0.00	\$75.00
Initial Annual Fire Inspection	1	0	\$427.11	\$0.00	\$427.11
Professional/Office	4	0	\$427.11	\$0.00	\$427.11

**CITY OF GREENACRES**  
**Licensing Revenue Summary Report**

Licensing Revenue Summary Report - Summary  
 From Date: 4/1/2026 - To Date: 4/30/2026

Transfer Fee	1	0	\$11.62	\$0.00	\$11.62
Zoning Review Fee	1	0	\$50.00	\$0.00	\$50.00
<b>Professional/Office Totals:</b>	<b>12</b>	<b>0</b>	<b>\$770.00</b>	<b>\$0.00</b>	<b>\$770.00</b>
Rental	4	0	\$40.60	\$0.00	\$40.60
25% Late Fee	3	0	\$75.00	\$0.00	\$75.00
Collection Fee	3	0	\$300.00	\$0.00	\$300.00
Delinquent over 150 Days Fee	7	0	\$284.27	\$0.00	\$284.27
Rental Property	<b>17</b>	<b>0</b>	<b>\$699.87</b>	<b>\$0.00</b>	<b>\$699.87</b>

**Code Compliance Division**

**Code Compliance Report**

**(March 1, 2026 – March 31, 2026)**

<b>CODE ENFORCEMENT</b>	<b>DURING THIS PERIOD</b>	<b>FYTD 2026</b>
Inspections Related to Active Code Cases	48	152
New Cases Started	16	98
Cases Complied	17	23
Current Open Cases	514	1031
Notices Sent	39	269
Illegal Signs Removed from right-of-way	162	2253
Inspections Not Related to Active Code Cases	48	180
Complaints Received and Investigated	13	42
Warning Tickets	0	0

## Code Enforcement - STATS FY 2026

	<u>NOTICES MAILED</u>	<u>SIGNS</u>	<u>INSPECTIONS</u>	<u>COMPLAINTS</u>	<u>WRITTEN WARNINGS</u>
OCTOBER 2025	38	413	11	5	0
NOVEMBER 2025	45	265	25	5	0
DECEMBER 2025	18	406	18	5	0
JANUARY 2026	20	279	20	5	0
FEBRUARY 2026	25	385	25	9	0
MARCH 2026	33	343	33	10	0
APRIL 2026	48	162	48	13	0
MAY 2026					
JUNE 2026					
JULY 2026					
AUGUST 2026					
SEPTEMBER 2026					



**Department Report**

**Meeting Date:** May 18, 2026

**From:**

**Subject:** Finance Report.

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**Background**

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**Analysis**

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**Financial Information**

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**Legal**

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**Staff Recommendation**

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**Attachments:**

1. 08 Finance Dept Report - April 2026



## Department Report

**MEETING DATE:** May 18, 2026

**FROM:** Teri Lea Beiriger, Director of Finance

**SUBJECT:** Department of Finance Activity Report

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### DEPARTMENT HIGHLIGHTS

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The following report provides activity within the Department of Finance for the reporting period from April 1 through April 30, 2026:

- Continued to work on efficiencies to better serve our internal and external customers
- General Operations
  - Continued Fixed Assets process improvements.
  - Continued to collaborate with IT staff, credit merchant providers, and software teams to implement credit card pass through fees changes for CRS departments.
  - Continued to assist with the Annual Financial Comprehensive Report (ACFR).
  - The budget process began at the department level.
- Grants
  - Submitted application for the following grants:
    - JAG Grant 2025 Camera



**Department Report**

**Meeting Date:** May 18, 2026  
**From:** Inger Christensen, Admin  
**Subject:** Fire Rescue Report.

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**Background**

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**Analysis**

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**Financial Information**

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**Legal**

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**Staff Recommendation**

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**Attachments:**

1. Fire Rescue Report April



## Department Report

**MEETING DATE:** May 18, 2026

**FROM:** Phillip Konz, Fire Chief

**SUBJECT:** Fire Rescue April

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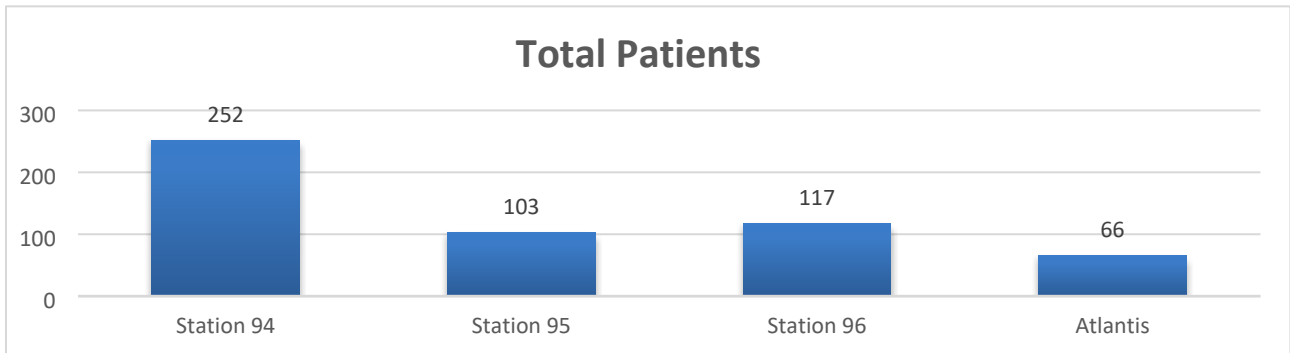
### FR CALLS

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CALLS	MONTHLY TOTALS
Total Alarms dispatched in April	703
Average alarms per day	20.09
Total calls this fiscal year	4,476

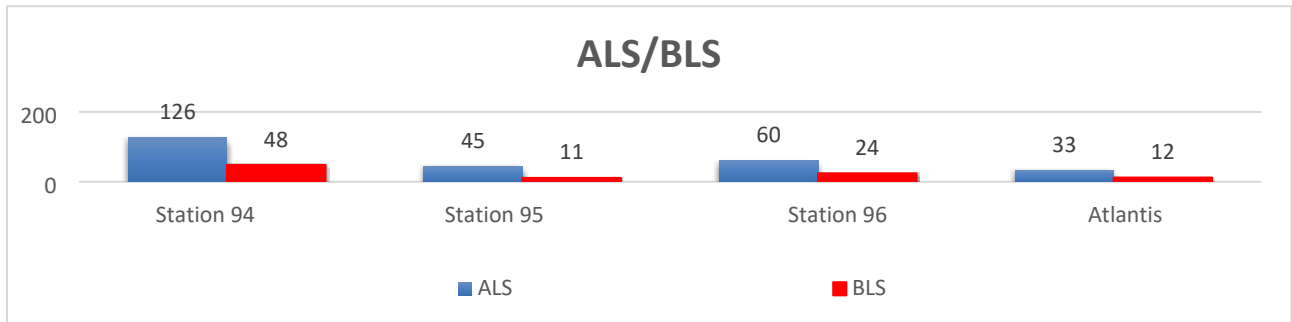
In April 2026, 554 patients were treated for Emergency Medical related services. Of those patients, 69 were in the City of Atlantis. These requests vary from a single unit responding to help an individual who has fallen to the floor, to a cardiac arrest necessitating multiple units, along with a mix of personnel, advanced skills and equipment.

Service Calls, Cancels, and Public Assists totaled 82. The requests include, but are not limited to, people locked out of home, water evacuation, animal problems, police assist, defective elevator, and canceled due to wrong address.



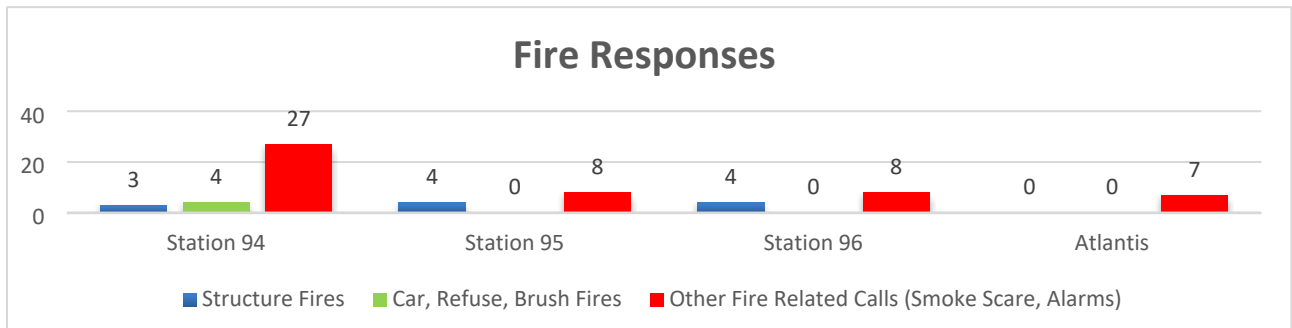
## ALS/BLS

Fire Rescue transported 314 patients to a hospital or 57% of the patients we were called to treat. The majority of those (231) required Advanced Life Support procedures. ALS emergencies require additional personnel, specialized equipment, and skills. Often, an EMT or Paramedic will be taken from the ALS Engine to accompany the one person in the rear of the Rescue to assist with life-saving therapies.

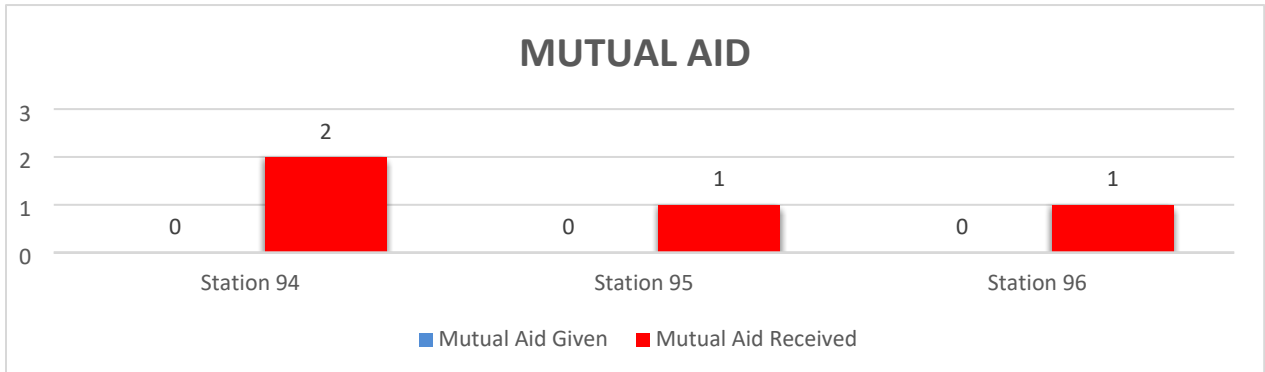


## FIRE RESPONSES

Fire Rescue responded to 43 calls for a fire or smoke-related emergency. There were four(4) calls requiring an escalated response to a car, brush, or refuse fire; eleven (11) were in a residential or commercial structure.



## MUTUAL AID

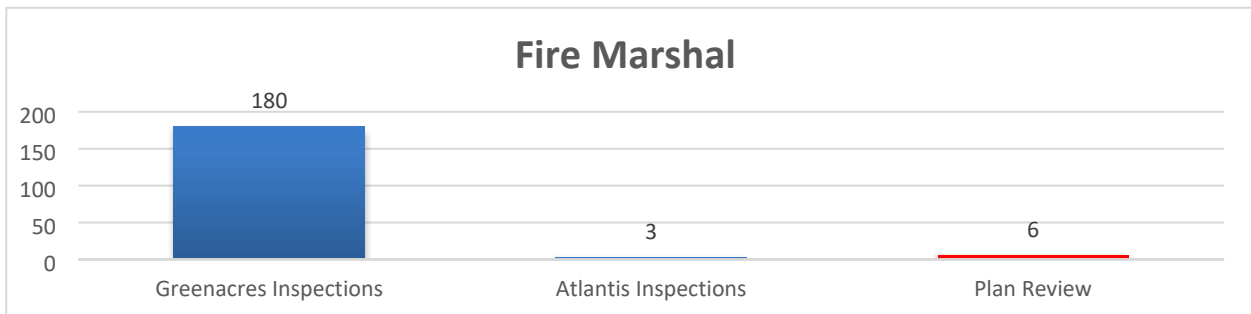


Mutual aid is the sending or receiving of emergency resources (apparatus, personnel) to or from another entity or agency upon request. No community has sufficient resources to handle every emergency of all sizes. Therefore, neighboring agencies work together through a system called Mutual Aid. That system is designed to be limited to large events that tax the resources beyond the normal capabilities of the community.

## FIRE MARSHAL

Fire Prevention and Protection focuses on protecting people and property from fire through fire safety inspections, fire plans review, fire cause and origin investigations, and public education. In addition, the Fire Marshal provides fire safety lectures, attends land development meetings, and testifies at code enforcement hearings.

Inspections	183
Plans Review	6
People Displaced due to Fire Incidents	5



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**SPECIAL SERVICES**

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Blood Pressure Screenings	1
Presentations, Station Tours/Attendees	1/4
People Trained in CPR	1/36



## Item Summary

**Meeting Date:** May 18, 2026  
**From:**  
**Subject:** Information Technology Report.

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### Background

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### Analysis

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### Financial Information

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### Legal

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### Staff Recommendation

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**Attachments:**

1. 2026\_04 IT Dept April Report



## Department Report

**MEETING DATE:** May 18, 2026

**FROM:** Georges Bayard, Director, Information Technology

**SUBJECT:** Department of Information Technology – April 2026 Activity Report

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### DEPARTMENT HIGHLIGHTS

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The following report provides the highlights of activity within the Information Technology Department for the reporting period from April 1, 2026 – April 31, 2026.

1. All network equipment has been installed and configured in the new Youth Center building. IT staff is overseeing the final installation and configuration by contractors of the building's security camera and access control equipment. Final inspections and issuance of CO are expected the week of May 11, 2026.
2. Migration of the City's public website to the new CivicPlus platform is progressing through final design and configuration. Go-Live timeframe has been pushed back to the end of May 2026.
3. Work continues in consultation with Info-Tech on development of a cybersecurity incident response plan, AI policy, and Backup & Disaster Recovery Plan.
4. Training and Go Live for the MyGovernmentOnline (MGO) Permitting module took place during the week of April 14, 2026.
5. The IT Director attended the 2026 Alliance for Global Security's Frontiers Forum in Tampa, where an international gathering of cybersecurity professionals shared information on trending and likely future avenues of attack against critical infrastructure and local governance and methods to counter such threats and build resilience.
6. The Palm Beach County Department of Emergency Management's Crisis Track damage assessment software has been deployed to DNS Department staff computers, and training assigned to key personnel, in advance of practice exercises to be held by the County as preparation for hurricane season.
7. Monthly KnowBe4 simulated phishing email test results:  
Links clicked: 4; attachments opened: 1; QR codes scanned: 0. Phish-prone users (vulnerable to email phishing attacks): 2.58%, down from 3.66 % in the previous month.

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## SERVICE DESK REQUESTS

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**April 2026**

<b>DEPARTMENT</b>	<b>CURRENT PERIOD</b>	<b>FY 2026 YTD</b>	<b>FY 2026 BUDGET</b>
Administration	8	76	-
Community & Recreation Services	7	38	-
Development & Neighborhood Svcs.	21	127	-
Finance	3	38	-
Fire Rescue	9	65	-
Information Technology	2	16	-
Public Works	1	18	-
Purchasing	0	4	-
Youth Programs	3	11	-
<b>Total Service Desk Requests</b>	<b>54</b>	<b>393</b>	<b>750</b>



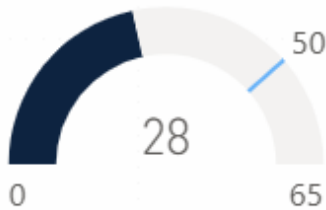
# IT Department Monthly Activity Report - April, 2026

### Number of Total Tickets

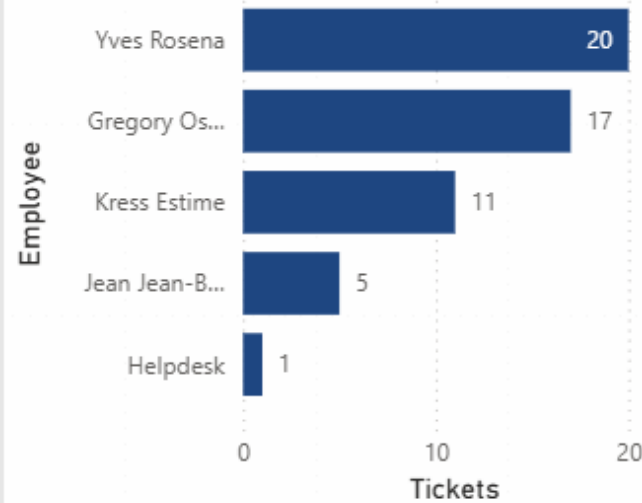
54

Tickets

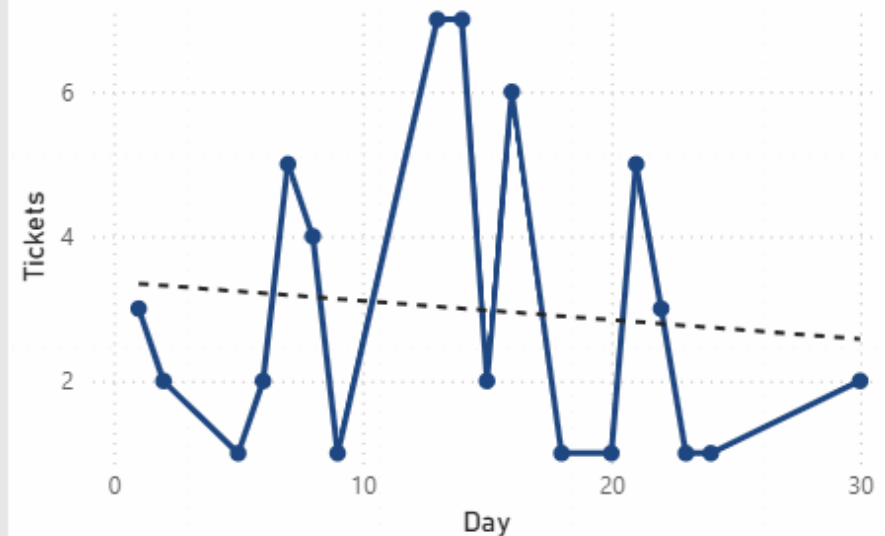
### Tickets Resolved



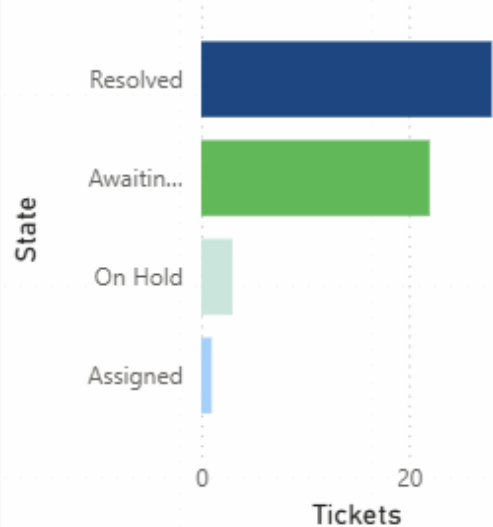
### Tickets by Employee



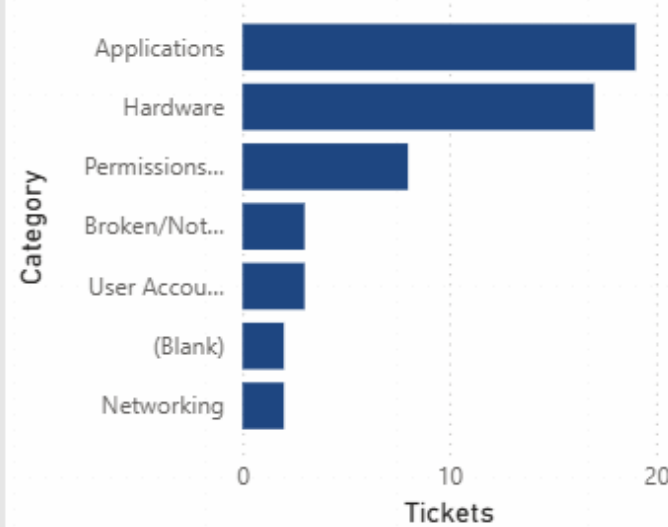
### Tickets by Day



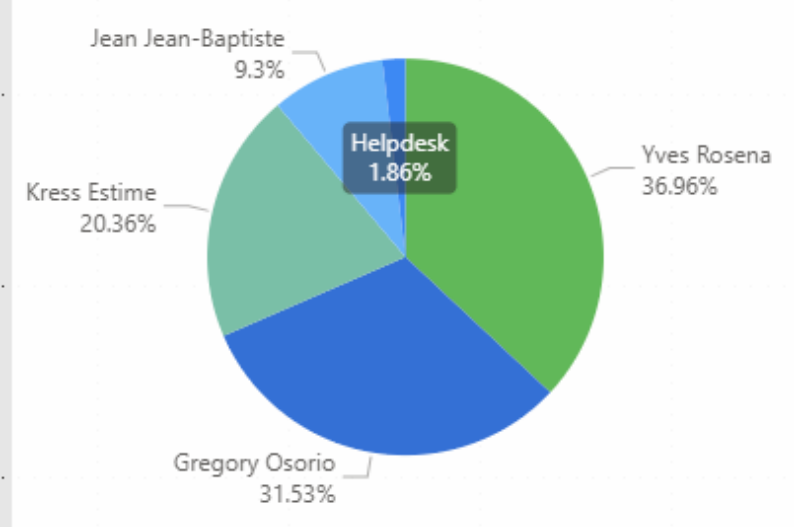
### Tickets by State



### Tickets by Category



### % of Tickets by Employee





**Department Report**

**Meeting Date:** May 18, 2026  
**From:**  
**Subject:** Palm Beach County Sheriff's Office D16 Report.

**Background**

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**Analysis**

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**Financial Information**

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**Legal**

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**Staff Recommendation**

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**Attachments:**

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- 1. D16 Monthly Report - April 2026



## Department Report

**MEETING DATE:**

**FROM:** Captain Craig Turner, PBSO District 16

**SUBJECT:** PBSO District 16 – April 2026 Report

### CAD CALLS

CAD CALLS	MONTHLY TOTALS
Business / Residence Checks (Self-Initiated)	1,523
Traffic Stops (Self-Initiated)	755
Calls for Service (Excluding 1050's & 1061's)	1,729
<b>All CAD Calls - Total</b>	<b>4,007</b>
<b>Total Calls for Service – FY 2026</b> (October 2025 – September 2026)	<b>27,863</b>

Data Source: CADS/Premier 1  
\*Omit Miscellaneous Calls

*Note: P1 is a dynamic system. Meaning that #'s can change from what was previously reported in the event there is a location or call type re-classification/modification.*

### SUMMARY

During the month, there were 4,007 generated calls within the district and 57% of these calls were self-initiated.

### TRAFFIC ACTIVITY

DISTRICT 16 PERSONNEL	
Total Citations	Total Warnings
256	257

Data Source: D16 Office Staff/Monthly Report

PBSO MOTORS UNIT	
Total Citations	Total Warnings
521	240

Data Source: D16 Office Staff

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## COMMUNITY POLICING EVENTS

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- Girls Who Code
- Stroll with a Deputy
- English class Q&A
- Tip a Cop
- Coffee with a Deputy
- Torch Run
- Security walk through – Greenacres Elementary
- Fraud Prevention Class
- Presentation at Kiddie Haven
- PBSO bring your child to work day
- Kickball Event - Can I kick It
- Vape Operation
- Food Distribution - Pickwick
- Food Distribution – Community Center

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## STREET CRIMES UNIT

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- **C/N 26-047752** – District 16 Street Crime Unit observed three juveniles on E-bikes performing wheelies and riding recklessly on Lake Worth Road. Agents obtained photos of the juveniles and attempted a traffic stop, but the juveniles fled at a high rate of speed, resulting in the termination of the stop. Agents identified one of the juveniles and responded to the residence, where they made contact with two juveniles and took them into custody. The E-bikes were towed by Sisters Towing with a 30-day hold, and the two juveniles were transported to the JAC center, where they were charged with fleeing and eluding.
- **C/N 26-05218 / C/N 26-052186** – District 16 Street Crime Unit received information that the suspect, who has a storage unit at 1814 Lake Worth Rd, Lake Worth, Florida was selling cocaine, methamphetamine, and fentanyl to individuals in Greenacres. District 16 Street Crime Unit and District 14 Street Crime Unit established surveillance at the storage unit and observed a white female leaving the unit by bicycle. Agent's maintained surveillance and observed the white female conduct a narcotics transaction. Agents made contact with the female and the buyer. Surveillance continued on the storage unit, and another suspect was observed exiting. A casual encounter was established with the suspect, who declined to provide consent to search the unit. A Narcotics Interdiction K-9 was deployed and gave a positive indication on the unit. Agents subsequently drafted and obtained a search warrant for the unit, where they located the following:
  - 5 orange pills – Schedule 3
  - 33 grams of methamphetamine
  - 10 capsules of suspected Fentanyl – 4 grams
  - 9 grams of crack cocaine
- **C/N 26-052576 / C/N 26-052562** – District 16 Street Crime Unit received information that an occupant at a local motel was in possession of narcotics, as indicated by heavy pedestrian traffic. District 16 Street Crime Unit and District

14 Street Crime Unit established surveillance and observed the suspect leaving the motel and making contact with two individuals in a vehicle. Agents observed a hand-to-hand transaction and followed all parties. Agents made contact with the suspect and located crack cocaine in her mouth. A traffic stop was conducted on the vehicle, and contact was made with two other suspects. Additional crack cocaine was found.

- **C/N 26-424837** – District 16 Street Crime Unit made contact with a suspicious vehicle parked behind a business. The driver was found passed out. Agents developed probable cause to search the vehicle and located methamphetamine. The driver was transported to the Palm Beach County Jail and charged with possession of methamphetamine and possession of paraphernalia.

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### PROPERTY DETECTIVES

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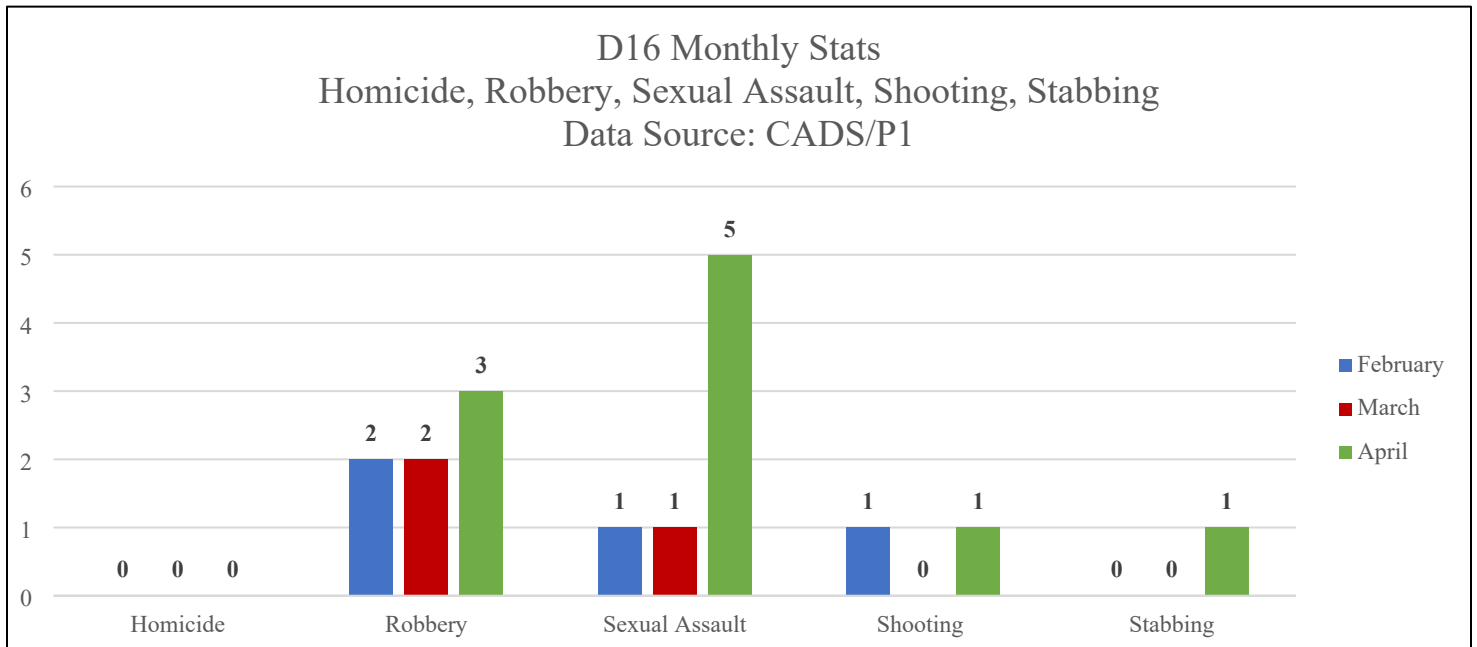
- None to report at this time

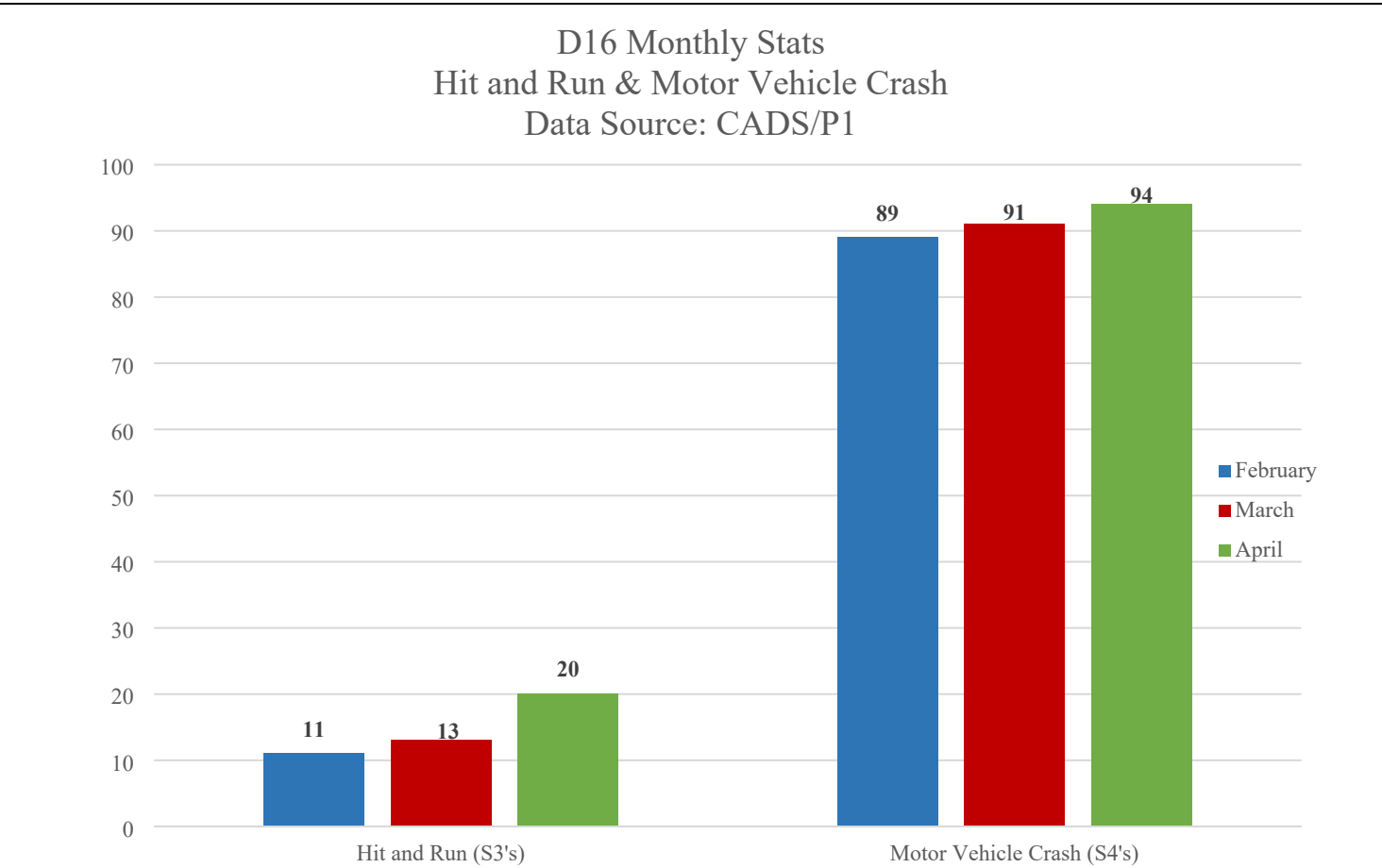
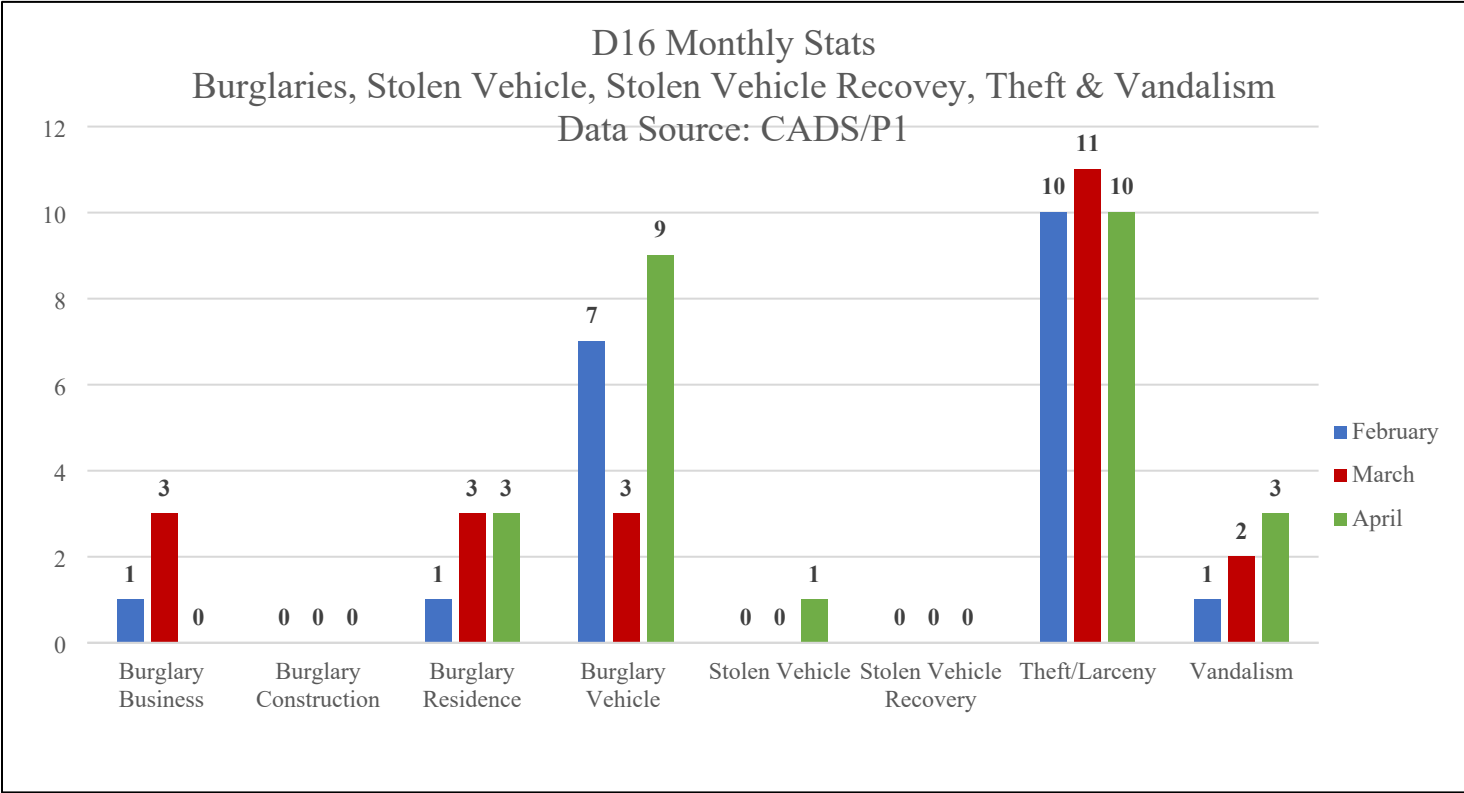
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### DATA ANALYSIS

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The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.





**TOP ACCIDENT LOCATIONS FOR APRIL 2026 - CASE NUMBER INCIDENTS (S3's, 4's & 5V)**

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<b>LOCATION</b>	<b>CASE NUMBER COUNT</b>
FOREST HILL BLVD / S JOG RD	17
FOREST HILL BLVD / PINEHURST DR	8
LAKE WORTH RD / S JOG RD	7
S MILITARY TRL / LAKE WORTH RD	6
CRESTHAVEN BLVD / S JOG RD	5
MELALEUCA LN / S HAVERHILL RD	5



**Department Report**

**Meeting Date:** May 18, 2026  
**From:** Monica Powery, Director  
**Subject:** Purchasing Report.

**Background**

**DEPARTMENT HIGHLIGHTS**

The following report provides the highlights of activity within the Department of Purchasing for the reporting period from April 1 through April 30.

1. 26-004 Public Works Steel Columns Repair – This bid was advertised on December 14, 2025 and opened on February 2, 2026 with seven (7) bids received. Under staff review.
  
2. Solicitations In Progress – Professional Sound System with Stage & Video Wall for City Events; Tents for City Events; Inflatables for City Events; Fascia and Soffit Replacement at Community Hall; and Miscellaneous Electrical Services for Building and Park Facilities.

**DEPARTMENT ACTIVITY**

ACTIVITY	CURRENT PERIOD	FY 2026 YTD
Purchase Orders Issued	56	522
Purchase Order Amounts	\$2,117,789.51	\$34,723,325.87 2
Solicitations Issued	-	8
Solicitations in Progress	5	-
Central Store Requests	5	25
Contracts Managed	78	78
Purchasing Card Purchases	332	2,300
Purchasing Card Transactions	\$71,601.12	\$349,005.05

		52
No. of Training Sessions Conducted	-	4

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**Analysis**

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**Financial Information**

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**Legal**

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**Staff Recommendation**

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**Attachments:**

1. April



## Department Report

**MEETING DATE:** May 18, 2026

**FROM:** Monica Powery, Director, Purchasing

**SUBJECT:** Department of Purchasing Activity Report

### DEPARTMENT HIGHLIGHTS

The following report provides the highlights of activity within the Department of Purchasing for the reporting period from April 1 through April 30.

- a. 26-004 Public Works Steel Columns Repair – This bid was advertised on December 14, 2025 and opened on February 2, 2026 with seven (7) bids received. Under staff review.
  
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### DEPARTMENT ACTIVITY

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Purchasing Card Transactions	\$71,601.12	\$349,005.05
No. of Training Sessions Conducted	-	4



**Department Report**

**Meeting Date:** May 18, 2026

**From:**

**Subject:** Public Works Report.

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**Background**

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**Analysis**

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**Financial Information**

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**Legal**

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**Staff Recommendation**

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**Attachments:**

- 1. PW Report April 2026-



## Department Report

**MEETING DATE:** May 18, 2026

**FROM:** Carlos Cedeño, Public Works Director

**SUBJECT:** Public Works Department Report

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### DEPARTMENT HIGHLIGHTS

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Listed below is a summary of the activities undertaken by the Public Works Department during the period of April 1, 2026 through April 30, 2026.

#### 1. ADMINISTRATION:

- CIP updates:
  - Youth Programs Building (CIP#301-236): Construction is complete. Final punch list items and final inspections for the Certificate of Occupancy are underway.
- Staff coordinated the vinyl photo / art design wrapping of two (2) Public Works enclosed trailers donated by local business partner Designs 2 Go in commemoration of the City's 100<sup>th</sup> Year Celebration.
- Staff hosted the Great American Cleanup Event with a total of thirty (30) participants.
- Staff coordinated planting of Florida native trees in the Las Ramblas retention area in celebration of the annual Arbour Day Event.

#### 2. ROADS AND DRAINAGE MAINTENANCE

- Three (3) LED Flashing STOP signs were installed on Jackson Avenue in the area of Greenacres Elementary.
- Sable Palms on Lake Worth Rd, Jog Rd, 10<sup>th</sup> Ave N, and Foresthill Blvd Medians were trimmed.
- Staff participated in the *Rodeo SE Park Maintenance Workshop & Skills Challenge* alongside various Cities and Counties throughout Florida, hosted by the Florida Recreation & Park Association.
- Staff participated and assisted Youth Programs participants plant Florida native trees in the Las Ramblas retention area in celebration of the annual Arbour Day Event.

#### 3. VEHICLE MAINTENANCE

- Staff participated in the annual Great American Clean-Up event.
- Monthly bus inspections were conducted.
- Supervisor traveled to Pierce Manufacturing in Wisconsin for the final build inspection of new Ladder Fire Truck.

#### 4. BUILDING SERVICES

- Staff assisted with the Youth Programs Building punch list walkthrough.
- Repairs were conducted to all sports field lighting at IVB and Freedom Parks.
- Coordinated pressure cleaning of the WIC Building; exterior painting is currently in progress.

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## 5. **PARKS MAINTENANCE**

- Staff participated in the *Rodeo SE Park Maintenance Workshop & Skills Challenge* alongside various Cities and Counties throughout Florida, hosted by the Florida Recreation & Park Association.
  - Staff participated and assisted Youth Programs participants plant Florida native trees in the Las Ramblas retention area in celebration of the annual Arbour Day Event.
  - Staff participated in the annual Great American Clean-Up event.
  - Staff painted the tree planter and replaced wood perimeter fence at Oasis Park.
  - Windscreens were installed at the tennis courts at SJF Community Park
  - Water fountains at Veterans and Freedom Park were replaced.
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**Department Report**

**Meeting Date:** May 18, 2026  
**From:** Jowie Mohammed, Director  
**Subject:** Youth Programs Report.

**Background**

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**Analysis**

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**Financial Information**

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**Legal**

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**Staff Recommendation**

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**Attachments:**

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1. April 2026 Report



## Youth Programs Department Monthly Report

**MEETING DATE:** May 18, 2026  
**FROM:** Jowie Mohammed, Director of Youth Programs  
**SUBJECT:** April 2026 Department Report

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### PROGRAMMING

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- During the months of January and February sixteen (16) days of after school with transportation provided from Greenacres, Liberty Park, Heritage, Discovery Key, L.C. Swain and Okeeheelee.
- Spring Camp - March 16<sup>th</sup> – March 23<sup>rd</sup>, 2026, daily hours of operation were from 7:30a.m. – 5:30p.m.

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### PERFORMANCE MEASUREMENTS

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PERFORMANCE MEASUREMENT	AVERAGE THIS PERIOD	FY 2026 TO DATE
# of Participants	95	95
# of Participants in Sierra Club ICO	12	48
# of Part's in TOP Program	20	20
# of Licenses Coordinated	1	1
# of MOU's Coordinated	0	2
# of Part.'s in Teen Advisory Council (TAC)	8	8
# of Com. Serv. Learning Projects coordinated	1	2
# of After-hour events coordinated	2	2
# of Presidential Volunteer Service Hours	385	7824

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### FINANCIAL INFORMATION

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GRANTS COORDINATED	AVERAGE THIS PERIOD	FY 2026 TO DATE
Early Learning Coalition	\$14,790.52	\$97,781.01
Parent & Registration Fees	\$11,499.22	\$94,078.22
Youth Services Department SEL Grant	\$3,199.20	\$19,195.20
Textile Funds	\$805.00	\$1,750.00

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## C.A.R.E.S REPORT

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- On 04/11/26 CARES Green Team (2<sup>nd</sup> – 3<sup>rd</sup> grade) conducted a Sierra Club field trip to Peanut Island. We were able to bring fourteen (14) youth to Peanut Island by using the Peanut Island ferry and participated in snorkeling. For most of our youth this was their first time being on a boat and/ or snorkeling so they had a great time.
- On 04/18/26 CARES Red Team (4<sup>th</sup> –5<sup>th</sup> grade) conducted a Sierra Club field trip to Peanut Island. We were able to bring fourteen (14) youth to Peanut Island by using the Peanut Island ferry and participated in snorkeling. For most of our youth this was their first time being on a boat and/ or snorkeling so they had a great time.
- On 04/22/26 CARES Red Team (4<sup>th</sup> – 5<sup>th</sup> grade) participated in an Earth Day celebration at Elison Assisted Living Facility. The seniors of the Elision facility hosted various activities such as learning about recycling, proper disposal procedures, and heard from a ninety-six year (96) old guest speaker on how various items have changed over the years such as pay phones, cars, type writers, and etc.

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## TEEN PROGRAMS REPORT

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- April 4<sup>th</sup> The teens attended the Extravaganza event, where they successfully operated a fundraising tent. Through this initiative, they raised funds to support future teen programming, including late night events, trips, and food. This experience allowed the teens to develop communication, teamwork, and money management skills while engaging with the community.
- April 25<sup>th</sup> The teens participated in the Great American Cleanup, which included a beach cleanup in Lake Worth. This activity focused on environmental responsibility and community service, as the teens worked together to help beautify the beach and promote a cleaner, healthier environment.
- April 24<sup>th</sup> In recognition of Arbor Day, the teens participated in a tree planting activity. This experience encouraged environmental awareness and responsibility, while allowing the teens to contribute positively to their community and learn the importance of sustainability.